

ROSCOE TOWNSHIP
MEETING OF THE TOWNSHIP BOARD
Wednesday March 11th, 2026, 6:00pm
5792 Elevator Road – Roscoe IL
Regular Monthly Meeting of the Township Board

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Public Comments
- V. Approval of Prior Meeting's Minutes
- VI. Approval of Bills
 - a. Supervisor's Report - Fund and Bank Balances
 - General
 - Road
 - Cemetery
- VII. New Business
 - a. Discuss/approve to engage architectural services for future park projects
 - b. Review/approve RFP for electronic sign for Cross Park
 - c. Discuss/Approve assessor budget increase of 2026-2027 general budget
 - d. Approve General budget for 2026-2027 fiscal year
 - e. Approve Road budget for 2026-2027 fiscal year
 - f. Review/approve O'Connor Contract for HVAC system
 - g. Review/approve Resolution No. 2026-R-3 for authorization of intergovernmental agreement with SMTD
- VIII. Reports
 - a. Supervisor's report
 - b. Highway Commissioner's Report
 - c. Cemetery Report
 - d. Historical Society Update
 - e. Activity Coordinator's Report
 - f. Committee reports
- IX. Unfinished / Old Business
- X. Other
- XI. Public Comments (Restricted to Agenda Items)
- XII. Adjournment

Next Regular Meeting will be annual meeting, Arill 8th 2026, in the Township Offices

Roscoe TOWNSHIP

February 19th, 2026, Meeting Minutes

<p>Called to Order by: Supervisor Bob Nowicki Date: February 19th, 2026 Time: 7:00pm Location: Township Office 5792 Elevator Road Roscoe IL</p> <p>Pledge of Allegiance <input checked="" type="checkbox"/></p>	<p>Attendance Roll Call:</p> <p><input type="checkbox"/> Trustee John Ballano (absent) <input checked="" type="checkbox"/> Trustee Dave Benjamin <input checked="" type="checkbox"/> Trustee Greg Ragan <input checked="" type="checkbox"/> Trustee Scott Sallinger <input checked="" type="checkbox"/> Supervisor Bob Nowicki</p>
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Public Comments:	None
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<p>Approval of Prior Meeting Minutes:</p> <p><input type="checkbox"/> Trustee John Ballano <input checked="" type="checkbox"/> Trustee Dave Benjamin <input checked="" type="checkbox"/> Trustee Greg Ragan- <i>Motion 1</i> <input checked="" type="checkbox"/> Trustee Scott Sallinger <i>Motion 2</i> <input checked="" type="checkbox"/> Supervisor Bob Nowicki</p> <p>Roll call/all approved</p>	<p>Approval of General Fund: \$31,530.59</p> <p><input type="checkbox"/> Trustee John Ballano <input checked="" type="checkbox"/> Trustee Dave Benjamin- <i>Motion 2</i> <input checked="" type="checkbox"/> Trustee Greg Ragan <input checked="" type="checkbox"/> Trustee Scott Sallinger- <i>motion 1</i> <input checked="" type="checkbox"/> Supervisor Bob Nowicki</p> <p>Roll call/all approved</p>	<p>Approval of Roadway Fund: \$68,720.78</p> <p><input type="checkbox"/> Trustee John Ballano <input checked="" type="checkbox"/> Trustee Dave Benjamin- <i>motion 1</i> <input checked="" type="checkbox"/> Trustee Greg Ragan <input checked="" type="checkbox"/> Trustee Scott Sallinger- <i>Motion 2</i> <input checked="" type="checkbox"/> Supervisor Bob Nowicki</p> <p>Roll call/all approved</p>	<p>Approval of Cemetery Fund: \$292.57</p> <p><input type="checkbox"/> Trustee John Ballano <input checked="" type="checkbox"/> Trustee Dave Benjamin- <i>Motion 1</i> <input checked="" type="checkbox"/> Trustee Greg Ragan- <i>Motion 2</i> <input checked="" type="checkbox"/> Trustee Scott Sallinger <input checked="" type="checkbox"/> Supervisor Bob Nowicki</p> <p>Roll call/all approved</p>
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New Business:	<ul style="list-style-type: none"> • Ordinance 2026-1 – Monthly Meeting Schedule Change (Exhibit A) <ul style="list-style-type: none"> ○ Approved changing regular meetings to the second Wednesday at 6:00 p.m., effective with March; must be published at least 10 days prior. ○ Intent to finalize moving meeting time to 6:00 p.m. carried; staff to publish notice. • Architect/Engineer Interviews for Future Park Improvements <ul style="list-style-type: none"> ○ Purpose: initiate design/permitting support for park projects and prepare for grant opportunities. ○ Angus-Young discussed as a preferred local firm with municipal experience; contact: Tom Lynn.
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	<ul style="list-style-type: none"> ○ Distinction between civil engineering needs (e.g., parking lot) and architectural scope (e.g., bathroom expansion). ○ splash pad vendors often supply engineering packages but require stamped plans. ○ Budget approval needed prior to pursuing grants/spending; preliminary outreach made to health department and other contacts. • Budget Timelines and Approval Process <ul style="list-style-type: none"> ○ Clarified differences in beginning/ending balances due to year-end estimates and snow costs. ○ Road budget motion corrected to finalize tentative 2026-2-R road budget with a 30-day display; preference to align road and general budget timelines and keep ordinance numbering sequential. ○ Decision to hold action to align processes and timelines. • Recreation Budget Scope and Park Inclusivity <ul style="list-style-type: none"> ○ Current capital outlay lists Cross Park/community center; trustees want broader descriptions to include Hawes Park, Kelley Myers, and Stonebridge Trail without changing dollar amounts. ○ No action taken <p>☐ Assessor’s Office Budget Increase and Justification</p> <ul style="list-style-type: none"> • Requested increase ~36% (from ~127,000 to 171,000–173,000); legal/assessment line from 11,000 to 23,000; appraisals estimated ~15,000; legal needs rising due to commercial/industrial appeals. • Office staffing: 1 full-time, 2 part-time; seasonal help as needed; part-time without benefits. • Trustees requested detailed justification: line items, staffing changes, historical actuals (prior FY and current YTD), anticipated appeals, legal/appraisal costs; avoid arbitrary caps. • Legal billing/retainers: YTD legal ~3,500 since Apr 1; retainer exists with firm; next invoice will show application and remaining balance; potential second retainer <p>No ACTION taken on budgets at this time pending further review</p>
<p>Reports:</p>	<p>1. Supervisors report Bob mentioned that he will be planting prairie seeds to enhance the community center prairie</p> <p>2. Highway Commissioner’s Report road Department Support – Kelley Myers Park Parking Lot Repairs</p> <ul style="list-style-type: none"> a. Plan to remove old outhouse pits (“coffins”) and resurface to address heaving and plow damage; maintain pavilion access; temporary loss of some parking likely.

	<p>b. Road Department to handle tear-out, replacement, leveling, and coordinate timing; costs/charge specifics not finalized.</p> <p>3. Activities coordinators report- Hannah was present and gave report about community center programming. Scheduling is going well, and she has creative ideas to add to programming. She has interest in wedding bookings as well. She mentioned getting new boots for chair bottoms to avoid scratching floors. Also mentioned was potential lock box at office for after hours payments</p> <p>4. Cemetery report Tracy mentioned that it was a slow month, but they are working on new signage for cemeteries.</p> <p>5. Historical society report (in packet)</p> <p>6. Assessors report Gino Galluzzo, legal representation for Cynthia Servant, assessor, was present.</p> <ul style="list-style-type: none"> • Cindy Requested increase ~36% (from ~127,000 to 171,000–173,000); legal/assessment line from 11,000 to 23,000; appraisals estimated ~15,000; legal needs rising due to commercial/industrial appeals. • Office staffing: 1 full-time, 2 part-time; seasonal help as needed; part-time without benefits. • Trustees requested detailed justification: line items, staffing changes, historical actuals (prior FY and current YTD), anticipated appeals, legal/appraisal costs; avoid arbitrary caps. • Legal billing/retainers: YTD legal ~3,500 since Apr 1; retainer exists with firm; next invoice will show application and remaining balance; potential second retainer suspected; audit needs reconciliation. • Fiscal year starts Apr 1; legal work concentrated Nov–Feb; upcoming invoice should complete the season. • No vote taken; decision deferred until detailed data presented; schedule meeting with Assessor (Cindy).
Unfinished/Old Business:	none
Public Comments:	none

Motion to Adjourn:
Trustee John Ballano
Second by Trustee Greg Ragan
All in favor

Meeting Adjourned at 8:49pm

Next Meeting:

Date: March 11, 2026, 7pm at township offices

Time: 7:00pm

Location: Township Office

Respectfully submitted by,

Shelly Taylor

Township Clerk

ROSCOE TOWNSHIP GENERAL Monthly Bills Report

February 2026

Type	Date	Num	Name	Memo	Account	Amount
Bill	02/17/2026	GOTO FEB 2026	Visa 1173	Yearly Subscription Assessor	Computer Maintenance	49.00
Bill	02/25/2026	2026-2027 Biennial	Illinois Assessor's Association	2026-2027 Biennial Dues	Dues G/A	75.00
Bill	02/26/2026	565917	Illinois Property Assessment Institute	Training Intro to Income Producing	Training	410.00
Bill	02/27/2026	47894	AGHL Law		Legal/Appraisal Services	7,500.00
Bill	02/27/2026	47894	AGHL Law		Gen Town Contingencies	500.00
Total Assessor						8,534.00
Recreation Fund						
Bill	02/05/2026	6352232	Amazon	Dish Washer Det	Maintenance/Repairs CC	56.88
Bill	02/06/2026	161591	Balsley Printing	Business Cards	Programming CC	55.00
Bill	02/06/2026	Feb 2026	Canva	Feb 2026	Programming CC	15.00
Bill	02/06/2026	4602	Hannah Breault	Schnucks	Programming CC	14.29
Bill	02/06/2026	46527	Randys Window Cleaning	Window Cleaning C/C	Cleaning CC	120.00
Bill	02/06/2026	Visa Survey Monkey	Visa 1173		Programming CC	24.75
Bill	02/06/2026	Visa ACE	Visa 1173	Keys	Maint Bldg/Equip	8.60
Bill	02/14/2026	Feb 2026	Mail Chimp		Programming CC	20.00
Bill	02/17/2026	8930423 Feb 2026	ComEd 8930423 Cross House	Feb 2026	Utilities	112.44
Bill	02/17/2026	61780912 Feb 26	ComEd 6178091222 C/C	Community Center	Utilities CC	456.27
Bill	02/17/2026	0220206	Four Rivers Sanitation Authority	Wastewater treatment	Utilities CC	396.73
Bill	02/17/2026	4180 6 Feb 2026	Nicor Gas 4180 6 Com. Ctr.	Feb 2026	Utilities CC	292.88
Bill	02/17/2026	79073 Feb 2026	Nicor60124579073 Cross House	Cross House	Utilities	333.75
Bill	02/17/2026	10156	Rock River Pest C/C	Pest Control Feb 2026	Maintenance/Repairs CC	120.00
Bill	02/23/2026	C/C2/19/2026	Schnucks		Programming CC	15.37
Bill	02/23/2026	Feb 2026	T Mobile	Visa Internet C/C Feb 2026	Utilities CC	50.00
Bill	02/26/2026	7843426	Amazon	Plates/ Tape Dispenser	Programming CC	34.97
Bill	02/26/2026	C/C02262026	Schnucks		Programming CC	14.98
Bill	02/26/2026	Visa Dollar General	Visa 1173	Paper Plates	Programming CC	16.11
Bill	02/26/2026	020126	High Class Cleaning LLC	Feb Cleaning	Cleaning CC	500.00
Bill	02/26/2026	12/5/2025-2/7/2026	North Park Water	10/3-12/5/2025	Utilities CC	21.72
Bill	02/26/2026	12/5/2025-2/7/2026	North Park Water		Utilities	7.25
Bill	02/26/2026	31963	Stataline Disposal Inc.	Hawes Park includes	Maintenance & Equipment	75.00
Bill	02/26/2026	31963	Stataline Disposal Inc.	C/C includes	Maintenance/Repairs CC	120.00
Bill	02/26/2026	Visa	Visa 1173	Advertisement	Programming CC	10.00
Bill	02/28/2026	4227	National Flag Store LLC.	2 USA Flags	Operating Supplies	276.07
Bill	02/13/2026	C/C02132026	Schnucks		Programming CC	76.82
Total Recreation Fund						3,244.88
General Town Fund - Other						
Bill	02/02/2026	6088254	Amazon	Rubber Stamp	Office Supplies G/GA/A/GR	23.74
Bill	02/05/2026	0377033	Amazon	Binder	Office Supplies G/GA/A/GR	14.89
Bill	02/05/2026	2962630	Amazon		Office Supplies G/GA/A/GR	152.16
Bill	02/05/2026	45674003	Amazon	Folder	Office Supplies G/GA/A/GR	3.74
Bill	02/06/2026	7451	Ace Hardware Roscoe	Furnace Filter	Maint Bldg/Equip	2.98

ROSCOE TOWNSHIP GENERAL Monthly Bills Report

February 2026

Type	Date	Num	Name	Memo	Account	Amount
Bill	02/09/2026	7458	Ace Hardware Roscoe	Fasteners	Maint Bldg/Equip	3.30
Bill	02/09/2026	7459	Ace Hardware Roscoe	Fasteners	Maint Bldg/Equip	1.18
Bill	02/06/2026	Feb 2026	Charter Communications		Utilities	71.24
Bill	02/06/2026	55550452	Checks Unlimited		Office Supplies G/GA/A/GR	226.70
Bill	02/06/2026	2102026	Adobe	Adobe Feb 2026	Computer Maintenance	21.54
Bill	02/06/2026	Feb 2026	Merchant Fee Service	Monthly Service Fees Feb 2026	Office Supplies G/GA/A/GR	184.43
Bill	02/06/2026	2/2026	U S Cellular	Feb Assessor	Office Supplies G/GA/A/GR	94.48
Bill	02/06/2026	Visa Vista Print	Visa 1173	B Cards	Office Supplies G/GA/A/GR	154.76
Bill	02/06/2026	Visa WM	Visa 1173	Ink	Office Supplies G/GA/A/GR	49.85
Bill	02/06/2026	Visa Survey Monkey	Visa 1173	Survey	Office Supplies G/GA/A/GR	49.50
Bill	02/09/2026	Visa Spinello	Visa 1173	Keys to cab	Maint Bldg/Equip	41.30
Bill	02/09/2026	Visa Spinello	Visa 1173	Keys to cab	Maint Bldg/Equip	20.65
Bill	02/05/2026	02/05/2026	Microsoft MS Bill Info Office 365	65% 1/8/2026	Office Supplies G/GA/A/GR	164.77
Bill	02/17/2026	23000 Feb 2026 Path	ComEd 5002323000 HonPath	Hononegah Road 12/13/2026-11/2/2026	Utilities	122.20
Bill	02/17/2026	Feb 2026	ComEd 0835842	Street Light	Utilities	66.79
Bill	02/17/2026	13000 Feb 2026	ComEd 31799130 KM	12585 Wilmington Circle	Utilities	243.97
Bill	02/17/2026	320000 Feb 2026	ComEd 23100320 General Main	Split 5792 Elevator Road	Utilities	94.87
Bill	02/17/2026	7272532222 Feb	ComEd 727253 RJCross Park	11588 Cedarbrook Road Cross Park	Utilities	58.64
Bill	02/17/2026	00183369	Entre Computer Solutions	Pre-Purchased Tech Support 20 Hrs.	Computer Maintenance	2,800.00
Bill	02/17/2026	800104254094	IP Communications Inc	Phones	Utilities	252.42
Bill	02/17/2026	10157	Rock River Pest Control LLC	Feb 2026	Maint Bldg/Equip	90.00
Bill	02/17/2026	Visa Prairie Moon	Visa 1173	Seed for prairie	Maint Bldg/Equip	206.07
Bill	02/17/2026	012026	Wex Bank Mobil	Assessor	Vehicle/GAS	23.74
Bill	02/23/2026	Renewal Feb 2026	Intuit	annual payroll subscription	Accounting/Auditing G/GA/A/GR	1,724.25
Bill	02/23/2026	Feb 2026	Arthur Agency - Totally Township Webs	Website	Office Supplies G/GA/A/GR	74.99
Bill	02/23/2026	6224042222 Feb	ComEd 6224042 HonPath 19067	Bike Path	Utilities	230.91
Bill	02/23/2026	6366139	RK Dixon	47766	Office Supplies G/GA/A/GR	41.63
Bill	02/23/2026	023000 Feb 2026	ComEd 5002323000 HonPath	Hononegah Road 1/12/2026--2/10/2026	Utilities	203.05
Bill	02/25/2026	Feb 2026	Cleaning Crews	Jan 2026	Cleaning G/GR	165.00
Bill	02/26/2026	183929	Entre Computer Solutions		Computer Maintenance	106.00
Bill	02/26/2026	02/2026	Nicor00597320001		Utilities	220.18
Bill	02/28/2026	2 2026	Kurilinkus Law Office, LLC		Legal Services G/GA/A/GR	1,080.00
Bill	02/28/2026	4227	National Flag Store LLC.	1 USA Flag	Office Supplies G/GA/A/GR	138.00
Bill	02/27/2026	025297704	Xerox Corporation	1-22-26-3/9/2026	Office Supplies G/GA/A/GR	5.21
Bill	02/27/2026	342026	Wex Bank Mobil	Assessor	Vehicle/GAS	28.89
Total General Town Fund - Other						9,258.02
Total General Town Fund						21,036.90
Total GENERAL - ALL FUNDS						21,036.90
TOTAL						21,036.90
Payroll						\$ 22,118.79
Total						\$ 43,155.69

ROSCOE TOWNSHIP
Payroll Summary
February 2026

	Breault, ...	Hanson, ...	Nowicki, ...	Ryan, Ma...	Schreier, ...	Servant, ...	Taylor, S...	TOTAL
Employee Wages, Taxes and Adjustments								
Gross Pay								
Activities Coordinator	1,600.00	0.00	0.00	0.00	0.00	0.00	0.00	1,600.00
Elected Officials G	0.00	0.00	1,833.33	0.00	2,083.33	4,230.76	600.00	8,747.42
Office Assistant/Backup	0.00	0.00	0.00	800.00	0.00	0.00	0.00	800.00
Holiday/Gen 60%...	0.00	106.08	0.00	0.00	0.00	0.00	0.00	106.08
Hourly 60% Gen	0.00	1,657.50	0.00	0.00	0.00	0.00	0.00	1,657.50
Total Gross Pay	1,600.00	1,763.58	1,833.33	800.00	2,083.33	4,230.76	600.00	12,911.00
Deductions from Gross Pay								
Dental Ins Employee 2	0.00	-9.26	0.00	0.00	0.00	0.00	0.00	-9.26
Health	0.00	-206.06	0.00	0.00	0.00	0.00	0.00	-206.06
HSA Deduction	0.00	-60.00	0.00	0.00	0.00	0.00	0.00	-60.00
IMRF	0.00	-79.36	0.00	0.00	0.00	0.00	0.00	-79.36
Vision 3 Employee	0.00	-1.36	0.00	0.00	0.00	0.00	0.00	-1.36
Total Deductions from Gross Pay	0.00	-356.04	0.00	0.00	0.00	0.00	0.00	-356.04
Adjusted Gross Pay	1,600.00	1,407.54	1,833.33	800.00	2,083.33	4,230.76	600.00	12,554.96
Net Pay	1,600.00	1,407.54	1,833.33	800.00	2,083.33	4,230.76	600.00	12,554.96
Employer Taxes and Contributions								
Medicare (company)	23.20	21.56	26.59	11.60	30.21	61.34	8.70	183.20
Social Security (company)	99.20	92.19	113.66	49.60	129.16	262.30	37.20	783.31
Dental Company 2	0.00	17.22	0.00	0.00	0.00	0.00	0.00	17.22
Health Insurance (company)	0.00	382.72	0.00	0.00	0.00	0.00	0.00	382.72
HSA (company)	0.00	45.00	0.00	0.00	0.00	0.00	0.00	45.00
IMRF (company)	0.00	336.14	0.00	0.00	0.00	0.00	0.00	336.14
Vison Company 3	0.00	2.54	0.00	0.00	0.00	0.00	0.00	2.54
Total Employer Taxes and Contributions	122.40	897.37	140.25	61.20	159.37	323.64	45.90	1,750.13

**ROSCOE TOWNSHIP
GENERAL Payroll Summary
February 2026**

	Berner, Debora...	Hawes, Joann L	Linthead, Rene...	Loch, Alyssa N	Simms, Austin D	Zintak, Patricia J	TOTAL
Employee Wages, Taxes and Adjustments							
Gross Pay							
Hourly ASR	683.31	1,171.39	2,484.25	742.60	408.75	1,310.83	6,801.13
Total Gross Pay	683.31	1,171.39	2,484.25	742.60	408.75	1,310.83	6,801.13
Adjusted Gross Pay	683.31	1,171.39	2,484.25	742.60	408.75	1,310.83	6,801.13
Net Pay	683.31	1,171.39	2,484.25	742.60	408.75	1,310.83	6,801.13
Employer Taxes and Contributions							
Medicare (company)	9.91	16.99	36.02	10.76	5.93	18.01	97.62
Social Security (company)	42.36	72.62	154.02	46.04	25.34	76.99	417.37
IMRF (company)	0.00	0.00	0.00	141.54	0.00	0.00	141.54
Total Employer Taxes and Contributions	52.27	89.61	190.04	198.34	31.27	95.00	656.53

C/A

ROSCOE TOWNSHIP
Payroll Summary
February 2026

	Hanson, ...	TOTAL
Employee Wages, Taxes and Adjustments		
Gross Pay	26.52	26.52
HolidayGA 15%	414.38	414.38
Hourly 15%GA		
Total Gross Pay	440.90	440.90
Deductions from Gross Pay		
Dental Ins Employee 2	-2.32	-2.32
Health	-51.52	-51.52
HSA Deduction	-15.00	-15.00
IMRF	-19.84	-19.84
Vision 3 Employee	-0.34	-0.34
Total Deductions from Gross Pay	-89.02	-89.02
Adjusted Gross Pay	351.88	351.88
Net Pay	351.88	351.88
Employer Taxes and Contributions		
Medicare (company)	5.39	5.39
Social Security (company)	23.05	23.05
Dental Company 2	4.30	4.30
Health Insurance (company)	95.68	95.68
HSA (company)	11.26	11.26
IMRF (company)	84.04	84.04
Vison Company 3	0.64	0.64
Total Employer Taxes and Contributions	224.36	224.36

ROSCOE TOWNSHIP ROAD & BRIDGE Monthly Bills Report

February 2026
Memo

Type	Date	Num	Name	Account	Amount
Bill	02/05/2026	2962630	Amazon	Office Supplies G/GA/A/GR	50.72
Bill	02/05/2026	45674003	Amazon	Office Supplies G/GA/A/GR	1.25
Bill	02/06/2026	Feb 2026	Charter Communications	Utilities	23.75
Bill	02/06/2026	55550452	Checks Unlimited	Office Supplies G/GA/A/GR	75.57
Bill	02/06/2026	565432	Jerry's Auto Parts	Maintenance - Trucks GR	15.90
Bill	02/06/2026	5156	N-Trak Group	Maintenance - Roads GR/HR	1,775.74
Bill	02/06/2026	892363347	VCNA Prairie LLC	Maintenance - Roads GR/HR	98.95
Bill	02/06/2026	Visa Vista Print	Visa 1173	Office Supplies G/GA/A/GR	18.25
Bill	02/06/2026	Dans Diesel	Visa 1173	Maintenance - Trucks GR	587.41
Bill	02/06/2026	Visa WM	Visa 1173	Office Supplies G/GA/A/GR	16.62
Bill	02/06/2026	Visa Survey M	Visa 1173	Office Supplies G/GA/A/GR	24.75
Bill	02/06/2026	Auto Zone	Visa 1173	Maintenance - Trucks GR	52.74
Bill	02/05/2026	02/05/2026	Microsoft MS Bill Info Office 25%	Office Supplies G/GA/A/GR	63.37
Bill	02/17/2026	7483	Ace Hardware Roscoe	Maintenance - Trucks GR	11.18
Bill	02/17/2026	9969032222 2/	ComEd 996903 R&B	Utilities	648.35
Bill	02/17/2026	320000 Feb 20	ComEd 23100320 General	Utilities	284.60
Bill	02/17/2026	800104254094	IP Communications Inc	Utilities	84.14
Bill	02/17/2026	359128	Jack's Tires Sales & Service BAI Tire	Maintenance - Trucks GR	75.06
Bill	02/17/2026	5658118	Jerry's Auto Parts	Maintenance - Trucks GR	11.95
Bill	02/17/2026	5093129	Lakeside International LLC	Maintenance - Trucks GR	3,010.83
Bill	02/19/2026	7493	Ace Hardware Roscoe	Maintenance - Trucks GR	92.46
Bill	02/19/2026	74.99	Ace Hardware Roscoe	Maintenance - Trucks GR	128.82
Bill	02/19/2026	01192026	Blain's Farm & Fleet	Maint Bldg/Equip	17.70
Bill	02/23/2026	Renewal Feb 2	Intuit	Accounting/Auditing G/GA/A/GR	574.75
Bill	02/23/2026	7504	Ace Hardware Roscoe	Maint Bldg/Equip	24.64
Bill	02/23/2026	Feb 2026	Arthur Agency -Totally Township Websites	Office Supplies G/GA/A/GR	25.00
Bill	02/23/2026	5319891801	Cintas First Aid & Safety	Office Supplies G/GA/A/GR	153.94
Bill	02/23/2026	6366139	RK Dixon	Office Supplies G/GA/A/GR	13.87
Bill	02/23/2026	44862-0224	Sugar River Machine Inc	Maint Bldg/Equip	25.00
Bill	02/25/2026	5659999	Jerry's Auto Parts	Maintenance - Trucks GR	9.64
Bill	02/25/2026	566028	Jerry's Auto Parts	Maintenance - Trucks GR	42.95
Bill	02/25/2026	Feb 2026	Cleaning Crews	Cleaning G/GR	55.00
Bill	02/26/2026	02262026	Blain's Farm & Fleet	Maint Bldg/Equip	104.85
Bill	02/26/2026	4915523870	Verizon	Cellular Phones GR/G	342.72
Bill	02/26/2026	7517	Ace Hardware Roscoe	Maint Bldg/Equip	9.99
Bill	02/26/2026	02/2026	Nico00597320001	Utilities	660.54
Bill	02/26/2026	31963	Stateline Disposal Inc.	Maint Bldg/Equip	75.00
Bill	02/28/2026	2 2026	Kurinkus Law Office, LLC	Legal Services G/GA/A/GR	360.00

Total General Road Fund
Hard Road Fund

ROSCOE TOWNSHIP ROAD & BRIDGE Monthly Bills Report

Type	Date	Num	Name	Memo	Account	Amount
Bill	02/10/2026	Refrigiwear	Visa 1173	Winter gear for shop	Operating Supplies GR/HR	1,190.53
Bill	02/06/2026	5404045498	Morton Salt	Road Salt	SALT Road	6,559.12
Bill	02/17/2026	5404060788	Morton Salt	Road Salt	SALT Road	6,504.93
Bill	02/23/2026	181780	NCL	Ford F750 Documentation Fee	Service Truck/Bucket	500.00
Bill	02/23/2026	1037517	RKM Metals LLC	Flat Bar	Operating Supplies GR/HR	437.77
						15,192.35
						24,840.35
						24,840.35
total						\$ 36,934.64
TOTAL						61,774.99

Total Hard Road Fund
Total ROAD & BRIDGE - ALL FUNDS
TOTAL
Payroll

ROSCOE TOWNSHIP ROAD & BRIDGE Monthly Payroll Summary February 2026

	Ball, Jeffery A	Grant, Gentry	Hanson, Rhon...	Hanson, Tim A	Kiser, Keynan W	McNabb, Rich...	Nimmer, Harol...	Williams, Matt...	TOTAL
Employee Wages, Taxes and Adjustments Gross Pay									
Bereavement	0.00	0.00	0.00	0.00	180.00	0.00	0.00	424.00	604.00
Comp Earned R&B	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Comp Paid R&B	0.00	468.00	0.00	0.00	0.00	198.00	313.20	212.00	1,191.20
Holiday/Road25%	0.00	0.00	44.20	0.00	0.00	0.00	0.00	0.00	44.20
Hourly 25% ROAD	0.00	0.00	690.63	0.00	0.00	0.00	0.00	0.00	690.63
Hourly ROAD	297.00	2,304.00	0.00	3,709.20	2,610.00	2,394.00	5,598.45	3,392.00	20,304.65
Overtime (x1.5)	0.00	0.00	0.00	0.00	0.00	162.00	0.00	0.00	162.00
Personal/Sick Hard Road	0.00	108.00	0.00	514.80	551.25	288.00	352.35	212.00	2,026.40
Vacation Hard Road	0.00	0.00	0.00	0.00	258.75	0.00	0.00	0.00	258.75
Total Gross Pay	297.00	2,880.00	734.83	4,224.00	3,600.00	3,042.00	6,264.00	4,240.00	25,281.83
Deductions from Gross Pay									
Dental Ins Employee 2	0.00	0.00	-3.84	-15.42	-15.42	-15.42	-15.42	0.00	-65.52
Health	0.00	0.00	-85.84	-343.42	-343.42	-343.42	-343.42	0.00	-1,459.52
Health/Family	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-1,043.66	-1,043.66
HSA Deduction	0.00	0.00	-25.00	-100.00	0.00	0.00	-200.00	0.00	-325.00
IMRF	0.00	-129.60	-33.07	-190.08	-162.00	-136.89	-281.88	-190.80	-1,124.32
Vision 3 Employee	0.00	0.00	-0.58	-2.28	-2.28	0.00	-2.28	0.00	-7.42
Total Deductions from Gross Pay	0.00	-129.60	-148.33	-651.20	-523.12	-495.73	-843.00	-1,234.46	-4,025.44
Adjusted Gross Pay	297.00	2,750.40	586.50	3,572.80	3,076.88	2,546.27	5,421.00	3,005.54	21,256.39
Net Pay	297.00	2,750.40	586.50	3,572.80	3,076.88	2,546.27	5,421.00	3,005.54	21,256.39
Employer Taxes and Contributions									
Medicare (company)	4.31	41.76	8.98	54.56	46.97	38.91	82.69	46.34	324.52
Social Security (company)	18.41	178.56	38.41	233.30	200.81	166.36	353.58	198.18	1,387.61
Dental Company 2	0.00	0.00	7.18	28.70	28.70	28.70	28.70	0.00	121.98
Family Health Ins (company)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,938.24	1,938.24
Health Insurance (company)	0.00	0.00	159.46	637.86	637.86	637.86	637.86	0.00	2,710.90
HSA (company)	0.00	0.00	18.74	75.00	75.00	75.00	75.00	75.00	393.74
IMRF (company)	0.00	548.92	140.05	805.10	686.16	579.80	1,193.92	808.14	4,762.09
Vison Company 3	0.00	0.00	1.06	4.24	4.24	0.00	4.24	0.00	13.78
Total Employer Taxes and Contributions	22.72	769.24	373.88	1,838.76	1,679.74	1,526.63	2,375.99	3,065.90	11,652.86

ROSCOE TOWNSHIP GENERAL Monthly Bills Report

February 2026

Type	Date	Num	Name	Memo	Account	Amount
Bill	02/05/2026	02/05/2026	Microsoft MS Bill Info Office 365	10%	Office Supplies Cemetery	25.34
Bill	02/23/2026	Visa AIC Conv	Visa 1173	AIC Covention Galena	Training	105.00
Bill	02/23/2026	Feb 2026	Tara Taylor	2/4/2026	Cemetery Misc Labor	25.00
Bill	02/23/2026	Feb 2026 cemetery	Tracy Terry	2/4/2026	Cemetery Misc Labor	25.00
Bill	02/26/2026	U10000295458	GFL ENVIRONMENTALPinnHill	Pinnacle Hill Feb	Waste Removal Pinnacle Hill	97.23
Total Cemetery Fund						<u>277.57</u>
Total GENERAL - ALL FUNDS						<u>277.57</u>
TOTAL						<u><u>277.57</u></u>

ROSCOE TOWNSHIP
Payroll Summary - Cemeterly
February 2026

Employee Wages, Taxes and Adjustments	0.00
Employer Taxes and Contributions	0.00
TOTAL	0.00

Roscoe Township Balance Sheet Feb 2026

General Account Funds

General Town & Assessor Fund

Beginning Balance from Jan 2026	1,084,378.06
Income received during month	6,976.45
Expenses approved this meeting	(43,155.69)
Adjustment	
Ending Balance for Feb 2026	1,048,198.82

General Assistance Fund

Beginning Balance from Jan 2026	44,076.55
Income received during month	37.60
Expenses approved this meeting	(665.26)
Adjustments	
Ending Balance for Feb 2026	43,448.89

Cemetery Fund

Beginning Balance from Jan 2026	116,083.30
Income received during month	1,324.03
Expenses approved this meeting	(277.57)
Adjustments	
Ending Balance for Feb 2026	117,129.76

General Account Fund Ending Balance

\$ 1,208,777.47

Road Account Funds

General Road Fund

Beginning Balance from Jan 2026	375,354.03
Income received during month	320.21
Expenses approved this meeting	(10,756.71)
Adjustments	
Ending Balance for Feb 2026	364,917.53

Hard Road Fund

Beginning Balance from Jan 2026	229,418.95
Income received during month	195.72
Expenses approved this meeting	(51,018.28)
Adjustments	
Ending Balance for Feb 2026	178,596.39

Special Bridge Fund

Beginning Balance from Jan 2026	664,110.05
Income received during month	6,014.68
Expenses approved this meeting	-
Adjustments	
Ending Balance for Feb 2026	670,124.73

Road Account Fund Ending Balance

\$ 1,213,638.65

Roscoe Township Total Fund Balance

\$ 2,422,416.12

Roscoe Township Total Equity

Roscoe Township Bank Account Balances

	Money Market Account	1,403,277.31	2.02%
	Checking Account	108,740.31	
	Bank Balance	1,512,017.62	
	CD Investments First Mid	598,208.60	
	Charles Schwab	169,050.36	
	Stillman Bank	216,603.43	
	Outstanding checks	(50,122.23)	
	Adjustment (Liabilities)		
	Comm Center Income and Refundable Deposit	(23,341.66)	
		<u>2,422,416.12</u>	
General Town	CD Charles Schwab	169,050.36	
General Town	Charles Schwab Bank	291.64	
Recreation	CD Investment Stillman Bank	216,603.43	
Spec Bridge	CD Investment First Mid	598,208.60	
		<u>984,154.03</u>	

Stillman Bank

	General Town	Maturity	Intrest	Current Rate
2/28/2026	\$ 216,603.43	6/24/2026	\$ 610.71	3.70%
1/31/2026	\$ 215,992.72	6/24/2026	\$ 676.14	3.70%
12/31/2025	\$ 215,316.58	6/24/2026	\$ 152.68	3.70%
12/24/2025	\$ 215,163.90	6/24/2026		3.70%

First Mid

	Special Bridge	Maturity	Interest	Current Rate
2/28/2026	\$ 598,208.60	6/26/2026	\$ 5,448.13	3.70%
1/31/2026	\$ 592,760.47	6/26/2026		3.70%
12/31/2025	\$ 592,760.47	6/26/2026		3.70%
11/30/2025	\$ 592,760.47	6/26/2026	\$ 160.75	3.70%
10/31/2025	\$ 592,599.72		\$ 146.10	
9/30/2025	\$ 592,453.62		\$ 150.93	
8/31/2025	\$ 592,302.69		\$ 150.89	

	Charles Schwab	Maturity	Intrest	Current Rate
2/28/2026	\$ 169,050.36	3/16/2026		3.90%
1/31/2026	\$ 169,050.36	3/16/2026		
12/31/2025	\$ 169,050.36	3/16/2026		
11/30/2025	\$ 169,050.36	3/16/2026	\$ 54.17	3.90%

*

	Charles Schwab	Maturity	Intrest	Current Rate
1/29/2026	Closed	moved to checking Acc.		
1/29/2026	\$ 170,101.51	1/28/2026	\$ 1,023.51	
12/31/2025	\$ 169,023.83			
11/30/2025	\$ 169,023.83	1/28/2026	\$ 54.17	3.90%

	Charles Schwab Bank	Intrest	Current Rate
1/31/2026			
12/31/2025	\$ 291.64		
11/30/2025	\$ 291.64		0.05%

ROSCOE TOWNSHIP ALL GENERAL TOWN FUND Performance to Budget April 2025 through March 2026

	Apr '25 - Mar 26	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
REVENUE				
Real Estate Tax	614,124.72	609,000.00	5,124.72	100.8%
Replacement Tax	34,483.84	17,000.00	17,483.84	202.8%
Interest Income	18,231.86	10,000.00	8,231.86	182.3%
Comm Ctr Rental Income	40,342.98	30,000.00	10,342.98	134.5%
Other Income	1,396.44			
Total REVENUE	708,579.84	666,000.00	42,579.84	106.4%
Total Income	708,579.84	666,000.00	42,579.84	106.4%
Gross Profit	708,579.84	666,000.00	42,579.84	106.4%
Expense				
PAYROLL EXPENSES				
Elected Officials G	105,220.41	118,400.00	-13,179.59	88.9%
Assessor's Staff A	77,675.49	86,000.00	-8,324.51	90.3%
Activities Coordinator				
Hourly ActCoor	53.33			
Activities Coordinator - Other	18,138.51	18,000.00	138.51	100.8%
Total Activities Coordinator	18,191.84	18,000.00	191.84	101.1%
Administrative Assistant	21,041.28	30,576.00	-9,534.72	68.8%
FICA Employer	16,875.98	15,765.00	1,110.98	107.0%
Health Insur Employer	4,335.81	5,577.00	-1,241.19	77.7%
Dental Ins Company	182.56	235.00	-52.44	77.7%
Vision Ins Company	27.78	40.00	-12.22	69.5%
HSA Employer	497.11	630.00	-132.89	78.9%
IMRF Employer	6,796.21	12,583.00	-5,786.79	54.0%
Office Assistant/Backup	1,200.00	16,000.00	-14,800.00	7.5%
Total PAYROLL EXPENSES	252,044.47	303,806.00	-51,761.53	83.0%
CONTRACTUAL SERVICES				
Accounting/Auditing G/GA/A/GR	13,514.18	11,250.00	2,264.18	120.1%
Cleaning G/GR	1,987.50	1,990.00	-2.50	99.9%
Computer Maintenance	21,071.97	19,500.00	1,571.97	108.1%
Dues G/A	1,014.57	2,100.00	-1,085.43	48.3%
Legal Services G/GA/A/GR	10,034.79	30,000.00	-19,965.21	33.4%
Maint Bldg/Equip	3,642.03	7,000.00	-3,357.97	52.0%
News Paper Publishing	0.00	500.00	-500.00	0.0%
Postage	156.81	750.00	-593.19	20.9%
SMTD Bus Service	0.00	3,000.00	-3,000.00	0.0%
TOIRMA Liability GR/G	19,332.00	25,000.00	-5,668.00	77.3%
Training	945.00	4,500.00	-3,555.00	21.0%
Travel Expenses	738.24	2,100.00	-1,361.76	35.2%
Utilities	13,081.98	13,650.00	-568.02	95.8%
Vehicle/GAS	271.55	1,500.00	-1,228.45	18.1%
Total CONTRACTUAL SERVICES	85,790.62	122,840.00	-37,049.38	69.8%
Budgeted Expenditures Assessor				
Legal/Appraisal Services	10,000.00	10,000.00	0.00	100.0%
Assessment Challenges A	1,000.00	1,000.00	0.00	100.0%
Contingencies Assessor	0.00	500.00	-500.00	0.0%
Total Budgeted Expenditures Assessor	11,000.00	11,500.00	-500.00	95.7%
CAPITAL OUTLAY ASSESSOR				
Computer	1,850.00	2,500.00	-650.00	74.0%
Total CAPITAL OUTLAY ASSESSOR	1,850.00	2,500.00	-650.00	74.0%
CAPITAL OUTLAY GENERAL TOWN				
Office Equipment	0.00	1,000.00	-1,000.00	0.0%
Total CAPITAL OUTLAY GENERAL TOWN	0.00	1,000.00	-1,000.00	0.0%
COMMODITIES MATERIALS SUPPLIES				
Office Supplies G/GA/A/GR	12,443.81	9,500.00	2,943.81	131.0%
Publications	165.00	250.00	-85.00	66.0%
Total COMMODITIES MATERIALS SUPPLIES	12,608.81	9,750.00	2,858.81	129.3%
RECREATION CONTRACTUAL SERVICES				
Port a John	3,310.00	4,000.00	-690.00	82.8%

ROSCOE TOWNSHIP
ALL GENERAL TOWN FUND Performance to Budget
April 2025 through March 2026

	Apr '25 - Mar 26	Budget	\$ Over Budget	% of Budget
Labor	0.00	45,000.00	-45,000.00	0.0%
Total RECREATION CONTRACTUAL SERVIC...	3,310.00	49,000.00	-45,690.00	6.8%
RECREATION COMMODITIES				
Field Maintenance	675.94	3,500.00	-2,824.06	19.3%
Fuel	6,574.73	6,500.00	74.73	101.1%
Maintenance & Equipment	5,767.20	5,000.00	767.20	115.3%
Operating Supplies	1,154.20	1,000.00	154.20	115.4%
Park Mulch	4,972.80	8,000.00	-3,027.20	62.2%
Total RECREATION COMMODITIES	19,144.87	24,000.00	-4,855.13	79.8%
Community Center				
Cleaning CC	7,255.00	4,500.00	2,755.00	161.2%
Maintenance/Repairs CC	7,704.52	5,500.00	2,204.52	140.1%
Programming CC	4,976.92	6,000.00	-1,023.08	82.9%
Utilities CC	12,850.88	11,000.00	1,850.88	116.8%
Total Community Center	32,787.32	27,000.00	5,787.32	121.4%
Cross House				
Utilities	2,506.51	3,000.00	-493.49	83.6%
Maint Bldg/Equip	360.01	2,000.00	-1,639.99	18.0%
Total Cross House	2,866.52	5,000.00	-2,133.48	57.3%
CAPITAL OUTLAY				
Community Center Equipment	0.00	4,000.00	-4,000.00	0.0%
Path Phase II Founder's Park	0.00	325,000.00	-325,000.00	0.0%
Total CAPITAL OUTLAY	0.00	329,000.00	-329,000.00	0.0%
Future Capital Outlay				
Future Furnace 10~15 years	0.00	1,500.00	-1,500.00	0.0%
Future Roof 15~20 years	0.00	1,500.00	-1,500.00	0.0%
Future Vehicle Replacement	0.00	1,500.00	-1,500.00	0.0%
Total Future Capital Outlay	0.00	4,500.00	-4,500.00	0.0%
Budgeted Expenditures				
Gen Town Contingencies	8,090.98	20,000.00	-11,909.02	40.5%
Total Budgeted Expenditures	8,090.98	20,000.00	-11,909.02	40.5%
Total Expense	429,493.59	909,896.00	-480,402.41	47.2%
Net Ordinary Income	279,086.25	-243,896.00	522,982.25	-114.4%
Net Income	<u>279,086.25</u>	<u>-243,896.00</u>	<u>522,982.25</u>	<u>-114.4%</u>

1:42 PM
03/05/26
Cash Basis

ROSCOE TOWNSHIP
FUND BALANCES
As of February 28, 2026

	<u>Feb 28, 26</u>
ASSETS	0.00
LIABILITIES & EQUITY	
Equity	
General Town Fund Balance	1,048,198.82
General Assistance Fund Balance	43,448.69
Cemetery Fund Balance	117,129.76
General Road & Bridge Fund Bal	364,917.53
Hard Road Fund Balance	178,596.39
Special Bridge Fund Balance	670,124.73
	<hr/>
Total Equity	2,422,415.92
TOTAL LIABILITIES & EQUITY	<hr/> 2,422,415.92 <hr/>

AS OF

2/28//2026

TOWNSHIP ACCOUNTS

BANK OR OTHER	TYPE OF ACCOUNT	DATE OPENED	ACCT NO	ACCOUNT VALUE	AS OF DATE	CURRENT INTEREST RATE	MATURITY DATE	GENERAL ROAD OR GRANT
FIRST MID	CD	11/26/2025	16000000	\$ 598,208.60	2/28/2026	3.63%	6/26/2026	BRIDGE
STILLMAN	CD	12/23/2026	XXX4665	\$ 216,603.43	2/28/2026	3.70%	6/23/2026	General
Charles Schwab	CD	11/20/2025	1568-1947	\$ 169,050.36	2/28/2026	3.90%	3/16/2026	General
CBI BANK	CHECKING			\$ 108,740.31	2/28/2026			GENERAL
CBI BANK	MONEY MAR			\$ 1,403,277.31	2/28/2026	2.20%		GENERAL
				\$ 2,495,880.01				

10:58 AM

03/05/26

ROSCOE TOWNSHIP
Reconciliation Summary
CBI Bank ~~XXXX~~ CHECKING, Period Ending 02/28/2026

	<u>Feb 28, 26</u>
Beginning Balance	240,368.95
Cleared Transactions	
Checks and Payments - 134 items	-135,076.83
Deposits and Credits - 9 items	3,448.19
Total Cleared Transactions	<u>-131,628.64</u>
Cleared Balance	<u>108,740.31</u>
Uncleared Transactions	
Checks and Payments - 75 items	<u>-50,122.23</u>
Total Uncleared Transactions	<u>-50,122.23</u>
Register Balance as of 02/28/2026	<u>58,618.08</u>
New Transactions	
Checks and Payments - 25 items	-30,218.53
Deposits and Credits - 1 item	587.10
Total New Transactions	<u>-29,631.43</u>
Ending Balance	<u>28,986.65</u>

10:58 AM

03/05/26

ROSCOE TOWNSHIP
Reconciliation Summary
CBI Bank (TRANSFER ACCT) ~~2025~~, Period Ending 02/28/2026

	<u>Feb 28, 26</u>
Beginning Balance	1,394,875.88
Cleared Transactions	
Deposits and Credits - 4 items	<u>8,401.43</u>
Total Cleared Transactions	<u>8,401.43</u>
Cleared Balance	<u><u>1,403,277.31</u></u>
Register Balance as of 02/28/2026	1,403,277.31
Ending Balance	1,403,277.31

10:59 AM

03/05/26

ROSCOE TOWNSHIP
Reconciliation Summary
First Mid CD# ~~1900000~~, Period Ending 02/28/2026

	<u>Feb 28, 26</u>
Beginning Balance	592,760.47
Cleared Transactions	
Deposits and Credits - 1 item	<u>5,448.13</u>
Total Cleared Transactions	<u>5,448.13</u>
Cleared Balance	<u>598,208.60</u>
Register Balance as of 02/28/2026	598,208.60
Ending Balance	598,208.60

10:59 AM

03/05/26

ROSCOE TOWNSHIP
Reconciliation Summary
Stillman Bank Corp, Period Ending 02/28/2026

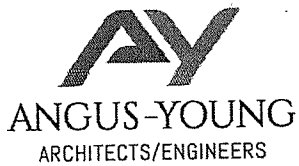
	<u>Feb 28, 26</u>
Beginning Balance	215,992.72
Cleared Transactions	
Deposits and Credits - 1 item	<u>610.71</u>
Total Cleared Transactions	<u>610.71</u>
Cleared Balance	<u><u>216,603.43</u></u>
Register Balance as of 02/28/2026	216,603.43
Ending Balance	216,603.43

10:59 AM

03/05/26

ROSCOE TOWNSHIP
Reconciliation Summary
Charles Schwab ~~1003-1047~~, Period Ending 02/28/2026

	<u>Feb 28, 26</u>
Beginning Balance	168,190.13
Cleared Transactions	
Deposits and Credits - 1 item	<u>860.23</u>
Total Cleared Transactions	<u>860.23</u>
Cleared Balance	<u><u>169,050.36</u></u>
Register Balance as of 02/28/2026	169,050.36
Ending Balance	169,050.36



Wednesday, March 11, 2026

Mr. Scott Sallinger
Trustee, Roscoe Township
5792 Elevator Road
Roscoe, IL 61073

Re: Community Center / Cross Park – Master Planning

Dear Mr. Sallinger:

Thank you for having Angus-Young Associates, Inc. provide you with this proposal for architectural and/or engineering services for your project. We hope that this proposal format provides you with the needed information to select our firm. Please let us know if you have any questions or require changes.

This engagement letter is for professional services for the project scope described in the 'project scope' description. The professional services to be provided are those services checked under 'professional disciplines included' and 'services included'. Should the project scope or services being provided change during the development of the project, an adjustment in the fees for the revised scope will be made to the fee described below. The risk allocation amount shall be the limit of our professional liability as defined in the 'Risk Allocation' section of this engagement letter.

PROJECT OVERVIEW:

The following proposal is for master planning services for the ±17-acre Community Center / Cross Park property located at 4562 Hononegah Road, Roscoe, IL. The plan will incorporate new park amenities and further enhance the existing site features and buildings on site. We understand that this master plan will be used as a tool to properly plan and locate the new park amenities as well as to secure grant funding which will help to construct the improvements.

The plan will be drafted using the existing files that you can provide. We understand that these existing files may include available PDF and CAD drawings provided by previous design consultants.

SCOPE OF WORK:

Professional Disciplines Included:

- A. Site / Landscape Architecture

Schematic Design (SD):

We understand that some planning efforts have been completed and that potential new amenities include pickleball courts, splash pad, restroom addition to the existing Community Center, accessible pathways, and interpretive signage. We will work with Township staff to develop the master plan and programming needs and explore additional ideas for the site. We propose the following process:

- Initial kick-off meeting with Township staff and board members to discuss planning efforts to date, desired improvements to the park, and identify potential stakeholders to involve
- Public meeting to brainstorm and discuss potential additions to the park. We will prepare inspiration imagery

Re: Community Center / Cross Park – Master Planning

and facilitate public input conversations.

- Using the data gathered from the public meeting, we will prepare an initial master plan. This will be delivered as a black and white site plan with notes and photos.
- A second public meeting will be held to review the initial master plan. This is anticipated to be at a Board meeting where additional input will be gathered to incorporate into the final master plan.
- Using the feedback to the initial master plan, we will prepare a final master plan and rough order of magnitude (ROM) cost estimate. This will be delivered as a colored site plan with notes and example photos.

Additional, 3D Site Renderings:

If additional, more detailed, renderings are needed for grant applications or fundraising efforts, we can provide these at an additional cost. Please refer to the *Visualization Services* document attached to this proposal.

Additional Meetings:

Three (3) meetings are included in the scope of work, as shown above, but we can attend additional meetings at an additional cost of **\$1,440** per meeting. This assumes a 2-hour meeting, with two Angus-Young staff.

SERVICES NOT INCLUDED:

This scope above constitutes the entirety of services to be performed by A-Y. If additional services are required beyond the scope stated above, we can provide an additional proposal at that time or work on a time and material basis. Services not specifically mentioned in this proposal are not included in the fees outlined below.

TERMS & CONDITIONS:

Contract form:	Accepted Letter Proposal
Angus-Young Associates Risk Allocation:	\$50,000.00
Type of Billing:	Fixed fee plus reimbursable expenses
Professional Services Fee:	\$14,270.00
Estimated Expenses (printing, mileage):	\$200.00

Additional Services

Hourly Rates:	Principal/Director/Partner V	\$265.00	Principal/Director/Partner IV	\$240.00
	Professional V	\$240.00	Principal/Director/Partner III	\$215.00
	Professional IV	\$210.00	Designer V	\$200.00
	Principal/Director/Partner II	\$185.00	Designer IV	\$180.00
	Professional III	\$180.00	Principal/Director/Partner I	\$155.00
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	Administrative III	\$85.00	Administrative II	\$65.00
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Work will begin on the project after a signed copy of this engagement letter is received. If for any reason, work has begun without a signed engagement letter, contract or purchase order, we may terminate work on the project without notice. Receipt of a purchase order for this project will constitute agreement with the terms of this engagement letter. This agreement and the contract form defined under "Terms" above shall be the basis of our agreement. The contract form will be provided at your request.

We look forward to working with you on this project.

Sincerely,



Joseph J. Stadelman, 03/11/2025
President

Accepted By: Signature

Printed Name

Date

ANGUS-YOUNG ASSOCIATES, INC.
STANDARD TERMS AND CONDITIONS

1. **SERVICES.**

- 1.1. **Scope of Services.** Unless otherwise provided for in these Standard Terms and Conditions (these "Terms and Conditions"), the services Angus-Young Associates, Inc., a Wisconsin corporation ("Angus-Young"), agrees to provide will generally consist of, but may not be limited to, architectural, civil, electrical, mechanical, plumbing, and structural engineering (the "Services"). The actual Services included are set forth in the proposal to which these Terms and Conditions are attached ("Proposal," which with these Terms and Conditions, collectively the "Agreement").
- 1.2. **Not Included in Services.** The Services will not include, and Angus-Young will not coordinate the provision of any of the following: soils, concrete, material, and performance testing; site surveying services; design of pre-engineered building components; other professional services such as real estate, accounting, or legal services. Angus-Young will not specify construction procedures, manage or supervise construction, or implement or be responsible for construction site health and safety procedures and Angus-Young will not have control or charge of and will not be responsible for construction means, methods, techniques, sequences, or procedures, or for safety precautions and programs. To the extent Client questions whether a Service is included herein, Client shall make a written inquiry to which Angus-Young will respond, in writing, within three (3) business days of receipt of Client's inquiry.
- 1.3. **Information from Client.** With respect to providing the Services, Angus-Young shall be entitled to rely upon the accuracy and completeness of information provided by Client or Client's affiliates, including but not limited to space requirements, design criteria and project requirements; drawings, specifications, surveys, and soils engineering reports; and any other reports or other documents reasonably necessary for Angus-Young to provide the Services to Client ("Client Information"). Client represents and warrants that the Client Information is true, correct, and accurate and that the same may be used in connection with the Services.
2. **STANDARD OF CARE.** Angus-Young will perform the Services consistent with the professional skill and care ordinarily provided by architects, engineers, and other design professionals practicing in the same or similar specialization, locality, and under the same or similar circumstances. Angus-Young will perform its services in a reasonably expeditious manner that is consistent with such professional skill and care and the orderly progress of the Services.

3. **PAYMENT.**

- 3.1. **Service Fee.** The payment to Angus-Young by Client for the Services (the "Service Fee") shall either be (i) an agreed upon amount that is fixed at the commencement of the Services or at the inception of a subsequent written agreement between Angus-Young and the Client (a "Fixed Fee"); or (ii) based upon standard hourly rates and expenses and/or materials (a "Variable Fee"). Angus-Young's standard hourly rates may be adjusted from time to time in Angus-Young's sole discretion. Any additional fees and costs incurred for services requested by Client and performed by Angus-Young that are not expressly set forth and defined in the Scope of Services shall be payable by the Client in addition to the amounts specified in the Proposal and calculated in accordance with the hourly rates quoted therein.
- 3.2. **Reimbursable Expenses.** In addition to the Service Fee, Client shall reimburse Angus-Young for actual and necessary expenditures, including but not limited to, submittal and approval fees, printing, reproduction of drawings and specifications, rendering and presentation materials, mailing, advertising fees, and travel expenses (the "Reimbursable Expenses"). Reimbursable Expenses will be invoiced at cost *plus* fifteen percent (15%) and may either be included on the invoice as a separate expense from the Service Fee or included in the Service Fee (only when the Service Fee has been specifically adjusted to include the Reimbursable Expenses).
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- 3.4. **Taxes and Duties.** Except for Angus-Young's net income taxes and payroll obligations, Client is liable for all applicable federal, state, and local sales, foreign withholding, value added, use, property, excise, service and other taxes, and all duties and customs fees relating to Client's receipt of the Services.

4. **INSTRUMENTS OF SERVICE.**

- 4.1. **Reservation of Rights.** Angus-Young will retain ownership and all common law, statutory and other reserved rights, including copyrights, in and to any and all calculations, computer files, drawings, specifications, reports, and other documents and electronic data (the "Instruments of Service") prepared for Client by Angus-Young, Angus-Young's independent professional associate(s), and/or Angus-Young's subconsultant(s).

Re: Community Center / Cross Park – Master Planning

- 4.2. **Limited License.** Upon payment in full under Section 3 of this Agreement, Angus-Young will grant Client a limited license to the Instruments of Service solely and exclusively for use pursuant to the Services (the "Limited License"). Client shall not assign, delegate, sublicense, pledge or otherwise transfer the Limited License granted herein without the prior written consent of Angus-Young. Except for the Limited License, no other license shall be deemed granted or implied and any use of the Instruments of Service not authorized by Angus-Young (any "Unauthorized Use") shall be at Client's sole risk and responsibility. Furthermore, Client shall defend, indemnify, and hold harmless Angus-Young, its employees, agents, shareholders, directors, consultants, subconsultants, independent professional associates, and subcontractors, from and against any and all damages, liabilities, losses, and expenses, including reasonable attorney's fees, arising out of any Unauthorized Use.
- 4.3. **As-Built Conditions.** Unless otherwise indicated in writing by Angus-Young, no Instrument of Service shall be considered to depict or document any "as-built" condition for the purposes of this Agreement.

5. **EXISTING FACILITIES.**

- 5.1. **Existing Facilities.** In the event Angus-Young provides Services for Client that involves any existing construction or facility not designed, engineered, or otherwise known to Angus-Young (each an "Existing Facility"), Angus-Young shall be entitled to assume that (i) an Existing Facility is as indicated in any Client Information; (ii) an Existing Facility meets all code requirements; and (iii) construction of an Existing Facility is consistent with its visible composition. Angus-Young will rely on the content, accuracy, and completeness of Client Information about an Existing Facility, including but not limited to the compatibility of the Client Information and other information or performance specifications with respect to an owner's project criteria (as applicable).
- 5.2. **Revealed Construction.** Angus-Young will not be responsible to verify elements or construction of an Existing Facility. In the event that construction or a condition inconsistent with the Client's Documents is uncovered or revealed ("Revealed Construction"), Client acknowledges and agrees that Angus-Young will not be responsible for any additional costs associated with the Revealed Construction, and that such Revealed Construction may require additional investigation and/or Services, which will be charged as an additional expense to Client at Angus-Young's standard hourly rates.

6. **TERMINATION.**

- 6.1. **Termination without Cause.** The Services contemplated under this Agreement may be terminated, in whole or in part, at any time, only upon mutual agreement in writing between Angus-Young and the Client.
- 6.2. **Termination for Cause.** Angus-Young, in its sole discretion and without waiving any claim or right against the Client and without liability whatsoever to the Client, may terminate the Services contemplated under this Agreement, in whole or in part, as follows (each a "Termination for Cause"):
- (i) Upon Client's failure to pay the Service Fees and/or Reimbursable Expenses within thirty (30) calendar days of the date of invoice ("Payment Default");
 - (ii) Upon Client's failure to pay any undisputed amount when due or in full two (2) times or more during any six (6) month period;
 - (iii) Upon Client's insolvency, petition for voluntary or involuntary bankruptcy, the making or seeking to make a general assignment for the benefit of its creditors, or the appointment of a receiver, trustee, or custodian to take charge of or sell any material portion of Client or its property or business; and/or
 - (iv) Upon a material breach by Client of this Agreement, or any other agreement between Angus-Young and Client, where Client fails to cure such breach within seven (7) calendar days of receipt of notice from Angus-Young ("Notice of Breach").
- 6.3. **Acceleration of Fixed Fee.** Under a Fixed Fee arrangement, a Termination for Cause shall accelerate the entire amount of the Fixed Fee to become immediately due and payable in full to Angus-Young.

7. **DISCLAIMER OF WARRANTY.**

- 7.1. **ALL WARRANTIES AND GUARANTIES ARE EXPRESSLY DISCLAIMED, INCLUDING WITHOUT LIMITATION, ANY IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE OR USE, TITLE, AND OF NONINFRINGEMENT. ANGUS-YOUNG SPECIFICALLY DISCLAIMS ANY WARRANTY ARISING UNDER STATUTE, COURSE OF DEALING, COURSE OF PERFORMANCE, OR USAGE OF TRADE. ANGUS-YOUNG DOES NOT WARRANT THAT THE SERVICES WILL BE ERROR-FREE OR PROVIDED ON AN UNINTERRUPTED BASIS.**

8. **LIMITATION OF LIABILITY.**

- 8.1. **TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, IN NO EVENT WILL ANGUS-YOUNG BE LIABLE FOR ANY SPECIAL, INCIDENTAL, INDIRECT, OR CONSEQUENTIAL DAMAGES WHATSOEVER (INCLUDING, WITHOUT LIMITATION, DAMAGES FOR LOSS OF BUSINESS PROFITS, BUSINESS INTERRUPTION, LOSS OF BUSINESS INFORMATION, OR ANY OTHER PECUNIARY LOSS) HOWEVER CAUSED AND ON ANY LEGAL OR EQUITABLE THEORY OF LIABILITY, AND WHETHER**

OR NOT FOR BREACH OF CONTRACT, NEGLIGENCE OR OTHERWISE, EVEN IF ANGUS-YOUNG HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. THESE LIMITATIONS WILL APPLY NOTWITHSTANDING ANY BREACH OF CONDITION(S) OR FUNDAMENTAL TERM(S) OR FOR A FUNDAMENTAL BREACH(ES). IN ANY CASE, ANGUS-YOUNG'S ENTIRE LIABILITY UNDER ANY PROVISION OF THIS AGREEMENT SHALL NOT EXCEED THE RISK ALLOCATION AMOUNT SET FORTH HEREIN OR, IF NO SPECIFIC AMOUNT IS SET FORTH, THE AMOUNT RECEIVED BY ANGUS-YOUNG FROM CLIENT FOR THE SERVICES. THIS LIMITATION OF LIABILITY IS CUMULATIVE WITH ALL SUCH PARTY'S EXPENDITURES BEING AGGREGATED TO DETERMINE SATISFACTION OF THE LIMIT.

9. GENERAL PROVISIONS.

- 9.1. Enforcement Costs. In the event Angus-Young is required to enforce any provision of this Agreement, Angus-Young shall be entitled to recover the costs of such enforcement from Client, including, but not limited to, reasonable attorneys' fees and other costs and expenses incurred by Angus-Young.
- 9.2. No Assignment. This Agreement and all rights and obligations of the Client herein may not be transferred or assigned at any time without prior written consent of Angus-Young, which consent may be withheld in its sole discretion. In any event, no such assignment shall release the Client from any obligations pursuant to this Agreement.
- 9.3. Governing Law. This Agreement shall be governed by and interpreted and construed in accordance with the laws of the State of Wisconsin without regard to its choice of law rules. In the event of any dispute, the venue for any litigation shall be the Circuit Court of Rock County, Wisconsin.
- 9.4. Severability. If any provision of this Agreement is adjudicated invalid or unenforceable, it shall be judicially amended in such fashion as to render the provision valid and enforceable, and to reflect, to the extent possible, the original intent of the parties. If any provision of this Agreement is amended or stricken as a result of its invalidity or unenforceability, such amendment or deletion shall not affect the remaining provisions herein.
- 9.5. Integrated Agreement. This Agreement contains the entire agreement of the parties with respect to its subject matter, all contemporaneous and prior negotiations having been merged herein, and may only be modified or amended only by written instrument signed by both parties. Any and all accepted quotes, statements of work, proposals, estimates, or other agreements between the parties specifically incorporate these Terms and Conditions unless otherwise expressly set forth in writing and signed by Angus-Young and the Client.
- 9.6. Sole Benefit of the Parties. This Agreement is for the exclusive benefit of Angus-Young, the Client, and their respective successors and/or assigns, and will not be deemed to give any legal or equitable right, remedy, or claim, either express or implied, to any other entity or person whatsoever, other than to Angus-Young, and the Client.
- 9.7. Notice Required to Preserve Lien Rights. **THIS IS TO NOTIFY AN OWNER THAT IF NOT PAID FOR ANY OR ALL SERVICES PROVIDED, ANGUS-YOUNG MAY EXERCISE IT'S RIGHT TO PLACE A LIEN ON PROPERTY.** As required by Wisconsin Construction Lien Law, Angus-Young hereby notifies the Parties hereto that persons or companies furnishing labor or materials for the construction on an Owner's land may have lien rights in an Owner's land and buildings if not paid. Those entitled to lien rights in such an instance, in addition to Angus-Young, are those who contract directly with an Owner or those who give an Owner notice within sixty (60) calendar days after they first furnish labor or materials for the construction. Accordingly, an Owner will probably receive notices from those who furnish labor or materials for the construction and should give a copy of each notice received to its mortgage lender, if any. Angus-Young agrees to co-operate with an Owner and an Owner's lender, if any, to see that all potential lien claimants are duly paid.

END OF STANDARD TERMS AND CONDITIONS

VISUALIZATION SERVICES

OUR VISUALIZATION SERVICES



Better Understanding

Visualizations help clients, stakeholders, and design teams clearly understand the design, making complex ideas easier to grasp and discuss.



Informed Decisions

Visuals allow clients to identify potential design issues early, assess space functionality, and make adjustments before construction, saving both time and money.



Effective Marketing

High-quality renderings are powerful marketing tools, helping clients sell properties or secure investments by giving a realistic preview of the finished project.



Accurate Feedback

Visualizations enable clients to give more precise feedback on design details like materials, lighting, and space, ensuring the final result aligns with their vision.



Risk and Cost Reduction

By reviewing a design in a visual format, clients can spot flaws early, reducing the risk of change orders and unexpected costs during the construction process.

LET ANGUS-YOUNG BRING YOUR VISION TO LIFE

Visualizations serve a multitude of purposes for clients, stakeholders, and the design team by providing a visual representation of a project's design. They enhance communication, making it easier to understand complex concepts and ideas.

Renderings help clients visualize the final outcome, allowing for:

- More informed decision-making
- Effective Feedback
- Adjustments before construction begins

For stakeholders and investors, renderings offer a compelling tool for marketing and securing funding, while the design team can use them to refine details, assess spatial relationships, and align the vision with client needs.

STAY IN TOUCH

JANESVILLE | MADISON | ROCKFORD
WWW.ANGUSYOUNG.COM
608.756.2326

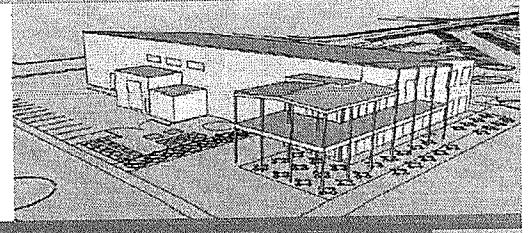


OUR VISUALIZATION SERVICES

1

TIER 1: WHITE BOX MASSING MODELS

White box massing models offer a clear, basic representation of a project's scale and proportions, aiding in conceptual discussions and early-stage decisions. They explore key factors like site layout, building setbacks, project goals, space requirements, and square footage, helping assess the building's relationship with its surroundings and ensure the design meets functional needs.



TIER 2: DETAILED SKETCHUP MODELS

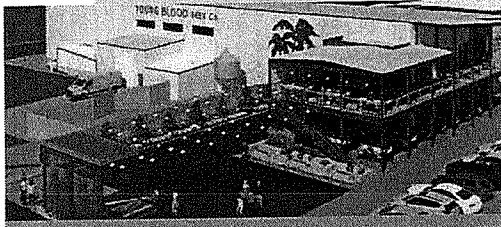
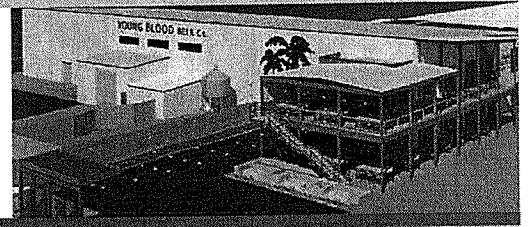
Detailed SketchUp models with high-quality screenshot exports provide more intricate design details and a clearer visualization of your project's form. These models are suitable for more detailed design development and presentations.

2

3

TIER 3: RAYTRACED RENDERINGS

Basic rendered visualization, with minimal lighting and detail. Perfect for early-stage visualizations where the main focus is on nailing down colors and materials. Great for deciding on materials and design details in the early stage, while still being able to make adjustments as needed.



TIER 4: RAYTRACED RENDERINGS: DETAILED LIGHTING AND PROPS

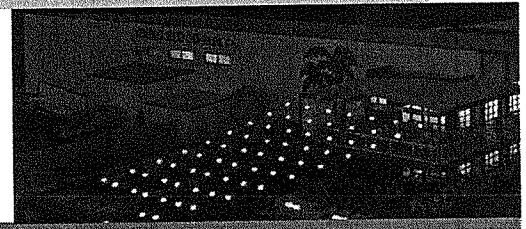
Detailed renderings that include realistic lighting, materials, and props to give your project a more polished, professional look. These renderings are helpful for marketing, sharing on websites or social media pages, as well as providing imagery to local governments to help with the approval process.

4

5

TIER 5: RAYTRACED RENDERINGS: CUSTOM/NIGHT/SEASONAL WEATHER

This allows for more customization, such as nighttime renders or seasonal weather settings, which provide dynamic, unique visuals tailored to your project. Imbue the emotion of a cold rainy night with warm inviting lights drawing a person inside. Imagine a realistic, season-specific view of a winter market, showing four-season activation of an exterior space.



TIER 6: 360-DEGREE RENDERINGS

Immersive 360-degree renders, giving you the ability to explore the design from any angle via an in-browser visualizer, or a virtual reality headset. Perfect for virtual walkthroughs or showcasing a project in full detail. Stand in your project during the design process to get a feel for the real-world scale and impact.



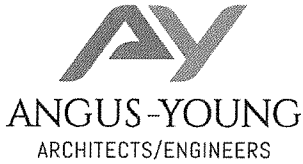
6

7

TIER 7: ANIMATED VIDEO RENDERINGS

Dynamic animated video renderings provide a cinematic experience that allows you to virtually see your project in motion from multiple perspectives. Solar studies, weather effects, and vehicle/pedestrian traffic flows can all be featured in these high-quality animations. Utilize them in a presentation, embed them on your website, or incorporate them in your social media platforms.





Wednesday, March 11, 2026

Mr. Scott Sallinger
Trustee, Roscoe Township
5792 Elevator Road
Roscoe, IL 61073

Re: Hawes Park – Master Planning

Dear Mr. Sallinger:

Thank you for having Angus-Young Associates, Inc. provide you with this proposal for architectural and/or engineering services for your project. We hope that this proposal format provides you with the needed information to select our firm. Please let us know if you have any questions or require changes.

This engagement letter is for professional services for the project scope described in the 'project scope' description. The professional services to be provided are those services checked under 'professional disciplines included' and 'services included'. Should the project scope or services being provided change during the development of the project, an adjustment in the fees for the revised scope will be made to the fee described below. The risk allocation amount shall be the limit of our professional liability as defined in the 'Risk Allocation' section of this engagement letter.

PROJECT OVERVIEW:

The following proposal is for master planning services for the ±41-acre Hawes Park property located at 11588 Cedar Brook Road along with potential amenities located in the adjacent ±15-acre property located between Hawes Park and Hononegah Road, which is owned by the Catholic Diocese of Rockford.

The plan will be drafted using the existing files that you can provide. We understand that these existing files may include available PDF and CAD drawings provided by previous design consultants.

SCOPE OF WORK:

Professional Disciplines Included:

- A. Site / Landscape Architecture

Schematic Design (SD):

The master plan will incorporate new park amenities and further enhance the existing site features on site. The master plan will be used as a planning tool to locate the new park amenities, including the adjacent Diocese property. We will work with Township staff to develop the master plan and programming needs and identify potential park amenity additions. The critical aspects of this master plan will be to evaluate vehicular circulation routes / vehicle access points, and to develop an appealing, community asset on the Diocese property. We understand that the Township will approach the Diocese with this master plan with the goal of securing that property.

- Initial kick-off meeting with Township staff and board members to discuss planning efforts to date, desired improvements to the park, and identify potential stakeholders to involve

- Public meeting to brainstorm and discuss potential additions to the park. We will prepare inspiration imagery and facilitate public input conversations.
- Using the data gathered from the public meeting, we will prepare an initial master plan. This will be delivered as a black and white site plan with notes and photos.
- A second public meeting will be held to review the initial master plan. This is anticipated to be at a Board meeting where additional input will be gathered to incorporate into the final master plan.
- Using the feedback to the initial master plan, we will prepare a final master plan and rough order of magnitude (ROM) cost estimate. This will be delivered as a colored site plan with notes and example photos.

Additional, 3D Site Renderings:

If additional, more detailed renderings are needed for grant applications or fundraising efforts, we can provide these at an additional cost. Please refer to the *Visualization Services* document attached to this proposal.

Additional Meetings:

Three (3) meetings are included in the scope of work, as shown above, but we can attend additional meetings at an additional cost of **\$1,440** per meeting. This assumes a 2-hour meeting, with two Angus-Young staff.

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This scope above constitutes the entirety of services to be performed by A-Y. If additional services are required beyond the scope stated above, we can provide an additional proposal at that time or work on a time and material basis. Services not specifically mentioned in this proposal are not included in the fees outlined below.

TERMS & CONDITIONS:

Contract form:	Accepted Letter Proposal
Angus-Young Associates Risk Allocation:	\$50,000.00
Type of Billing:	Fixed fee plus reimbursable expenses
Professional Services Fee:	\$15,710.00
Estimated Expenses (printing, mileage):	\$200.00

Additional Services

Hourly Rates:	Principal/Director/Partner V	\$265.00	Principal/Director/Partner IV	\$240.00
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Work will begin on the project after a signed copy of this engagement letter is received. If for any reason, work has begun without a signed engagement letter, contract or purchase order, we may terminate work on the project without notice. Receipt of a purchase order for this project will constitute agreement with the terms of this engagement letter. This agreement and the contract form defined under "Terms" above shall be the basis of our agreement. The contract form will be provided at your request.

We look forward to working with you on this project.

Sincerely,



Joseph J. Stadelman, 03/11/2025
President

Accepted By: Signature

Printed Name

Date

ANGUS-YOUNG ASSOCIATES, INC.
STANDARD TERMS AND CONDITIONS

1. SERVICES.

- 1.1. Scope of Services. Unless otherwise provided for in these Standard Terms and Conditions (these "Terms and Conditions"), the services Angus-Young Associates, Inc., a Wisconsin corporation ("Angus-Young"), agrees to provide will generally consist of, but may not be limited to, architectural, civil, electrical, mechanical, plumbing, and structural engineering (the "Services"). The actual Services included are set forth in the proposal to which these Terms and Conditions are attached ("Proposal," which with these Terms and Conditions, collectively the "Agreement").
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4. INSTRUMENTS OF SERVICE.

- 4.1. Reservation of Rights. Angus-Young will retain ownership and all common law, statutory and other reserved rights, including copyrights, in and to any and all calculations, computer files, drawings, specifications, reports, and other documents and electronic data (the "Instruments of Service") prepared for Client by Angus-Young, Angus-Young's independent professional associate(s), and/or Angus-Young's subconsultant(s).

- 4.2. Limited License. Upon payment in full under Section 3 of this Agreement, Angus-Young will grant Client a limited license to the Instruments of Service solely and exclusively for use pursuant to the Services (the "Limited License"). Client shall not assign, delegate, sublicense, pledge or otherwise transfer the Limited License granted herein without the prior written consent of Angus-Young. Except for the Limited License, no other license shall be deemed granted or implied and any use of the Instruments of Service not authorized by Angus-Young (any "Unauthorized Use") shall be at Client's sole risk and responsibility. Furthermore, Client shall defend, indemnify, and hold harmless Angus-Young, its employees, agents, shareholders, directors, consultants, subconsultants, independent professional associates, and subcontractors, from and against any and all damages, liabilities, losses, and expenses, including reasonable attorney's fees, arising out of any Unauthorized Use.
- 4.3. As-Built Conditions. Unless otherwise indicated in writing by Angus-Young, no Instrument of Service shall be considered to depict or document any "as-built" condition for the purposes of this Agreement.

5. EXISTING FACILITIES.

- 5.1. Existing Facilities. In the event Angus-Young provides Services for Client that involves any existing construction or facility not designed, engineered, or otherwise known to Angus-Young (each an "Existing Facility"), Angus-Young shall be entitled to assume that (i) an Existing Facility is as indicated in any Client Information; (ii) an Existing Facility meets all code requirements; and (iii) construction of an Existing Facility is consistent with its visible composition. Angus-Young will rely on the content, accuracy, and completeness of Client Information about an Existing Facility, including but not limited to the compatibility of the Client Information and other information or performance specifications with respect to an owner's project criteria (as applicable).
- 5.2. Revealed Construction. Angus-Young will not be responsible to verify elements or construction of an Existing Facility. In the event that construction or a condition inconsistent with the Client's Documents is uncovered or revealed ("Revealed Construction"), Client acknowledges and agrees that Angus-Young will not be responsible for any additional costs associated with the Revealed Construction, and that such Revealed Construction may require additional investigation and/or Services, which will be charged as an additional expense to Client at Angus-Young's standard hourly rates.

6. TERMINATION.

- 6.1. Termination without Cause. The Services contemplated under this Agreement may be terminated, in whole or in part, at any time, only upon mutual agreement in writing between Angus-Young and the Client.
- 6.2. Termination for Cause. Angus-Young, in its sole discretion and without waiving any claim or right against the Client and without liability whatsoever to the Client, may terminate the Services contemplated under this Agreement, in whole or in part, as follows (each a "Termination for Cause"):
- (i) Upon Client's failure to pay the Service Fees and/or Reimbursable Expenses within thirty (30) calendar days of the date of invoice ("Payment Default");
 - (ii) Upon Client's failure to pay any undisputed amount when due or in full two (2) times or more during any six (6) month period;
 - (iii) Upon Client's insolvency, petition for voluntary or involuntary bankruptcy, the making or seeking to make a general assignment for the benefit of its creditors, or the appointment of a receiver, trustee, or custodian to take charge of or sell any material portion of Client or its property or business; and/or
 - (iv) Upon a material breach by Client of this Agreement, or any other agreement between Angus-Young and Client, where Client fails to cure such breach within seven (7) calendar days of receipt of notice from Angus-Young ("Notice of Breach").
- 6.3. Acceleration of Fixed Fee. Under a Fixed Fee arrangement, a Termination for Cause shall accelerate the entire amount of the Fixed Fee to become immediately due and payable in full to Angus-Young.

7. DISCLAIMER OF WARRANTY.

- 7.1. **ALL WARRANTIES AND GUARANTIES ARE EXPRESSLY DISCLAIMED, INCLUDING WITHOUT LIMITATION, ANY IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE OR USE, TITLE, AND OF NONINFRINGEMENT. ANGUS-YOUNG SPECIFICALLY DISCLAIMS ANY WARRANTY ARISING UNDER STATUTE, COURSE OF DEALING, COURSE OF PERFORMANCE, OR USAGE OF TRADE. ANGUS-YOUNG DOES NOT WARRANT THAT THE SERVICES WILL BE ERROR-FREE OR PROVIDED ON AN UNINTERRUPTED BASIS.**

8. LIMITATION OF LIABILITY.

- 8.1. **TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, IN NO EVENT WILL ANGUS-YOUNG BE LIABLE FOR ANY SPECIAL, INCIDENTAL, INDIRECT, OR CONSEQUENTIAL DAMAGES WHATSOEVER (INCLUDING, WITHOUT LIMITATION, DAMAGES FOR LOSS OF BUSINESS PROFITS, BUSINESS INTERRUPTION, LOSS OF BUSINESS INFORMATION, OR ANY OTHER PECUNIARY LOSS) HOWEVER CAUSED AND ON ANY LEGAL OR EQUITABLE THEORY OF LIABILITY, AND WHETHER**

OR NOT FOR BREACH OF CONTRACT, NEGLIGENCE OR OTHERWISE, EVEN IF ANGUS-YOUNG HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. THESE LIMITATIONS WILL APPLY NOTWITHSTANDING ANY BREACH OF CONDITION(S) OR FUNDAMENTAL TERM(S) OR FOR A FUNDAMENTAL BREACH(ES). IN ANY CASE, ANGUS-YOUNG'S ENTIRE LIABILITY UNDER ANY PROVISION OF THIS AGREEMENT SHALL NOT EXCEED THE RISK ALLOCATION AMOUNT SET FORTH HEREIN OR, IF NO SPECIFIC AMOUNT IS SET FORTH, THE AMOUNT RECEIVED BY ANGUS-YOUNG FROM CLIENT FOR THE SERVICES. THIS LIMITATION OF LIABILITY IS CUMULATIVE WITH ALL SUCH PARTY'S EXPENDITURES BEING AGGREGATED TO DETERMINE SATISFACTION OF THE LIMIT.

9. **GENERAL PROVISIONS.**

- 9.1. **Enforcement Costs.** In the event Angus-Young is required to enforce any provision of this Agreement, Angus-Young shall be entitled to recover the costs of such enforcement from Client, including, but not limited to, reasonable attorneys' fees and other costs and expenses incurred by Angus-Young.
- 9.2. **No Assignment.** This Agreement and all rights and obligations of the Client herein may not be transferred or assigned at any time without prior written consent of Angus-Young, which consent may be withheld in its sole discretion. In any event, no such assignment shall release the Client from any obligations pursuant to this Agreement.
- 9.3. **Governing Law.** This Agreement shall be governed by and interpreted and construed in accordance with the laws of the State of Wisconsin without regard to its choice of law rules. In the event of any dispute, the venue for any litigation shall be the Circuit Court of Rock County, Wisconsin.
- 9.4. **Severability.** If any provision of this Agreement is adjudicated invalid or unenforceable, it shall be judicially amended in such fashion as to render the provision valid and enforceable, and to reflect, to the extent possible, the original intent of the parties. If any provision of this Agreement is amended or stricken as a result of its invalidity or unenforceability, such amendment or deletion shall not affect the remaining provisions herein.
- 9.5. **Integrated Agreement.** This Agreement contains the entire agreement of the parties with respect to its subject matter, all contemporaneous and prior negotiations having been merged herein, and may only be modified or amended only by written instrument signed by both parties. Any and all accepted quotes, statements of work, proposals, estimates, or other agreements between the parties specifically incorporate these Terms and Conditions unless otherwise expressly set forth in writing and signed by Angus-Young and the Client.
- 9.6. **Sole Benefit of the Parties.** This Agreement is for the exclusive benefit of Angus-Young, the Client, and their respective successors and/or assigns, and will not be deemed to give any legal or equitable right, remedy, or claim, either express or implied, to any other entity or person whatsoever, other than to Angus-Young, and the Client.
- 9.7. **Notice Required to Preserve Lien Rights.** **THIS IS TO NOTIFY AN OWNER THAT IF NOT PAID FOR ANY OR ALL SERVICES PROVIDED, ANGUS-YOUNG MAY EXERCISE IT'S RIGHT TO PLACE A LIEN ON PROPERTY.** As required by Wisconsin Construction Lien Law, Angus-Young hereby notifies the Parties hereto that persons or companies furnishing labor or materials for the construction on an Owner's land may have lien rights in an Owner's land and buildings if not paid. Those entitled to lien rights in such an instance, in addition to Angus-Young, are those who contract directly with an Owner or those who give an Owner notice within sixty (60) calendar days after they first furnish labor or materials for the construction. Accordingly, an Owner will probably receive notices from those who furnish labor or materials for the construction and should give a copy of each notice received to its mortgage lender, if any. Angus-Young agrees to co-operate with an Owner and an Owner's lender, if any, to see that all potential lien claimants are duly paid.

END OF STANDARD TERMS AND CONDITIONS



ANGUS-YOUNG
ARCHITECTS/ENGINEERS

VISUALIZATION SERVICES

OUR VISUALIZATION SERVICES



Better Understanding

Visualizations help clients, stakeholders, and design teams clearly understand the design, making complex ideas easier to grasp and discuss.



Informed Decisions

Visuals allow clients to identify potential design issues early, assess space functionality, and make adjustments before construction, saving both time and money.



Effective Marketing

High-quality renderings are powerful marketing tools, helping clients sell properties or secure investments by giving a realistic preview of the finished project.



Accurate Feedback

Visualizations enable clients to give more precise feedback on design details like materials, lighting, and space, ensuring the final result aligns with their vision.



Risk and Cost Reduction

By reviewing a design in a visual format, clients can spot flaws early, reducing the risk of change orders and unexpected costs during the construction process.

LET ANGUS-YOUNG BRING YOUR VISION TO LIFE

Visualizations serve a multitude of purposes for clients, stakeholders, and the design team by providing a visual representation of a project's design. They enhance communication, making it easier to understand complex concepts and ideas.

Renderings help clients visualize the final outcome, allowing for:

- More informed decision-making
- Effective Feedback
- Adjustments before construction begins

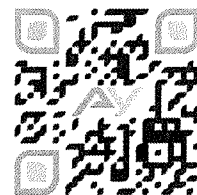
For stakeholders and investors, renderings offer a compelling tool for marketing and securing funding, while the design team can use them to refine details, assess spatial relationships, and align the vision with client needs.

STAY IN TOUCH

JANESVILLE | MADISON | ROCKFORD

WWW.ANGUSYOUNG.COM

608.756.2326

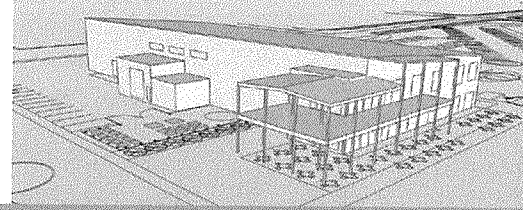


OUR VISUALIZATION SERVICES

1

TIER 1: WHITE BOX MASSING MODELS

White box massing models offer a clear, basic representation of a project's scale and proportions, aiding in conceptual discussions and early-stage decisions. They explore key factors like site layout, building setbacks, project goals, space requirements, and square footage, helping assess the building's relationship with its surroundings and ensure the design meets functional needs.



2

TIER 2: DETAILED SKETCHUP MODELS

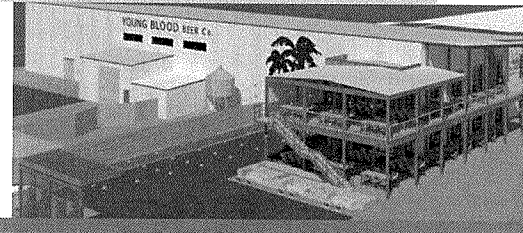
Detailed SketchUp models with high-quality screenshot exports provide more intricate design details and a clearer visualization of your project's form. These models are suitable for more detailed design development and presentations.



3

TIER 3: RAYTRACED RENDERINGS

Basic rendered visualization, with minimal lighting and detail. Perfect for early-stage visualizations where the main focus is on nailing down colors and materials. Great for deciding on materials and design details in the early stage, while still being able to make adjustments as needed.



4

TIER 4: RAYTRACED RENDERINGS: DETAILED LIGHTING AND PROPS

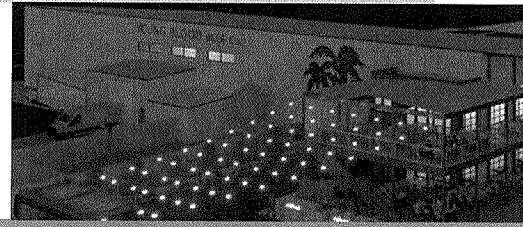
Detailed renderings that include realistic lighting, materials, and props to give your project a more polished, professional look. These renderings are helpful for marketing, sharing on websites or social media pages, as well as providing imagery to local governments to help with the approval process.



5

TIER 5: RAYTRACED RENDERINGS: CUSTOM/NIGHT/SEASONAL WEATHER

This allows for more customization, such as nighttime renders or seasonal weather settings, which provide dynamic, unique visuals tailored to your project. Imbue the emotion of a cold rainy night with warm inviting lights drawing a person inside. Imagine a realistic, season-specific view of a winter market, showing four-season activation of an exterior space.



6

TIER 6: 360-DEGREE RENDERINGS

Immersive 360-degree renders, giving you the ability to explore the design from any angle via an in-browser visualizer, or a virtual reality headset. Perfect for virtual walkthroughs or showcasing a project in full detail. Stand in your project during the design process to get a feel for the real-world scale and impact.

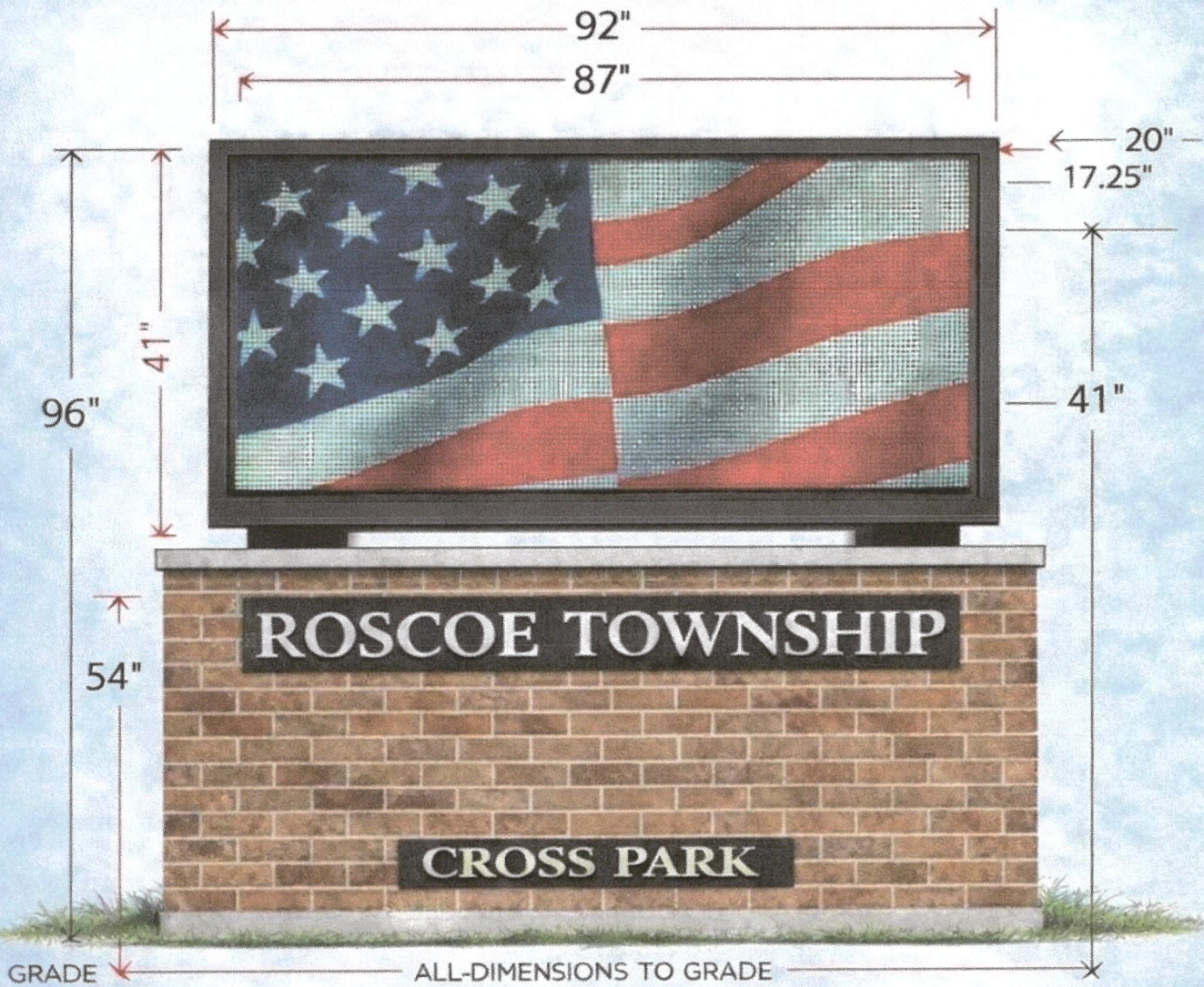


7

TIER 7: ANIMATED VIDEO RENDERINGS

Dynamic animated video renderings provide a cinematic experience that allows you to virtually see your project in motion from multiple perspectives. Solar studies, weather effects, and vehicle/pedestrian traffic flows can all be featured in these high-quality animations. Utilize them in a presentation, emb them on your website, or incorporate them in your socials media platforms.





**ROSCOE TOWNSHIP
CROSS PARK**

ALTERATIONS: Requests for changes to the production proof are allowed, however, excessive alterations may require in the addition of a design fee. Any changes made after proof approval will incur an additional charge.



ADDRESS

Roscoe Township Community
 Roscoe Township Community
 5792 Elevator Road
 Roscoe, il 61073

Estimate 3082

DATE 02/17/2026

JOB LOCATION

Prevented maintnace

ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
Prevented Maintance	<p>Please perform the following maintenance tasks for the HVAC system:</p> <ul style="list-style-type: none"> - Check power supply operation. - Measure the voltage and amperage of the condenser fan motors. - Inspect starters and contact surfaces. - Monitor operating temperatures. - Test thermostat operation. - Examine the refrigerant charge, provided the outdoor temperature exceeds 60 degrees. - Inspect all belts and replace them as necessary. - Check and replace air filters as needed, adhering to the manufacturer's recommendation of service every one to three months. - Inspect and clean condensing coils as required. - Inspect and clean the evaporator as required. - Inspect the heat exchanger. 	5	225.00	1,125.00

TOTAL \$1,125.00

Accepted By

Accepted Date

COPIES OF THIS RESOLUTION ARE AVAILABLE AT THE TOWNSHIP OFFICE

**ROSCOE TOWNSHIP
WINNEBAGO COUNTY, ILLINOIS
RESOLUTION NO. 2026-R-3**

**A RESOLUTION OF THE BOARD OF TRUSTEES OF ROSCOE TOWNSHIP TO
APPROVE AND AUTHORIZE THE TOWNSHIP SUPERVISOR TO SIGN AN
INTERGOVERNMENTAL AGREEMENT WITH THE STATELINE MASS TRANSIT
DISTRICT**

WHEREAS, Roscoe Township (“Township”) has participated in providing ride services for its residents through an Intergovernmental Agreement (“IGA”) with the Stateline Mass Transit District (“SMTD”); and

WHEREAS, the Township wishes to continue providing ride services for its residents through the SMTD as set forth in the IGA attached to this Resolution as Exhibit A; and


WHEREAS, the Township now wishes to approve the IGA with the SMTD attached to this Resolution as Exhibit A and to authorize the Township Supervisor to sign the IGA on behalf of the Township.

**NOW, THEREFORE, BE IT RESOLVED BY THE SUPERVISOR AND
BOARD OF TRUSTEES OF ROSCOE TOWNSHIP, WINNEBAGO COUNTY, ILLINOIS,
AS FOLLOWS:**

1. The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.
2. The Intergovernmental Agreement with the Stateline Mass Transit District on the attached Exhibit A is hereby approved and the Township Supervisor is authorized to sign it on behalf of the Township.
3. This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

ADOPTED this 11th day of March 2026 pursuant to a roll call vote by the Board of Trustees of Roscoe Township, Winnebago County, Illinois.

<u>BOARD OF TRUSTEES</u>	<u>YES</u>	<u>NO</u>	<u>ABSENT</u>
Bob Nowicki	<u>X</u>	—	—
John Ballano	<u>X</u>	—	—
Dave Benjamin	<u>X</u>	—	—
Greg Ragan	<u>X</u>	—	—
Scott Sallinger	<u>X</u>	—	—

APPROVED: 
Bob Nowicki- Township Supervisor

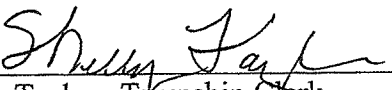
ATTEST: 
Shelly Taylor- Township Clerk

EXHIBIT A

**INTERGOVERNMENTAL AGREEMENT BETWEEN ROSCOE TOWNSHIP AND
THE STATELINE MASS TRANSIT DISTRICT**