

ROSCOE TOWNSHIP
MEETING OF THE TOWNSHIP BOARD
Wednesday, April 9th, 2025 – 7:00pm
5792 Elevator Road – Roscoe IL
Regular Monthly Meeting of the Township Board

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Public Comments
- V. Approval of Prior Meeting's Minutes – Website Posting to Follow
- VI. Approval of Bills
 - a. Supervisor's Report – Fund and Bank Balances
- VII. New Business
 - a. Review Investment Policy to research and invest reserve cash funds to a local bank into a certificate of deposit.
 - b. Discuss & Approve budget of \$1250.00 for landscaping in front of main office.
 - c. Approve Resolution R-2025-3-8 Opposing Township Consolidation
 - d. Executive Session H/R
- VIII. Reports
 - a. Highway Commissioner's Report
 - b. Clerk's /Sup Asst Report
 - c. Assessor's Report
 - d. Township Attorney's Report
 - e. Cemetery Report
 - f. Historical Society Update
 - g. Activity Coordinator's Report
- IX. Unfinished / Old Business
- X. Public Comments (Restricted to Agenda Items)
- XI. Adjournment

Next Regular Meeting will be May 14th, 2025, in the Township Offices

BUDGET HEARING OF THE ROSCOE TOWNSHIP BOARD

MARCH 12TH, 2025

The meeting was called to order by Supervisor Bob Nowicki at 7:00 P.M. Pledge of Allegiance was said.

The Township Clerk, Gary Blascoe, open the Budget Hearing.

Presentation of Budgets-Supervisor were tentative approved two months ago. A motion was made by Trustee Chuck Gilbert to approve Budgets & Appropriation Ordinance No. 2025-1-G.

Seconded by Trustee Elizabeth Lindquist. Roll Call was taken, all voted yes to approve, except Supervisor. Motion carried. A motion was made by Trustee Pat Henderson to approve Budgets & Appropriation Ordinance of the Road District No. 2025-2-R. Seconded by Trustee Phil Rhymer. Roll Call was taken, all voted yes to approve, except Supervisor.

Public Comments: None

Close of Budget Hearing & Adjournment: At 7:06 P.M., Trustee Elizabeth Lindquist made a motion to adjourn the meeting, seconded by Trustee Chuck Gilbert. All voted yes, motion carried.

Respectfully submitted by the Township Clerk, Gary Blascoe

MINUTES OF ROSCOE TOWNSHIP BOARD MEETING

MARCH 12TH, 2025

The meeting was called to order by Supervisor Bob Nowicki at 7:06 pm. Pledge of Allegiance was said at the Budget Hearing Meeting.

Roll Call was taken by the Township Clerk, Gary Blascoe. The following were present; Supervisor Bob Nowicki, Trustees Phil Rhymer, Pat Henderson, Elizabeth Lindquist and Chuck Gilbert.

Also attending were Township Attorney Tom Green, Township Clerk Gary Blascoe, Highway Commissioner Steve Schreier, and Supervisor Assistant Dawn Cassady.

Public Comments: Janet stated that the prairie was cut down and now there is no place for the animals to live.

Approval of Prior Minutes: A motion was made by Trustee Chuck Gilbert to approve the February 12th, 2025, Regular Meeting Minutes. Seconded by Trustee Elizabeth Lindquist. All in favor, motion carried.

Approval of Bills: A motion was made by Trustee Phil Rhymer to approve the General Town Bills of \$28,645.27. Seconded by Trustee Elizabeth Lindquist. Roll Call was taken, all voted yes to approve, motion carried. A motion was made by Trustee Pat Henderson to approve the General Road Bills of \$59,987.21. Seconded by Trustee Chuck Gilbert. Roll Call was taken, all voted yes to approve, motion carried. A motion was made by Trustee Phil Rhymer to approve the Cemetery Bills of \$406.89. Seconded by Trustee Chuck Gilbert. Roll Call was taken, all voted yes to approve, motion carried.

Supervisor's Report- Fund and Bank Balances in the packets.

New Business: A. Approve \$500.00 to Life Church Food Pantry. A motion was made by Trustee Pat Henderson to approve \$500.00 to Life Church Food Pantry. Seconded by Trustee Chuck Gilbert. Roll Call was taken, all voted yes to approve, motion carried. B. Set Board Meeting Calendar for 2025/26. A motion was made by Trustee Chuck Gilbert to approve the Board Meeting Calendar for 2025/26. Seconded by Phil Rhymer. All in favor, motion carried. C. Approve Resolution R-2025-3-12 Opposing Township Consolidation-three times asked for a motion to approve, none granted. No action was taken at this time. D. Set Annual Township Meeting Agenda-A motion was made by Trustee Chuck Gilbert to approve the Annual Township Meeting

Agenda. Seconded by Trustee Elizabeth Lindquist. All in favor, motion carried. E. Review/Approve Founders Park Sign Designs/Costs-Two designs were presented for our review, no costs at this time. F. Discuss/Centralizing Passwords-A motion was made by Trustee Chuck Gilbert to consolidate all of the Passwords used by the Township, seconded by Township Trustee Phil Rhymer. All in favor, motion carried.

Reports: Highway Commissioner-new car port was purchased for the Assessor's new car, with excess funds, postings are up, 4 trucks are out of service, due to age and broken-down problems. They are for sale now and will go to the auction at the end of this month. Clerk-thanks to the Board for the donation to the Life Church Food Pantry. Sup.Asst.-None. Assessor-None. Township Attorney-None. Cemetery-2 burials, 2 plots sold. Historical Society Update-all new windows are in, wall completed inside, and going down the basement, the bottom walls are covered in stone now. Cost done by the Historical Society for all of this. Activity Coordinator-clean up once a week now with new people.

Unfinished/Old Business-Need the front of the Township Building steam cleaned, and landscaping done in the front.

Public Comments: None

Adjournment: At 8:07 pm, Trustee Phil Rhymer made a motion to adjourn the meeting, seconded by Trustee Elizabeth Lindquist. All voted yes, motion carried.

Respectfully submitted by Township Clerk, Gary Blascoe

Annual Meeting will be April 8th, 2025 in the Township Offices

Next Regular Meeting will be April 9th, 2025 in the Township Offices

ROSCOE TOWNSHIP
GENERAL Monthly Bills Report
March 2025

GENERAL - ALL FUNDS	Type	Date	Num	Name	Memo	Account	Amount
General Town Fund	Bill	03/13/2025	32025	AGHL Law	Retainer for Commercial Assessment Challenges	Assessment Challenges A	10,000.00
Assessor	Bill	03/18/2025	C25CARA03	Rally Appraisal	Commercial Narrative Appraisal North Pointe	Assessment Challenges A	20,000.00
Total Assessor	Bill	03/24/2025		Cindy Servant	3-18 thru 3/20 2025	Travel Expenses	558.20
							30,558.20
Recreation Fund	Bill	03/11/2025	S3664672	HDI	Garbage Bags	Maintenance/Repairs CC	144.12
	Bill	03/11/2025	6034-180816	O'Reilly Auto Parts	Motor Oil	Maintenance & Equipment	55.00
	Bill	03/11/2025	727906	Mid-City Office Supply	Tri fold Napkins and T Paper	Maintenance/Repairs CC	389.31
	Bill	03/13/2025		Visa 1173	Monthly Charge March 2025	Programming CC	20.00
	Bill	03/13/2025	9607	Rock River Pest C/C	Pest Control March 2025	Maintenance/Repairs CC	120.00
	Bill	03/18/2025	8930423	ComEd 8930423 Cross House	March 2025	Utilities	97.44
	Bill	03/18/2025		ComEd 6178091222 C/C	Community Center	Utilities CC	465.42
	Bill	03/18/2025	4180 6	Nicor Gas 4180 6 Com. Ctr.	2/12/2025-03/13/2025	Utilities CC	246.65
	Bill	03/20/2025	6250	Ace Hardware Roscoe		Maintenance & Equipment	17.99
	Bill	03/19/2025	12994	Port-a-John	Kelly Meyers-----3/18-4-15- 2025	Port a John	120.00
	Bill	03/19/2025	44851	Randy's Window Cleaning	Window Cleaning Remove Lime	Cleaning CC	170.00
	Bill	03/20/2025	SPI 20965964	Russo	Mower Parts	Maintenance & Equipment	735.34
	Bill	03/20/2025		Visa 1173	Plates Misc Game Day	Programming CC	141.61
	Bill	03/20/2025		Mary Ryan	C/C Expense	Maintenance/Repairs CC	27.97
	Bill	03/24/2025		T Mobile	Visa Internet C/C 2025 March	Utilities CC	50.00
	Bill	03/24/2025	6268	Ace Hardware Roscoe		Programming CC	14.99
	Bill	03/24/2025	U10000202243	GFL Environmental Com Center	Community Center -4-1-2025-4-30-2025	Maintenance/Repairs CC	87.83
	Bill	03/24/2025	13066	Port-a-John	Cross Park	Port a John	240.00
	Bill	03/24/2025		Tracy Terry	March 2025	Cleaning CC	25.00
	Bill	03/24/2025		RBG Janitorial	March 2025 Facility Maintenance Cleaning 2x mom	Cleaning CC	260.00
	Bill	03/24/2025		High Class Cleaning LLC	March cleaning	Cleaning CC	250.00
	Bill	03/31/2025		Visa 1173	Tables	Programming CC	259.96
	Bill	03/31/2025		Mary Ryan	Game Day	Programming CC	289.00
Total Recreation Fund							4,227.63
General Town Fund - Other	Bill	03/11/2025		Charter Communications		Utilities	71.24
	Bill	03/03/2025	800104253273	IP Communications Inc	Phones	Utilities	247.14
	Bill	03/03/2025		Merchant Fee Service	Monthly Service Fees March 2024	Office Supplies G/GA/A/GR	191.69
	Bill	03/07/2025		Zoom	March 2024	Office Supplies G/GA/A/GR	15.99
	Bill	03/07/2025		Microsoft MS Bill Info Office 365	65%	Office Supplies G/GA/A/GR	164.77
	Bill	03/07/2025		Visa 1173	03- 2025 for main office	Computer Maintenance	21.24
	Bill	03/13/2025	9609	Rock River Pest Control LLC	March 2025 Service	Maint Bldg/Equip	90.00
	Bill	03/18/2025	13000	ComEd 31799130 KM	12585 Wilmington Circle FEB 2025	Utilities	165.71

ROSCOE TOWNSHIP GENERAL Monthly Bills Report

March 2025

Type	Date	Num	Name	Memo	Account	Amount
Bill	03/18/2025	320000	March 2025	ComEd 23100320 General Main	Split 5792 Elevator Road	Utilities 228.45
Bill	03/18/2025	March 2025	ComEd 0835842	Street Light	Utilities	53.77
Bill	03/18/2025	7272532222	March 2025	ComEd 727253 RJCross Park	11588 Cedarbrook Road Cross Park	Utilities 44.14
Bill	03/18/2025	79073	March 2025	Nicor60124579073 Cross House	Cross House	Utilities 205.76
Bill	03/17/2025	023203984		Xerox Corporation	727256828 12-30-24 01-30-25-	Office Supplies G/GA/A/GR 5.37
Bill	03/17/2025	023203985		Xerox Corporation	727256828	Office Supplies G/GA/A/GR 5.58
Bill	03/18/2025	3202025		Township Supervisors Of Illinois	Supervisor Training	Training 30.00
Bill	03/18/2025	728600065		Wex Bank Mobil	Assessor	Vehicle/GAS 26.51
Bill	03/20/2025	Visa Walmart CC		Visa 1173		Office Supplies G/GA/A/GR 7.98
Bill	03/24/2025	March 2025	Arthur Agency -Totally Township \ Website	March 2025 Service	Office Supplies G/GA/A/GR 74.99	
Bill	03/24/2025	March 2025	Cleaning Crews	March 2025 Service	Cleaning G/GR 165.00	
Bill	03/24/2025	622404	March 2024	ComEd 6224042 HonPath 19067	Bike Path	Utilities 236.03
Bill	03/24/2025	00174768		Entre Computer Solutions	Tech Support	Computer Maintenance 240.00
Bill	03/24/2025	5736585		RK Dixon	R2200 3/21-04/27	Office Supplies G/GA/A/GR 41.63
Bill	03/24/2025	5683469		RK Dixon	R2200 02-28 3-27-2025	Office Supplies G/GA/A/GR 41.63
Bill	03/24/2025	5665414		RK Dixon	R22000 1/28-02/27/2024	Office Supplies G/GA/A/GR 41.63
Bill	03/24/2025	March 2025	Lentell's Disposal	Service for March	Maint Bldg/Equip	75.00
Bill	03/24/2025	5793627		RK Dixon	R2200	Office Supplies G/GA/A/GR 41.63
Bill	03/26/2025	5260131206		Cintas First Aid & Safety	Medical supplies to restock cabinet	Office Supplies G/GA/A/GR 40.15
Bill	03/26/2025	469321		Rock Valley Publishing, LLC	Annual Town Meeting	News Paper Publishing 111.63
Bill	03/25/2025	00174783		Entre Computer Solutions	Tech Support	Computer Maintenance 400.00
Bill	03/31/2025	420301		Rock Valley Culligan (gen)	Water	Office Supplies G/GA/A/GR 22.50
Bill	03/31/2025	March 2025	U S Cellular	Feb 2025 Assessor	Office Supplies G/GA/A/GR 68.97	
Bill	03/31/2025	2-26-3-27 2025	Nicor00597320001		Utilities	153.37
Bill	03/31/2025	Statement No.98	BSLEBV Attorneys At Law	March 2025	Legal Services G/GA/A/GR 1,984.50	
Bill	03/31/2025	00175214	Entre Computer Solutions	Tech Support	Computer Maintenance 115.00	
Bill	03/31/2025	1 Sub thr April 2026	TOWNSHIP PERSPECTIVE		Dues G/A 50.00	
Check	03/03/2025	16403	Illinois Dept of Revenue		941 Payroll Tax Payable	29.79
Total General Town Fund - Other						5,508.79
Total General Town Fund						40,294.62
Total GENERAL - ALL FUNDS						40,294.62
TOTAL						\$ 18,608.11
Payroll						\$ 58,902.73

ROSCOE TOWNSHIP Payroll Summary March 2025

Employee Wages, Taxes and Adjustments	Blasco...	Cassady, Dawn M	Hanson, Rhonda S	Nowicki, Robert J	Ryan, Mary E	Schreier, Steve A	Servant, Cynthia A	TOTAL
Gross Pay								
Activities Coordinator	0.00	0.00	0.00	0.00	1,384.62	0.00	0.00	1,384.62
Elected Officials G	541.67	0.00	0.00	1,833.33	0.00	2,083.33	3,384.62	7,842.95
Supervisor Assistant	0.00	1,100.00	0.00	0.00	0.00	0.00	0.00	1,100.00
Hourly 70% Gen	0.00	0.00	1,687.00	0.00	0.00	0.00	0.00	1,687.00
P/S 70% General Town	0.00	0.00	112.00	0.00	0.00	0.00	0.00	112.00
Total Gross Pay	541.67	1,100.00	1,799.00	1,833.33	1,384.62	2,083.33	3,384.62	12,126.57
Deductions from Gross Pay								
Dental Ins Employee 2	0.00	0.00	-10.10	0.00	0.00	0.00	0.00	-10.10
Health	0.00	0.00	-250.24	0.00	0.00	0.00	0.00	-250.24
IMRF	0.00	0.00	-80.96	0.00	0.00	0.00	0.00	-80.96
Vision 3 Employee	0.00	0.00	-1.60	0.00	0.00	0.00	0.00	-1.60
Total Deductions from Gross Pay	0.00	0.00	-342.90	0.00	0.00	0.00	0.00	-342.90
Adjusted Gross Pay	541.67	1,100.00	1,456.10	1,833.33	1,384.62	2,083.33	3,384.62	11,783.67
Net Pay	541.67	1,100.00	1,456.10	1,833.33	1,384.62	2,083.33	3,384.62	11,783.67
Employer Taxes and Contributions								
Medicare (company)	7.85	15.95	22.29	26.58	20.08	30.20	49.08	172.03
Social Security (company)	33.58	68.20	95.30	113.67	85.85	129.17	209.85	735.62
Dental Company 2	0.00	0.00	18.80	0.00	0.00	0.00	0.00	18.80
Health Insurance (company)	0.00	0.00	464.72	0.00	0.00	0.00	0.00	464.72
HSA (company)	0.00	0.00	52.50	0.00	0.00	0.00	0.00	52.50
IMRF (company)	0.00	0.00	366.46	0.00	0.00	0.00	0.00	366.46
Vision Company 3	0.00	0.00	2.96	0.00	0.00	0.00	0.00	2.96
Total Employer Taxes and Contributions	41.43	84.15	1,023.03	140.25	105.93	159.37	258.93	1,813.09

ROSCOE TOWNSHIP
GENERAL Payroll Summary
March 2025

	Berner, Debora...	Hawes, Joann L	Loch, Alyssa N	Zintak, Patricia J	TOTAL
Employee Wages, Taxes and Adjustments					
Gross Pay	967.92	418.56	1,621.50	1,026.78	4,034.76
Hourly ASR					
Total Gross Pay	967.92	418.56	1,621.50	1,026.78	4,034.76
Adjusted Gross Pay	967.92	418.56	1,621.50	1,026.78	4,034.76
Net Pay	967.92	418.56	1,621.50	1,026.78	4,034.76
Employer Taxes and Contributions					
Medicare (company)	14.03	6.07	23.52	13.89	57.51
Social Security (company)	60.01	25.95	100.54	59.38	245.88
IMRF (company)	0.00	0.00	330.30	0.00	330.30
Total Employer Taxes and Contributions	74.04	32.02	454.36	73.27	633.69

ROSCOE TOWNSHIP
Payroll Summary
March 2025

	Hanson,...	TOTAL
Employee Wages, Taxes and Adjustments		
Gross Pay	120.33	120.33
Hourly 5%/GA	8.00	8.00
P/S 5% GA		
Total Gross Pay	128.33	128.33 ✓
Deductions from Gross Pay		
Dental Ins Employee 2	-0.72	-0.72
Health	-17.85	-17.85
IMRF	-5.77	-5.77
Vision 3 Employee	-0.12	-0.12
Total Deductions from Gross Pay	-24.46	-24.46
Adjusted Gross Pay	103.87	103.87
Net Pay	103.87	103.87
Employer Taxes and Contributions		
Medicare (company)	1.59	1.59
Social Security (company)	6.80	6.80
Dental Company 2	1.34	1.34
Health Insurance (company)	33.15	33.15
HSA (company)	3.75	3.75
IMRF (company)	26.14	26.14
Vison Company 3	0.22	0.22
Total Employer Taxes and Contributions	72.99	72.99 ✓

ROSCOE TOWNSHIP ROAD & BRIDGE Monthly Bills Report

ROAD & BRIDGE - ALL FUNDS
General Road Fund

Type	Date	Num	Name	Memo	Account	Amount
Bill	03/11/2025	March 2025	Charter Communications		Utilities	23.75
Bill	03/03/2025	29654	Greg's Garage Inc	M178215 M188063	Maintenance - Trucks GR	102.00
Bill	03/03/2025	800104253273	IP Communications Inc		Utilities	82.22
Bill	03/03/2025	329852	Rogers Ready Mix & Materials Inc	Sand to mix with salt for roads	Maintenance - Roads GR/HR	545.81
Bill	03/07/2025	03/ 2025	Microsoft MS Bill Info Office 365	25%	Office Supplies G/GA/VA/GR	63.37
Bill	03/18/2025	320000	ComEd 23100320 General Main	Split 5792 Elevator Road	Utilities	76.16
Bill	03/17/2025	Visa Amazon	Visa 1173	Assessor Ink Stamp	Office Supplies G/GA/VA/GR	86.85
Bill	03/17/2025	Visa Amazon	Visa 1173	Assessor Tape Measure	Office Supplies G/GA/VA/GR	41.11
Bill	03/17/2025	Visa Amazon	Visa 1173	Assessor Measuring Wheel	Office Supplies G/GA/VA/GR	31.88
Bill	03/18/2025	9969032222	ComEd 996903 R&B	#2 Road 5792 Elevator Road	Utilities	269.42
Bill	03/19/2025	1345988	Jack's Tires Sales & Service	Repair Flat	Maintenance - Trucks GR	56.00
Bill	03/24/2025	March 2025	Arthur Agency -Totally Township Websites		Office Supplies G/GA/VA/GR	25.00
Bill	03/24/2025	March 2025	Cleaning Crews		Cleaning G/GR	55.00
Bill	03/24/2025	5736585	RK Dixon	47766	Office Supplies G/GA/VA/GR	13.87
Bill	03/24/2025	5683469	RK Dixon	47766	Office Supplies G/GA/VA/GR	13.87
Bill	03/24/2025	5665414	RK Dixon	47766	Office Supplies G/GA/VA/GR	13.87
Bill	03/24/2025	March2025	Lenell's Disposal		Maint Bldg/Equip	25.00
Bill	03/24/2025	5793627	RK Dixon	47766	Office Supplies G/GA/VA/GR	13.87
Bill	03/26/2025	5260131206	Cintas First Aid & Safety	Medical supplies to restock cabinet	Office Supplies G/GA/VA/GR	120.42
Bill	03/26/2025	32025	Kenneth Kiser	Post Repair	Maintenance - Trucks GR	75.00
Bill	03/26/2025	3242025	Saint Francis Group	Deer pick up	Maintenance - Roads GR/HR	50.00
Bill	03/31/2025	3122025	Bloom's Tree Service	Bond Rd. North Gate Legend Lake	Maintenance - Roads GR/HR	2,750.00
Bill	03/27/2025	9717-268443	Brunton's Carquest Auto Parts	Grease Fitting	Maintenance - Trucks GR	5.92
Bill	03/31/2025	March 2025	U S Cellular	Feb 2025	Cellular Phones GR/G	181.45
Bill	03/31/2025	2-26-3-27 2025	Nicoar00597320001	5792 Elevator Road	Utilities	460.08
Bill	03/31/2025	Statement No. 98	BSL BV Attorneys At Law	March 2025	Legal Services G/GA/VA/GR	661.50
Total General Road Fund						5,843.42
Hard Road Fund						
Bill	03/10/2025	6206	Ace Hardware Roscoe		Operating Supplies GR/HR	3.59
Bill	03/05/2025	6190	Ace Hardware Roscoe		Operating Supplies GR/HR	1.15
Bill	03/11/2025	6211	Ace Hardware Roscoe		Operating Supplies GR/HR	11.99
Bill	03/07/2025	85376	Smith Oil Corporation	clear #2 B14 Bio	Gas & Oil GR/HR	1,253.12
Bill	03/07/2025	85376	Smith Oil Corporation	Tax	Gas & Oil GR/HR	234.30
Bill	03/07/2025	85375	Smith Oil Corporation	E 10 unl Reg 87	Gas & Oil GR/HR	426.34
Bill	03/07/2025	85375	Smith Oil Corporation	Tax	Gas & Oil GR/HR	85.82
Bill	03/07/2025	Johnson tractor	Visa 1173	Seal Kit	Operating Supplies GR/HR	123.30
Bill	03/11/2025	55299	Jerry's Auto Parts	hoses	Operating Supplies GR/HR	84.60
Bill	03/11/2025	Visa Menards032025	Menards - Beloit	tool box	Operating Supplies GR/HR	10.54
Bill	03/13/2025	12952	HI Viz Inc	signs	Operating Supplies GR/HR	240.00
Bill	03/24/2025	6273	Ace Hardware Roscoe		Operating Supplies GR/HR	2.99

ROSCOE TOWNSHIP ROAD & BRIDGE Monthly Bills Report

March 2025

Type	Date	Num	Name	Memo	Account	Amount
Bill	03/26/2025	553619	Jerry's Auto Parts	hoses	Operating Supplies GR/HR	45.85
Bill	03/24/2025	Visa Hono Mobil	Visa 1173	Propane	Operating Supplies GR/HR	27.18
Bill	03/31/2025	6288	Ace Hardware Roscoe		Operating Supplies GR/HR	3.58
Bill	03/31/2025	553663	Jerry's Auto Parts	hoses	Operating Supplies GR/HR	59.90
Bill	03/27/2025	323785	Rock Road Companies, Inc	Cold Mix	Maintenance Roads - Asphalt Pav	398.35
Total Hard Road Fund						3,012.60
Total ROAD & BRIDGE - ALL FUNDS						8,856.02
TOTAL						\$ 27,293.76
Payroll						\$ 36,149.78
TOTAL						\$ 63,443.54
Bill	03/18/2025	2024-2025	Village of Roscoe	Annual Replacement Tax Payment	Replacement Tax	9,939.97
Bill	03/18/2025	2024-2025	City of South Beloit	Annual Replacement Tax Payment	Replacement Tax	3,372.95

ROSCOE TOWNSHIP ROAD & BRIDGE Monthly Payroll Summary March 2025

	Abraham, Kris...	Barber, Kerry M	Hanson, Rhon...	Hanson, Tim A	Jones, Haden J	Kiser, Keyran...	Nimmer, Harol...	Paulson, Tho...	TOTAL
Employee Wages, Taxes and Adjustments									
Gross Pay	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Comp Earned R&B	0.00	0.00	0.00	0.00	0.00	0.00	878.75	0.00	878.75
Comp Paid R&B	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	602.67
Hourly 25% ROAD	0.00	0.00	602.67	0.00	0.00	0.00	0.00	0.00	15,941.38
Hourly ROAD	2,074.50	329.00	0.00	3,538.00	2,488.50	2,788.00	4,657.38	66.00	40.00
P/S 25% GenRoad	0.00	0.00	40.00	0.00	0.00	0.00	0.00	0.00	1,469.78
Personal/Sick Hard Road	18.00	150.40	0.00	366.00	355.50	492.00	87.88	0.00	604.00
Vacation Hard Road	288.00	0.00	0.00	0.00	316.00	0.00	0.00	0.00	
Total Gross Pay	2,380.50	479.40	642.67	3,904.00	3,160.00	3,280.00	5,624.01	66.00	19,536.58
Deductions from Gross Pay									
Dental Ins Employee 2	0.00	0.00	-3.62	-14.44	0.00	-14.44	-14.44	0.00	-46.94
Health	0.00	0.00	-89.39	-357.48	0.00	-357.48	-357.48	0.00	-1,161.83
HSA Deduction	0.00	0.00	0.00	0.00	0.00	0.00	-200.00	0.00	-200.00
IMRF	-107.12	0.00	-28.92	-175.68	-142.20	-147.60	-253.08	0.00	-854.60
Vision 3 Employee	0.00	0.00	-0.56	-2.28	0.00	-2.28	-2.28	0.00	-7.40
Total Deductions from Gross Pay	-107.12	0.00	-122.49	-549.88	-142.20	-521.80	-827.28	0.00	-2,270.77
Adjusted Gross Pay	2,273.38	479.40	520.18	3,354.12	3,017.80	2,758.20	4,796.73	66.00	17,265.81
Net Pay	2,273.38	479.40	520.18	3,354.12	3,017.80	2,758.20	4,796.73	66.00	17,265.81
Employer Taxes and Contributions									
Medicare (company)	34.51	6.95	7.96	51.19	45.82	42.13	73.23	0.96	262.75
Social Security (company)	147.59	29.72	34.04	218.84	195.92	180.16	313.08	4.09	1,123.44
Dental Company 2	0.00	0.00	6.72	26.86	0.00	26.86	26.86	0.00	87.30
Health Insurance (company)	0.00	0.00	166.01	663.88	0.00	663.88	663.88	0.00	2,157.65
HSA (company)	0.00	0.00	18.75	75.00	0.00	75.00	75.00	0.00	243.75
IMRF (company)	484.91	0.00	130.91	795.24	643.70	668.14	1,145.61	0.00	3,868.51
Vision Company 3	0.00	0.00	1.06	4.24	0.00	4.24	4.24	0.00	13.78
Total Employer Taxes and Contributions	667.01	36.67	365.45	1,835.25	885.44	1,660.41	2,301.90	5.05	7,757.18

ROSCOE TOWNSHIP GENERAL Monthly Bills Report

GENERAL - ALL FUNDS
Cemetery Fund

Total Cemetery Fund
Total GENERAL - ALL FUNDS
TOTAL

Type	Num	Name	March 2025 Memo	Account	Amount
Bill	6956	Hallen Burial Vault Inc	Pearce opening 975.0- weather 300.00	Burials Expense Cemetery	1,275.00
Bill	03/ 2025	Microsoft MS Bill Info Office 365	Cleaner 10%	Operating Supplies Cemetery	198.38
Bill	U10000201164	GFL ENVIRONMENTAL/PinnHill	Pinnacle Hill 04-01-2025 04-30-2025	Office Supplies Cemetery	25.34
				Waste Removal Pinnacle Hill	97.23
Total Cemetery Fund					<u>1,595.95</u>
Total GENERAL - ALL FUNDS					<u>1,595.95</u>
TOTAL					<u><u>1,595.95</u></u>

Roscoe Township Balance Sheet March 2025

General Account Funds

General Town & Assessor Fund		
Beginning Balance from February 2025	778,609.81	
Income received during month	6,903.77	
Expenses approved this meeting	(58,877.88)	
Adjustments		
Ending Balance for March 2025	726,635.70	
General Assistance Fund		
Beginning Balance from February 2025	54,090.00	
Income received during month	43.68	
Expenses approved this meeting	(701.32)	
Adjustments		
Ending Balance for March 2025	53,432.36	
Cemetery Fund		
Beginning Balance from February 2025	93,450.95	
Income received during month	1,797.21	
Expenses approved this meeting	(1,595.95)	
Adjustments		
Ending Balance for March 2025	93,652.21	
General Account Fund Ending Balance		\$ 873,720.27

Road Account Funds

General Road Fund		
Beginning Balance from February 2025	352,437.94	
Income received during month	(6,107.55)	
Expenses approved this meeting	(6,851.54)	
Adjustments		
Ending Balance for March 2025	339,478.85	
Hard Road Fund		
Beginning Balance from February 2025	340,605.08	
Income received during month	275.06	
Expenses approved this meeting	(29,298.24)	
Adjustments		
Ending Balance for March 2025	311,581.90	
Special Bridge Fund		
Beginning Balance from February 2025	643,887.82	
Income received during month	2,721.64	
Expenses approved this meeting	-	
Adjustments		
Ending Balance for March 2025	646,609.46	
Road Account Fund Ending Balance		\$ 1,297,670.21

Roscoe Township Total Fund Balance **\$ 2,171,390.48**

Roscoe Township Total Equity

Roscoe Township Bank Account Balances		
Money Market Account	946,930.64	
Checking Account	205,337.90	
Grant Acc	337,884.64	

	Bank Balance	1,490,153.18
	CD Investments	798,307.70
	Outstanding checks	(91,077.41)
	Adjustment (Liabilities)	
Comm Center	Income and Refundable Deposit	(25,992.99)
		2,171,390.48
Recreation	CD Investment Blackhawk	209,045.82 Maturity 06/23/2025
Spec Bridge	CD Investment Blackhawk	589,261.88 Maturity 04/24/2025
		<u>798,307.70</u>

	General Townshi	Maturity	Interest
3/31/2025	\$	209,045.82	\$ 627.65
2/28/2025	\$	208,418.17	\$ 692.70
1/31/2025	\$	207,725.47	\$ 690.40
12/31/2024	\$	207,035.07	6/23/2025 \$ 2,242.33
9/30/2024	\$	204,792.74	\$ 2,258.55
6/30/2024	\$	202,534.19	\$ 2,233.64
3/19/2024	\$	200,300.55	12/18/2024 \$ 49.93
12/31/2023	\$	200,250.62	\$ 49.91
9/30/2023	\$	200,200.71	\$ 50.45
6/30/2023	\$	200,150.26	\$ 50.44
3/31/2023	\$	200,099.82	\$ 49.32
12/31/2022	\$	200,050.50	\$ 50.50
9/19/2022	\$	200,000.00	\$ 53.72
6/30/2022	\$	430,964.91	\$ 53.72
3/31/2022	\$	430,911.19	9/19/2022 \$ 53.71
1/6/2022	\$	430,857.48	\$ 53.70
9/30/2021	\$	430,803.78	3/21/2022 \$ 53.70
6/30/2021	\$	430,750.08	9/20/2021 \$ 53.68
3/31/2021	\$	430,696.40	\$ 265.34
			\$ 737.83

	Special Bridge	Maturity	Interest
3/31/2025	\$	589,261.88	\$ 2,201.66
2/28/2025	\$	587,060.22	\$ 2,427.97
1/31/2025	\$	584,632.25	\$ 2,417.92
12/31/2024	\$	582,214.33	\$ 2,330.40
11/30/2024	\$	579,883.93	\$ 2,398.24
10/31/2024	\$	577,485.64	\$ 2,311.48
9/30/2024	\$	575,174.16	\$ 2,378.81
7/31/2024	\$	572,795.35	4/24/2025 \$ 2,368.97
7/31/2024	\$	570,426.38	\$ 4,561.29
3/31/2024	\$	565,865.09	7/19/2024 \$ 4,494.06
1/31/2024	\$	561,371.03	\$ 4,506.97
10/31/2023	\$	556,864.06	\$ 4,470.79
7/31/2023	\$	552,393.27	\$ 3,421.67
4/30/2023	\$	548,971.60	\$ 3,363.34
1/31/2023	\$	545,608.26	\$ 3,416.55
10/31/2022	\$	542,191.71	\$ 3,183.84
7/19/2022	\$	539,007.87	\$ 67.18
4/29/2022	\$	538,940.69	\$ 67.17
1/31/2022	\$	538,873.52	\$ 67.17
10/31/2021	\$	538,806.35	\$ 67.16
8/4/2021	70176894	\$ 538,739.19	1/18/2022 \$ 335.58
4/30/2021	70176894	\$ 538,403.61	\$ 332.42
1/31/2021	70176894	\$ 538,071.19	7/20/2021 \$ 2,792.84

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04/02/25

ROSCOE TOWNSHIP
Reconciliation Summary
CBI Bank (TRANSFER ACCT) [REDACTED], Period Ending 03/31/2025

	<u>Mar 31, 25</u>
Beginning Balance	1,142,163.61
Cleared Transactions	
Checks and Payments - 2 items	-211,000.00
Deposits and Credits - 4 items	15,767.03
	<u>-195,232.97</u>
Total Cleared Transactions	
Cleared Balance	<u>946,930.64</u>
Register Balance as of 03/31/2025	946,930.64
Ending Balance	946,930.64

3:16 PM

04/02/25

ROSCOE TOWNSHIP
Reconciliation Summary
CBI Bank ~~3000~~ CHECKING, Period Ending 03/31/2025

	<u>Mar 31, 25</u>
Beginning Balance	88,156.23
Cleared Transactions	
Checks and Payments - 136 items	-96,420.17
Deposits and Credits - 11 items	213,601.84
Total Cleared Transactions	<u>117,181.67</u> ✓
Cleared Balance	<u><u>205,337.90</u></u>
Uncleared Transactions	
Checks and Payments - 35 items	-126,134.98
Deposits and Credits - 1 item	35,057.57
Total Uncleared Transactions	<u>-91,077.41</u>
Register Balance as of 03/31/2025	<u><u>114,260.49</u></u>
New Transactions	
Checks and Payments - 28 items	-23,389.16
Deposits and Credits - 1 item	618.00
Total New Transactions	<u>-22,771.16</u>
Ending Balance	<u><u>91,489.33</u></u>

3:18 PM

04/02/25

ROSCOE TOWNSHIP
Reconciliation Summary
CBI OSLAD GRANT, Period Ending 03/31/2025

	<u>Mar 31, 25</u>
Beginning Balance	337,718.09
Cleared Transactions	
Deposits and Credits - 1 item	<u>166.55</u>
Total Cleared Transactions	<u>166.55</u>
Cleared Balance	<u><u>337,884.64</u></u>
Register Balance as of 03/31/2025	337,884.64
Ending Balance	337,884.64

3:19 PM

04/02/25

ROSCOE TOWNSHIP
Reconciliation Summary
Blackhawk CD# [REDACTED], Period Ending 03/31/2025

	<u>Mar 31, 25</u>
Beginning Balance	587,060.22
Cleared Transactions	
Deposits and Credits - 1 item	<u>2,201.66</u>
Total Cleared Transactions	<u>2,201.66</u>
Cleared Balance	<u>589,261.88</u>
Register Balance as of 03/31/2025	589,261.88
Ending Balance	589,261.88

3:20 PM

04/02/25

ROSCOE TOWNSHIP
Reconciliation Summary
Blackhawk CD#7[REDACTED], Period Ending 03/31/2025

	<u>Mar 31, 25</u>
Beginning Balance	208,418.17
Cleared Transactions	
Deposits and Credits - 1 item	<u>627.65</u>
Total Cleared Transactions	<u>627.65</u>
Cleared Balance	<u><u>209,045.82</u></u>
Register Balance as of 03/31/2025	209,045.82
Ending Balance	209,045.82

**Roscoe Township
Investment Policy**

The following investment policy is hereby approved by the Roscoe Township Board of Trustees for the purpose of investing public funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow demands of the Township and conforming to all state and local statutes governing the investment of public funds.

A) OBJECTIVES [30 ILCS 235/ 2.5(a)]

This Investment Policy applies to the investment activities of all funds under the jurisdiction of the Roscoe Township. This Investment Policy will also apply to any new funds or temporary funds placed under the jurisdiction of the Roscoe Township. The Illinois State Statutes will take precedence except where this Policy is more restrictive wherein this Policy will take precedence.

- 1) *Legality* - The investment activities of the Township will conform with federal, state, and local legal requirements.
- 2) *Safety* - The security of monies, whether on hand or invested, shall be the primary objective of the investment portfolio. Investments shall be undertaken in a manner that seeks to insure the preservation of capital in the portfolio.
- 3) *Liquidity* - The investment portfolio shall remain sufficiently liquid to meet all operating requirements, which might be reasonably anticipated.
- 4) *Return on Investment* - The investment portfolio shall be designed with the objecting of obtaining market average or better rate of return throughout budgetary and economic cycles, taking into account risk, constraints, cash flow, and legal restriction on investments.

B) PRUDENT PERSON STANDARD [30 ILCS 235/ 2.5(a)(2)]

- 1) The standard of prudence to be used by the investment officials shall be the “prudent person” standard, and shall be applied in the context of managing an overall portfolio.
- 2) Investments shall be made with the judgment and care, under circumstances then prevailing, which persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital, as well as the probable income to be derived.
- 3) Investment officials of the Township acting in accordance with this investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security’s credit risk or market price changes, provided deviations from expectations are reported in a timely fashion, and appropriate action is taken to control adverse developments.

- 4) In maintaining investment portfolio, the Supervisor shall avoid any transaction that might impair public confidence in Roscoe Township.

C) INVESTMENT GUIDELINES, PROCEDURES & REPORTING [30 ILCS 235/ 2.5(a)(3)]

To assist in attaining the stated objectives, the following procedures shall be observed:

- 1) Prior to each monthly meeting of the Township's Board of Trustees, the Township's administrative assistant shall prepare the following financial reporting for distribution at the meeting:
 - a. A report of bills to be approved for payment.
 - b. Financial reporting for each fund showing beginning balances, income, expenses, adjustments and ending balances, with overall township balances.
 - c. Account balances for all Township monies in bank accounts and investments, showing location of investments, maturity of investments, interest rates and other pertinent information.
- 2) The Township Board of Trustees shall, on a monthly basis, review all account balances, investments, and the projected cash flow needs for the operations of the Township, and make investment recommendations to the Township Supervisor.
- 3) The Township Supervisor shall cause the Township's Administrative Assistant to solicit the competitive bids or quotes necessary to carry out the investment recommendations of the Township Board, of which the Township Supervisor shall select the bid or quote providing the highest rate of return, and take such actions as needed to carry out the recommended investment of Township Funds.
- 4) The Supervisor shall provide copies of all documentation and investment authorizations to the Township's Administrative Assistant, who shall establish a permanent record of such investments, and record investments in such a manner that they are reflected in the required monthly reports established in Paragraph 1 above.

D) DIVERSIFICATION [30 ILCS 235/ 2.5(a)(4)]

To avoid unreasonable risks, diversification of the investment portfolio shall be consistent with the objectives in the investment policy.

E) CHIEF INVESTMENT OFFICER [30 ILCS 235/ 2.5(a)(7)]

- 1) All investment of funds under the control of the Township are the direct responsibility of the Township Supervisor.

The Supervisor shall be responsible for all transactions and shall follow the system of controls and written procedures for the operation of the investment program established by the Township Board of Trustees, and set forth in this Policy. This shall include the supervision of the activities of all subordinates who are directly involved in the assistance of such investment activities.

F) PERFORMANCE STANDARDS [30 ILCS 235/ 2.5(a)(8)]

The Township's investment portfolio will be managed in accordance with the parameters specified within this policy. The portfolio should obtain a competitive rate of return during a market/economic environment of stable interest rates. Portfolio performance should be compared to a benchmark of similar maturity, liquidity, and credit quality as the portfolio.

The use of U.S Treasury bills, average Fed Fund rate, Illinois Public Treasurers' Investment Pool (IPTIP), or other stable markets can be used to determine whether market average yield benchmarks are being achieved.

G) PERIODIC REVIEW [30 ILCS 235/ 2.5(a)(9)]

The Township Supervisor shall establish annual independent review for internal controls, which assures compliance within this investment policy. This will be accomplished with external auditors.

H) AUTHORIZED INVESTMENTS [30 ILCS 235/ 2.5(a)(10)]

Investments shall be made that reflect the cash flow needs of the fund for which investments are being made. The Township may invest in any of the following types of securities allowed by the Public Funds Investment Act (30 ILCS 235/):

- 1) Interest bearing savings accounts, interest bearing certificates of deposit, or interest bearing time deposits or any other investment constituting direct obligations of any bank as defined by the Illinois Banking Act.
- 2) Money market mutual funds registered under the Investment Company Act of 1940, provided that the portfolio of any such money market mutual fund is limited to obligations described in subsections A and B of this section.
- 3) Illinois Funds, the investment pool administered by the Illinois State Treasurer.
- 4) Illinois Metropolitan Investment Fund.

- 5) Fully FDIC insurance certificates of deposit issued by banks and savings associations through reciprocal transactions of the certificates of deposit registry service (“CEDARS”), provided that
 - a. the funds are placed through a bank or savings association designated an authorized depository by the Township Board; and
 - b. all other requirements of this policy have been satisfied.

D) AUTHORIZED FINANCIAL INSTITUTIONS [30 ILCS 235/ 2.5(a)(II)]

- 1) The Roscoe Township Board of Trustees shall have the sole responsibility in determining which financial institutions are authorized as depositories for Roscoe Township Funds. The Supervisor shall have authority to invest only in the approved financial institutions following the investment policies set out herein.
- 2) The Township will take into consideration security, size, location, financial condition, service, fees, competitiveness, and the community relations involvement of the financial institution when choosing depositories. Any financial institution, upon meeting the requirements of the Illinois Compiled Statutes and of this policy, may request to become a depository for the Township.
- 3) It shall be the policy of the Township to select financial institutions on the following basis:
 - a. *Security:* The Township will not maintain funds in any financial institution that is not covered by the Federal Deposit Insurance Corporation. Furthermore, the Township will not keep funds in any financial institution not willing or capable of posting collateral or insurance for funds in excess of the FDIC limits.
 - b. *Size:* The Township will not select as a depository any financial institution in which the Township’s funds on deposit exceed 50% of the institution’s stated capital stock and surplus.
 - c. *Location:* The Township will maintain operating accounts in financial institutions located within, or in close proximity to Roscoe Township.
 - d. *Statement of Condition:* The Township will maintain for inspection the last two sworn statements of resources and liabilities which the institution is required to file with the commissioner of banks or the comptroller of the currency.
 - e. *Service and Fees:* Fees for banking services shall be mutually agreed to by the depository bank and the Township. Whenever possible, the Township will cover fees for services by means of compensated balances.

- 4) The Township shall only utilize the service of investment advisors, managers, broker/dealers approved by the Township Board.

Exhibit A, attached hereto, is a current listing of all approved financial institutions, investment advisors, managers, and broker/dealers.

J) COLLATERALIZATION [30 ILCS 235/ 2.5(a)(5)]

- 1) Funds on deposit in checking accounts, money market accounts, and certificates of deposit, in excess of FDIC insurance limits, must be secured by some form of collateral, witnessed by a written agreement, and held in the name of the Township at an independent/third party institution
- 2) The Township will accept any of the following assets as collateral: (a) United States of America securities, (b) Obligations of agencies or instrumentalities of the United States of America, (c) Obligations of the State of Illinois, (d) General obligation municipal bonds rated "A" or better by a nationally recognized rating service, and (e) Insurance policies issued by insurance companies rated "A" or better by a nationally recognized rating service.
- 3) The amount of collateral provided will not be less than one hundred and ten percent (110%) of the fair value of the total amount of public funds in excess of FDIC insurance that is being secured. The ration of the fair value of the collateral to the amount of funds being secured will be reviewed at least quarterly. When collateral is extended, the Supervisor should receive a copy of the financial institutions board minutes, indicating the board of directors' approval.
- 4) Maturity of acceptable collateral shall not exceed 120 months.
- 5) The ratio of fair market value of collateral to the amount of funds secured shall be reviewed regularly and additional collateral will be requested when the ratio declines below the level required.
- 6) *Safekeeping of Collateral.*
 - a. Third party safekeeping is required for all collateral. To accomplish this, the securities will be held at a safekeeping depository as approved from time to time by the Supervisor.
 - b. Safekeeping will be documented by an approved written agreement. Substitution, exchange or release of securities held in safekeeping may be done only upon five (5) business days prior written notice to the Supervisor.

K) INTERNAL CONTROLS [30 ILCS 235/ 2.5(a)(6)]

- 1) The Township Supervisor and Board of Trustees shall follow and maintain an internal control structure designed to ensure that the assets of the Township are protected from loss, theft, or misuse. The internal control structure should be designed to provide reasonable, not absolute, assurance that these objectives are met.
- 2) The Township Supervisor shall be the only party authorized to establish financial accounts, and investments for Roscoe Township.
- 3) At all times either the Township Supervisor, or two or more signatories, jointly, as designated by the Board of Trustees, should be authorized to sign on financial accounts of the office of the Supervisor. Authorized signatories are not permitted to reconcile bank accounts at any time.

L) ETHICS AND CONFLICT OF INTEREST [30 ILCS 235/ 2.5(a)(12)]

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution and management of the investment program, or that could impair their ability to make impartial decisions. Investment officials shall disclose any material financial interests in financial institutions that conduct business with the Township.

M) APPROVAL AND AMENDMENT

The investment policy shall be adopted by a resolution of the Township Board of Trustees. This policy may be reviewed from time to time and revised upon approval of the Roscoe Township Board of Trustees

This investment policy supersedes any previous investment policies adopted by the Township Board of Trustees.

N) CAPTIONS AND HEADINGS

The captions and headings used herein are for convenience of reference only and do not define or limit the contents.

This policy is hereby approved and effective:

**INVESTMENT POLICY
EXHIBIT A**

**LISTING OF AUTHORIZED DEPOSITORIES, INVESTMENT ADVISORS,
MANAGERS, AND BROKER/DEALERS**

List of Authorized Depositories:

List of Authorized Investment Advisors

List of Authorized Investment Managers

List of Authorized Broker/Dealers

RESOLUTION R-2025-4-09

OPPOSE TOWNSHIP CONSOLIDATION INTO COUNTY GOVERNMENT

ROSCOE TOWNSHIP - Winnebago County , Illinois

Whereas **SB 2504, SB 2217** and **HB 2515**, introduced by the 113th Illinois General Assembly in March 2025 is asking for the consolidation of township government.

WHEREAS The Board of Township Trustees of the Township of Roscoe in the County of Winnebago is opposed to these initiatives and recognizes that Townships in Illinois provide many services outside of the three statutory obligations of road and bridge maintenance, property assessment and general assistance; and

WHEREAS, The Board Trustees of Township Trustees of the Township of Roscoe recognize the following:

The legislation does not consider that over 72,000 miles of roads are maintained by road districts in Illinois and approximately 12,000 bridges; and

That current state law exists that allows a township to consolidate if the initiative is brought with voter approval; and

Past attempts like those provided for in this legislation have failed in Illinois; and

The research has proven that such attempts result in increased costs overall for local government; and

Township Government has the lowest debt and expense per capital in local government and taxpayers; and

WHEREAS the Township of Roscoe in the County of Winnebago will only support any statewide effort of township consolidation if valid cost impact analysis is completed and proof that the level of services provided will remain.

This would eliminate many community-based services that are important to the public.

PASSED THIS 9th day of April 2025 via roll call by then The Township Board of Trustees duly assembled at the Roscoe Township, Winnebago County, Illinois.

AYES _____ NAYS _____

TOWNSHIP SUPERVISOR

TOWNSHIP CLERK