

ORDINANCE No. 2020-1-G TOWNSHIP - TENTATIVE

TOWNSHIP
BUDGET & APPROPRIATIONS ORDINANCE

AN ORDINANCE MAKING APPROPRIATIONS TO DEFRA Y EXPENDITURES OF ROSCOE TOWNSHIP,
WINNEBAGO COUNTY, ILLINOIS, FOR THE FISCAL YEAR BEGINNING APRIL 1, 2020
AND ENDING MARCH 31, 2021

BE IT ORDAINED BY THE BOARD OF TRUSTEES OF ROSCOE TOWNSHIP,
WINNEBAGO COUNTY, ILLINOIS.

SECTION 1: That the following budget containing an estimate of revenues and expenditures is hereby adopted
for the following funds: General Town, General Assistance, Cemetery.

GENERAL TOWN FUND

| | | | |
|-------------------------------------|----|---------|-----------|
| BEGINNING BALANCE APRIL 1, 2020 | | \$ | 1,084,284 |
| <u>ESTIMATED REVENUES</u> | | | |
| Real Estate Tax | \$ | 650,712 | |
| Replacement Tax | \$ | 18,500 | |
| Interest Income | \$ | 15,000 | |
| Other Revenues | | | |
| TOTAL ESTIMATED REVENUES | | \$ | 684,212 |
| | | | |
| TOTAL ESTIMATED FUNDS AVAILABLE | | \$ | 1,768,496 |
| <u>BUDGETED EXPENDITURES</u> | | | |
| General Township | \$ | 400,205 | |
| Assessor | \$ | 19,075 | |
| Recreation | \$ | 54,500 | |
| Contingencies | \$ | 10,000 | |
| Capital Outlay | \$ | 877,000 | |
| | | | |
| TOTAL EXPENDITURES/APPROPRIATIONS | | \$ | 1,360,780 |
| | | | |
| ENDING BALANCE MARCH 31, 2021 | | \$ | 407,716 |

GENERAL TOWNSHIP

BUDGETED EXPENDITURES

PERSONNEL

Elected Officials:

| | | | | |
|------------------|----|--------|----|---------|
| Salaries | \$ | 99,000 | | |
| Health Insurance | \$ | - | | |
| FICA | \$ | 7,574 | \$ | 106,574 |

Assessor Staff

| | | | | |
|------------------|----|--------|----|---------|
| Salaries | \$ | 91,000 | | |
| Health Insurance | \$ | 7,935 | | |
| HSA | \$ | 975 | | |
| FICA | \$ | 6,962 | | |
| IMRF | \$ | 12,138 | \$ | 119,010 |

Supervisor Assistant

| | | | | |
|--------|----|--------|----|--------|
| Salary | \$ | 10,800 | | |
| FICA | \$ | 827 | \$ | 11,627 |

Administrative Assistant

| | | | | |
|------------------|----|--------|----|---------|
| Salary | \$ | 33,584 | | |
| Health Insurance | \$ | 5,952 | | |
| HSA | \$ | 675 | | |
| FICA | \$ | 2,589 | | |
| IMRF | \$ | 6,794 | \$ | 49,594 |
| | | | \$ | 286,805 |

CONTRACTUAL SERVICES

| | | | | |
|-------------------------------------|----|--------|----|--------|
| Accounting Services | \$ | 10,000 | | |
| Cleaning | \$ | 1,500 | | |
| Communication | \$ | 500 | | |
| Computer Maintenance | \$ | 2,500 | | |
| Dues | \$ | 1,850 | | |
| Legal Services | \$ | 43,000 | | |
| Maintenance (Building & Equipment) | \$ | 5,000 | | |
| News Paper Publishing | \$ | 250 | | |
| Postage | \$ | 250 | | |
| SMTD Bus Service | \$ | 3,000 | | |
| TOIRMA - Liability/Public Officials | \$ | 9,800 | | |
| Training Elected Officials | \$ | 3,000 | | |
| Travel Expense | \$ | 500 | | |
| Utilities | \$ | 13,000 | | |
| Vehicle | \$ | 1,500 | | |
| | | | \$ | 95,650 |

GENERAL TOWNSHIP CONTINUED

CAPITAL OUTLAY

| | | | |
|--|----|-------|-----------|
| Office Equipment | \$ | 5,000 | |
| Set Aside Future Furnace (10~15 years) | \$ | 1,500 | |
| Set Aside Future Roof (15~20 years) | \$ | 2,500 | |
| Set Aside Vehicle Replacement | \$ | 3,000 | |
| | | | \$ 12,000 |

COMMODITIES

| | | | |
|-----------------|----|-------|----------|
| Office Supplies | \$ | 5,500 | |
| Publications | \$ | 250 | |
| | | | \$ 5,750 |

TOTAL EXPENDITURE/APPROPRIATIONS GENERAL TOWNSHIP \$ 400,205

ASSESSOR

CONTRACTUAL SERVICES

| | | | |
|-------------------------------------|----|-------|-----------|
| Computer Maintenance Includes Vpams | \$ | 6,700 | |
| Dues | \$ | 225 | |
| Legal/Appraisal Services | \$ | 4,000 | |
| News Paper Publishing | \$ | 750 | |
| Training & Conferences | \$ | 2,300 | |
| Travel Expense | \$ | 1,600 | |
| | | | \$ 15,575 |

BUDGETED EXPENDITURES

| | | | |
|-----------------------|----|-----|----------|
| Assessment Challenges | \$ | 500 | |
| Contingencies | \$ | 500 | |
| | | | \$ 1,000 |

CAPITAL OUTLAY

| | | | |
|----------|----|-------|-----------------|
| Computer | \$ | 2,500 | |
| | | | <u>\$ 2,500</u> |

TOTAL ASSESSOR EXPENSES \$ 19,075

RECREATION

CONTRACTUAL SERVICES

| | | | |
|-------------|----|--------|-----------|
| Port A John | \$ | 5,500 | |
| Labor | \$ | 21,000 | |
| | | | \$ 26,500 |

COMMODITIES

| | | | |
|------------------------------------|----|-------|-----------|
| Field Maintenance | \$ | 2,000 | |
| Fuel | \$ | 7,500 | |
| Maintenance (Building & Equipment) | \$ | 5,000 | |
| Operating Supplies | \$ | 7,500 | |
| | | | \$ 22,000 |

CROSS HOUSE

| | | | |
|------------------|----|-------|----------|
| Utilities | \$ | 2,000 | |
| Maint Bldg/Equip | \$ | 2,000 | |
| Mowing | \$ | 2,000 | |
| | | | \$ 6,000 |

TOTAL EXPENDITURES/APPROPRIATIONS RECREATION \$ 54,500

CAPITAL OUTLAY

| | | | |
|---------------------------------|----|---------|------------|
| Accumulated Set Aside - Furnace | \$ | 6,000 | |
| Accumulated Set Aside - Roof | \$ | 10,000 | |
| Accumulated Set Aside - Vehicle | \$ | 11,000 | |
| Future Recreational Projects | \$ | 850,000 | |
| | | | \$ 877,000 |

TOTAL EXPENDITURES/APPROPRIATIONS GENERAL TOWNSHIP \$ 1,350,780
Contingency includes Assessor and Recreation \$ 10,000
\$ 1,360,780

GENERAL ASSISTANCE FUND

| | | | |
|------------------------------------|----|--------|---------------|
| BEGINNING BALANCE APRIL 1, 2020 | | \$ | 40,000 |
| <u>ESTIMATED REVENUES</u> | | | |
| General Assistance Real Estate Tax | \$ | 7,000 | |
| TOTAL ESTIMATED REVENUES | | \$ | 7,000 |
| TOTAL ESTIMATED FUNDS AVAILABLE | | \$ | 47,000 |
| <u>BUDGETED EXPENDITURES</u> | | | |
| General Assistance | \$ | 26,800 | |
| Contingencies | \$ | 1,000 | |
| TOTAL EXPENDITURES/APPROPRIATIONS | | \$ | 27,800 |
| ENDING BALANCE MARCH 31, 2021 | | \$ | <u>19,200</u> |

GENERAL ASSISTANCE

CONTRACTUAL SERVICES

| | | | |
|----------------------|----|--------|---------------|
| Medical Services | \$ | 12,000 | |
| Flat Grants | \$ | 10,000 | |
| Insurance (MACI) | \$ | 2,300 | |
| Emergency Assistance | \$ | 2,000 | |
| Other GA Expenditure | \$ | 500 | \$ 26,800 |
| TOTAL ASSISTANCE | | \$ | <u>26,800</u> |

CEMETERY FUND

BEGINNING BALANCE APRIL 1, 2020

| | | | |
|------------------------------|----|--------|------------------|
| Unreserved Fund Balance | \$ | 50,000 | |
| Reserved Fund Balance | \$ | 20,000 | |
| TOTAL ESTIMATED FUND BALANCE | | | <u>\$ 70,000</u> |

ESTIMATED REVENUES

| | | | |
|---------------------------------|----|--------|-------------------|
| Real Estate Tax | \$ | 37,000 | |
| Interest Income | \$ | 850 | |
| Stone Setting | \$ | 11,000 | |
| Spaces | \$ | 16,000 | |
| Burials | \$ | 17,000 | |
| TOTAL ESTIMATED REVENUES | | | \$ 81,850 |
| TOTAL ESTIMATED FUNDS AVAILABLE | | | <u>\$ 151,850</u> |

BUDGETED EXPENDITURES

| | | | |
|--|----|--------|-------------------|
| Administrative | \$ | 55,600 | |
| Maintenance | \$ | 88,100 | |
| Contingency | \$ | 6,000 | |
| <u>TOTAL EXPENDITURES / APPROPRIATIONS</u> | | | <u>\$ 149,700</u> |
| ENDING BALANCE MARCH 31, 2021 | | | <u>\$ 2,150</u> |

ADMINISTRATIVE

BUDGETED EXPENDITURES

PERSONNEL

| | | | |
|----------|----|-------|----------|
| Salaries | \$ | 7,800 | |
| FICA | \$ | 600 | |
| | | | \$ 8,400 |

CONTRACTUAL SERVICES

| | | | |
|---------------------------|----|-------|----------|
| Computer Microsoft Office | \$ | 1,000 | |
| Public Notices | \$ | 100 | |
| Postage | \$ | 100 | |
| | | | \$ 1,200 |

COMMODITIES

| | | | |
|-------------------------------------|----|-------|----------|
| Office Supplies, Map work, Computer | \$ | 1,000 | |
| | | | \$ 1,000 |

CAPITAL OUTLAY

| | | | |
|--------------------------------------|----|--------|-----------|
| Tree/Shrub Remove & Replacement | \$ | 2,000 | |
| Misc. Signs/New Sod/Stones/Landscape | \$ | 12,000 | |
| Clean Up Stones | \$ | 4,000 | |
| Black Top | \$ | 27,000 | |
| | | | \$ 45,000 |

| | | | |
|----------------------|--|--|------------------|
| TOTAL ADMINISTRATIVE | | | <u>\$ 55,600</u> |
|----------------------|--|--|------------------|

MAINTENANCE
BUDGETED EXPENDITURES

CONTRACTUAL SERVICES

| | | | |
|-----------------------------|----|--------|-----------|
| Mowing Pinnacle Hill | \$ | 10,000 | |
| Mowing Roscoe | \$ | 24,000 | |
| Mowing Willowbrook | \$ | 12,000 | |
| Stone Setting | \$ | 13,000 | |
| Burials | \$ | 18,000 | |
| Staking | \$ | 5,300 | |
| Waste Removal Pinnacle Hill | \$ | 1,100 | |
| Waste Removal Roscoe | \$ | 1,500 | |
| Fertilizer Nature Scape | \$ | 3,000 | |
| | | | \$ 87,900 |

COMMODITIES

| | | | |
|----------|----|-----|--------|
| Supplies | \$ | 200 | |
| | | | \$ 200 |

TOTAL MAINTENANCE \$ 88,100

SECTION 2: The amount appropriated for township purposes for the fiscal year ending March 31, 2020 by fund is:

| | | |
|---|-------------------------|--------------|
| 1 | GENERAL FUND | \$ 1,360,780 |
| 2 | GENERAL ASSISTANCE FUND | \$ 27,800 |
| 3 | CEMETERY | \$ 149,700 |
| | TOTAL APPROPRIATIONS | \$ 1,538,280 |

SECTION 3: That each total is divided amount the several objects and purposes specified and in particular amount stated for each fund respectively in Section 1 constituting the total appropriations in the amount of One Million, Five Hundred Thirty Eight Thousand, Two Hundred Eighty Dollars and no/100 (\$1,538,280) for the fiscal year of April 1 2020 to March 31, 2021

SECTION 4: That Section 2 shall be and is the annual Appropriation Ordinance of this township, passed by the Board of Trustees as required by law and shall be in force and effect from and after this date.

SECTION 5: A certified copy of the Budget and Appropriations Ordinance must be filed with the County Clerk within 30 days after the adoption.

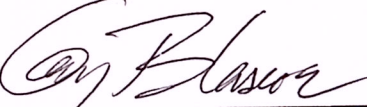
Adopted on January 8, 2020 by the Board of Trustees of Roscoe Township, Winnebago County, Illinois.

AYES

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NAYES

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GARY BLASCOE
CLERK


JIM BENKOVICH
TOWNSHIP SUPERVISOR