

Roscoe Township Community Center Rental Types

- Community Meeting – no use of food prep area, no alcohol, minimum 2-hour rental.
- Social Events – such as parties, showers, reunions, dinners - use of food prep area (alcohol allowed only with provided by a caterer appropriately licensed by the Village of Roscoe). minimum 3-hour rental.
- Weddings – use of food prep area (alcohol allowed only when provided by a caterer appropriately licensed by the State of Illinois), use of facility from 9am to midnight Fridays and Saturdays, 11pm on Sundays.

Facility Rental Fees

| Indoor Facilities | Monday – Thursday | | Friday – Sunday | |
|---|-------------------|--------------|-------------------|--------------|
| | Township Resident | Non-Resident | Township Resident | Non-Resident |
| Roscoe Township Community Center | | | | |
| Community Meeting (2 hr. min) | \$15/hr. | \$35/hr. | \$20/hr. | \$50/hr. |
| Social Event (3 hr. min) | \$45/hr. | \$105/hr. | \$60/hr. | \$150/hr. |
| Business Event | \$25/hr. | \$45/hr. | \$35/hr. | \$65/hr. |
| • Refundable Deposit (if applicable) | \$300 | \$300 | \$300 | \$300 |

| Indoor Facilities | Friday or Sunday | | Saturday | |
|---|-------------------|--------------|-------------------|--------------|
| | Township Resident | Non-Resident | Township Resident | Non-Resident |
| Roscoe Township Community Center | | | | |
| Weddings (all day) | \$1200 | \$1600 | \$2000 | \$2700 |
| • Refundable Deposit | \$1000 | \$1000 | \$1000 | \$1000 |

| Shelters | Township Resident | Non-Resident |
|--|-------------------|--------------|
| Kelley Myers Park Pavilion NO ALCOHOL ALLOWED | \$15/hr. | \$35/hr. |
| Founders Park Pavilion NO ALCOHOL ALLOWED | \$30/hr. | \$70/hr. |
| • Refundable Deposit | \$50 | \$50 |

We accept CASH, CHECK or CREDIT CARD a 3% surcharge will be added when using a credit card.

Insurance Requirements

Roscoe Township may require the renter to provide a Certificate of Insurance verifying \$1,000,000 (**One Million Dollars**) minimum general liability insurance and \$2,000,000 (**Two Million Dollars**) aggregate insurance. Roscoe Township must be named on the Certificate of Insurance as an additional insured. The Certificate of Insurance must include the name of the event as well as the date, time, and location of event. This must be turned into the Township no later than 2 weeks prior to the event. If alcoholic beverages are being served or consumed, police supervision may be required to be provided by the local police at the expense of the renter.