Roscoe
TOWNSHIP

May 13, 2026 Meeting Minutes

Called to Order by: Bob Nowicki
Date: May 13, 2026
Time: 6:00pm
Location: Township Office
5792 Elevator Road Roscoe IL

Pledge of Allegiance ☒

Attendance Roll Call:
☒Trustee John Ballano
☒Trustee Dave Benjamin
☒Trustee Greg Ragan
☒Trustee Scott Sallinger
☒Supervisor Bob Nowicki

Public Comments:	none

Approval of Prior Meeting Minutes: Roll call approval	**Approval of General Fund: $70,030 Roll Call approval**	**Approval of Roadway Fund: $168,888.37 Roll call approval**	**Approval of Cemetery Fund: $6,028.81 Roll call approval**
☒Trustee John Ballano(motion) ☒Trustee Dave Benjamin ☒Trustee Greg Ragan ☒Trustee Scott Sallinger(second) ☒Supervisor Bob Nowicki **All in favor**	☒Trustee John Ballano(motion) ☒Trustee Dave Benjamin(second) ☒Trustee Greg Ragan ☒Trustee Scott Sallinger ☒Supervisor Bob Nowicki **All in favor**	☒Trustee John Ballano(motion) ☒Trustee Dave Benjamin ☒Trustee Greg Ragan ☒Trustee Scott Sallinger(second) ☒Supervisor Bob Nowicki **All in favor**	☒Trustee John Ballano(motion) ☒Trustee Dave Benjamin ☒Trustee Greg Ragan ☒Trustee Scott Sallinger(second) ☒Supervisor Bob Nowicki **All in favor**

New Business:

1. **Electronic sign Project Bidding**

- Signs Now expressed interest but found the information inadequate. They had offered to create a proper design draft for $450, but this offer was declined without full board consultation and also a conflict of interest.
- The board discussed whether the location qualifies as "multi-use" under village zoning codes, which would permit a larger sign. The village does not consider the historical society a second tenant, impacting this designation.
- A separate bid from J&B Signs but Due to the lack of proper diagrams, only one bid was received.

Conclusion: A motion was passed unanimously to reject the bid from J&B Signs and redo the process after correcting the specifications.

2. The board discussed rear stair project at community center.

- Received two quotes but the quotes are considered stale because they were over a year ago. Board decided to get specs before considering rebidding project. No action taken.

3. Board discussed purchasing policy

- A motion was made to approve resolution R-2026-4 to adopt purchasing policy by Greg Ragan. John Ballano seconded. Motion passed.

4. Soliciting Bids for Community Center parking lot expansion

- The board discussed soliciting bids for another project for which R.K. Johnson already has drawings.
- Conclusion**:** Motions were passed unanimously to solicit bids and to engage a civil engineer if needed to prepare the bid packet.

5. Contractor Insurance and Compliance

- The board discussed contractor insurance requirements, particularly for Cemeteries.
- A contractor (Nate) voiced concerns about the fairness of the bidding process, stating all bidders should have the same insurance to ensure a level playing field.
- For the Willowbrook Cemeteries, the board decided to maintain the $1 million general liability insurance requirement as specified in the original bid, denying a request to lower it to $500,000.
- The board acknowledged a liability risk from allowing contractors to work without verified insurance and discussed options, including contract termination or providing a 10-day compliance deadline.
- Regarding the Roscoe Cemetery, the board tabled a discussion on workers' compensation requirements pending clarification from Toirma.

6 .Board discussed sealing/crack repair for Roscoe Cemetery

- John Ballano made a motion to approve, Scott Sallinger seconded. Motion passed.

7. Historical Society Cross House Renovations

- The board discussed possible assisting the historical society to complete the interior of the Cross house project, which is estimated to take three months. The focus is on making the space usable to attract donations and enable more activities.

	• The board also discussed reviewing the lease for the historical house to potentially add timelines for project completion. • Phil Ryhmer was present from the historical society requested permission to plant pumpkins in a cul-de-sac as a fundraiser, but this may conflict with a planned pollinator mix area. • **Conclusion:** The board will consider the funding request over the next month; no formal motion was made. **8.Board Discussed reporting structure for road department employees** • Road department employees report to Harold, Harold to Steve Schreier, then Steve will report updates to Greg Ragan who is liaison to parks. • A proposal by Bob to rotate trustee liaison assignments was met with opposition, with some members arguing that continuity is needed for progress. The roles are: Greg (park), John (Cemetery), Scott (community center), and Dave (historical society).
Reports:	**Supervisor's Report:** • Dugout Repairs: A project to repair six rotted dugouts was discussed, with an estimated cost of $10,000. More quotes will be gathered. • Park Lights: A new sample light on the bike trail was deemed too bright and not matching existing lights. Board members will review it **Highway Commissioner's Report:** • Mowing was delayed by weather but is back on schedule. The Kubota tractor at Oz Park is out of service. **Historical Society Update:** • In packet **Cemetery Report:** • Ceiling and crack repair at the Roscoe Cemetery was approved. Road work is underway at Crossroads Cemetery. **Activity Coordinator's Report:** • A request was made to hire staff to put protective tips on chairs. The center was approved for rental during the antique sale. Outside bathrooms were repaired.
Unfinished/Old Business:	None
Public Comments:	Nate Hanson was present and spoke to the board regarding insurance for mowing employees and wants to ensure everyone is on the same level playing field. He said he enjoys taking care of the township cemetery and would like to continue. **Board went into closed Session at 7:35pm**

Motion to adjourn: John Ballano
Second: Dave Benjamin

Meeting Adjourned at 7:56pm

Next Meeting:
Date: Wednesday June 10th, 2026
Time: 6:00
Location: Township Office
Respectfully submitted by Shelly Taylor, Clerk