

ROSCOE TOWNSHIP
MEETING OF THE TOWNSHIP BOARD
Wednesday, December 14, 2022 – 7:00pm
5792 Elevator Road – Roscoe IL
Regular Monthly Meeting of the Township Board

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Public Comments
- V. Approval of Prior Meeting's Minutes – Website Posting to Follow
- VI. Approval of Bills
 - a. Supervisor's Report – Fund and Bank Balances
- VII. New Business
 - a. Review General Town Tentative Budget
 - b. Review Road Tentative Budget
- VIII. Reports
 - a. Highway Commissioner's Report
 - b. Clerk's /Sup Asst Report
 - c. Assessor's Report
 - d. Township Attorney's Report
 - e. Cemetery Report
 - f. Historical Society Update
- IX. Unfinished Business
 - a. Construction Update
- X. Public Comments (Restricted to Agenda Items)
- XI. Adjournment

Next Regular Meeting will be January 11th, 2023 at 7pm in Township Offices

MINUTES OF ROSCOE TOWNSHIP BOARD MEETING

NOVEMBER 9TH, 2022

The Regular meeting of the Supervisor and Board of Trustees of Roscoe Township was held on Wednesday, November 9th, 2022, at the Township Offices, 5792 Elevator Road, Roscoe, Illinois.

The meeting was called to order by Supervisor Bob Nowicki at 7:00 pm. Pledge of Allegiance was said.

Roll Call was taken, and the following members were present; Supervisor Bob Nowicki, Trustee Elizabeth Lindquist, Trustee Phil Rhymer, Trustee Chuck Gilbert, and Trustee Pat Henderson. Also attending were Township Attorney Tom Green, Township Clerk Gary Blascoe and Supervisor Assistant Dawn Cassidy.

Public Comments: None

Approval of Prior Minutes: A motion was made by Trustee Chuck Gilbert to approve the October 12th, 2022, Regular Meeting Minutes. Seconded by Trustee Phil Rhymer. All voted yes, motion carried.

Approval of Bills: A motion was made by Trustee Phil Rhymer to approve the General Town Fund Bills of \$725,064.50. Seconded by Trustee Pat Henderson. Roll Call was taken, all voted yes, motion carried. A motion was made by Trustee Phil Rhymer to approve the General Road Fund Bills of \$97,806.20. Seconded by Trustee Chuck Gilbert. Roll Call was taken, all voted yes, motion carried. A motion was made by Trustee Phil Rhymer to approve the Cemetery Fund Bills of \$8,930.91. Seconded by Trustee Chuck Gilbert. Roll Call was taken, all voted yes, motion carried.

Supervisor's Report-Fund and Bank Balances are in the packets.

New Business: Set General Town Levy Ordinance #2022-1G. A motion was made by Trustee Pat Henderson to approve & set the General Town Levy Ordinance #2022-1G. Seconded by Trustee Chuck Gilbert. Roll Call was taken, all voted yes, motion carried. Set Road Levy Ordinance #2022-2R. A motion was made by Trustee Phil Rhymer to approve & set the Road Levy Ordinance #2022-2R. Seconded by Trustee Elizabeth Lindquist. Roll Call was taken, all voted yes, motion carried.

Reports: Highway Commissioner's Report-None Supervisor Bob Nowick stated that the new lights are up and working in the Township parking lot. Clerk's Report-None Sup. Asst. Report-Dawn filed the 50% reimbursement request on the PARC grant, and next month will present the Tentative Budget. Assessor's Report-None Township Attorney Report-None Cemetery Report-Financials in the packets. Historical Society Update-Trustee Phil Rhymer stated that the electric has been donated and installed in the Quonset hut. Dawn on mailings

for donations to the Historical Society, over 500 commercial business were sent the info. Survey was done on what residents would like to see presented in the Community Building and any individuals who would like to be presenters.

Unfinished Business: Construction update: Trustee Phil Rhymer stated that timers should be set for dusk to dawn in the parking lot at the Community Building. Painting of interior walls at the present time. Wood walls were recommended, and we are waiting for an estimate. Flooring was an issue, but a recommendation to have Dan come in for some questions and answers. Back entrance was a future issue discussed. Trying to get pre-approved for the entrance. Multi-use pavilion was discussed but no action required as of this date.

Public Comments: None

Adjournment: At 7:50 pm, Trustee Phil Rhymer made a motion to adjourn the meeting. Seconded by Trustee Pat Henderson. All voted yes, motion carried. The meeting was adjourned at 7:50 pm.

Respectfully submitted,

Gary W. Blascoe

Roscoe Township Clerk

The next Regular Roscoe Township Board meeting will be held on December 14th, 2022, at 7 pm in the Township Offices.

ROSCOE TOWNSHIP GENERAL Monthly Bills Report

November 2022

Type	Date	Num	Name	Memo	Account	Amount
Bill	11/03/2022	nov 2022	Charter Communications		Utilities	71.24
Bill	11/03/2022	58048Nov 2022	ComEd 58048 Cross House		Utilities	25.67
Bill	11/03/2022	00154082	Entre Computer Solutions	BACK UP AND RECOVERY	Computer Maintenance	150.50
Bill	11/03/2022	106793	Siepert & Co., LLP	engagement for first half of the PARC grant	Parc Grant Community Center	1,825.00
Bill	11/09/2022	10/21/2022-11/02/2022	ComEd 2406133026	Community Center	Utilities	44.84
Bill	11/08/2022	19067 Nov 2022	ComEd 19067 HonPath		Utilities	178.49
Bill	11/07/2022	9058 -10/05/22-11/03	ComEd 19058 R&B	Street Light	Utilities	43.70
Bill	11/17/2022	7005 NOV 2022	ComEd 07005 HonPath	18 Hononegah Road	Utilities	115.32
Bill	11/17/2022	25009 Nov 2022	ComEd 25009 General Main	Split 5792 Elevator Road	Utilities	127.89
Bill	11/17/2022	70017 Nov 2022	ComEd 70017KM	12585 Wilmington Circle	Utilities	135.47
Bill	11/17/2022	3831229	Employee Benefits Corporation	annual fee 2021	Accounting/Auditing G/GA/A/GR	206.25
Bill	11/17/2022	800104251234	IP Communications Inc	Phones	Utilities	243.90
Bill	11/17/2022	79073Nov 2022	Nicor60124579073	Cross House	Utilities	206.77
Bill	11/17/2022	53624	NuToys Leisure Products	Bench customer donated and pd on 10/13/2022	Gen Town Contingencies	2,648.00
Bill	11/17/2022	Visa USPS	Visa 1173	stamps	Postage G/GA/A/GR/C	45.00
Bill	11/09/2022	3007231156	Steiner Electric Company		Maint Bldg/Equip G/GA/A/GR	35.04
Bill	11/21/2022	4180 6 Nov	Nicor Gas Comm. Ctr. 4180 6	Utilities for comm crt. 9/28/-11/10 2022	Utilities	339.47
Bill	11/30/2022	Renewal Nov 2022	Intuit	annual payroll subscription	Accounting/Auditing G/GA/A/GR	483.50
Bill	11/28/2022	8274	Rock River Pest Control LLC	Nov Service	Maint Bldg/Equip G/GA/A/GR	75.00
Bill	11/22/2022	4050527	RK Dixon	47766	Office Supplies G/GA/A/GR	49.62
Bill	11/30/2022	Dec 2022Service	Lentell's Disposal		Maint Bldg/Equip G/GA/A/GR	75.00
Bill	11/30/2022	Nov 2022	Cleaning Crews		Cleaning G/GR	105.00
Bill	11/28/2022	4054903	RK Dixon		Office Supplies G/GA/A/GR	33.18
Bill	11/30/2022	Statement No.69	BSLBV Attorneys At Law	Acct. #88851-000Z	Legal Services G/GA/A/GR	732.00
Bill	11/30/2022	10/27-11/28 2022	Nicor00597320001	5792 Elevator Road	Utilities	391.23
Bill	11/30/2022	Nov. 31 2022	Zoom	Nov1 2022 - Nov 30 2022	Office Supplies G/GA/A/GR	14.99
Bill	11/30/2022	AdobeNov 2022	Visa 1173	Nov	Computer Maintenance	52.03
Bill	11/30/2022	Nov 2022	Microsoft MS Bill Info Office 365		Office Supplies G/GA/A/GR	138.60
Bill	11/30/2022	4241	Automatic Fire Systems Inc	CROSS HOUSE BACKFLOW	Maint Bldg/Equip G/GA/A/GR	197.00
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Total General Town Fund						8,789.70
RECREATION - ALL FUNDS						
Recreation Fund						
Bill	11/04/2022	116470	Port-a-John	Cross Park Extra Service uprighting units	Port a John	219.00
Bill	11/17/2022	2238	S & H Nursery	Tree and Shrub Fertilizer (1) non woven mat	Future Recreational Projects	75.92
Bill	11/09/2022	1192022	B & B Electric	Initial light out in front of office.	Maint Bldg/Equip G/GA/A/GR	400.00
Bill	11/30/2022	App # 6	Scandrolf Construction	Application# 5 Community Center	Future Recreational Projects	264,300.30
Total Recreation Fund						264,995.22
Total RECREATION - ALL FUNDS						264,995.22
Total GENERAL - ALL FUNDS						273,784.92
TOTAL						273,784.92
Payroll						17,444.81
TOTAL						291,529.73

ROSCOE TOWNSHIP Payroll Summary November 2022

	Blascoe, Gary W	Cassady, Dawn...	Hanson, Rhond...	Nowicki, Rober...	Schreier, Steve A	Servant, Cynthi...	TOTAL
Employee Wages, Taxes and Adjustments							
Gross Pay							
Elected Officials G	541.67	0.00	0.00	1,833.33	2,083.33	3,384.62	7,842.95
Supervisor Assistant	0.00	950.00	0.00	0.00	0.00	0.00	950.00
Comp time Earned 75%Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00
HolidayGen75%	0.00	0.00	102.81	0.00	0.00	0.00	102.81
Hourly 75% GEN	0.00	0.00	1,526.31	0.00	0.00	0.00	1,526.31
Vac 75% Hourly Gen	0.00	0.00	13.69	0.00	0.00	0.00	13.69
Total Gross Pay	541.67	950.00	1,642.81	1,833.33	2,083.33	3,384.62	10,435.76
Deductions from Gross Pay							
Health	0.00	0.00	-164.21	0.00	0.00	0.00	-164.21
IMRF	0.00	0.00	-73.93	0.00	0.00	0.00	-73.93
Vision Ins Employee 2	0.00	0.00	-0.79	0.00	0.00	0.00	-0.79
Total Deductions from Gross Pay	0.00	0.00	-238.93	0.00	0.00	0.00	-238.93
Adjusted Gross Pay	541.67	950.00	1,403.88	1,833.33	2,083.33	3,384.62	10,196.83
Net Pay	541.67	950.00	1,403.88	1,833.33	2,083.33	3,384.62	10,196.83
Employer Taxes and Contributions							
Medicare (company)	7.86	13.77	21.33	26.59	30.21	49.08	148.84
Social Security (company)	33.58	58.90	91.21	113.67	129.17	209.84	636.37
Dental Company 2	0.00	0.00	8.19	0.00	0.00	0.00	8.19
Health Insurance (company)	0.00	0.00	304.94	0.00	0.00	0.00	304.94
HSA (company)	0.00	0.00	56.26	0.00	0.00	0.00	56.26
IMRF (company)	0.00	0.00	291.10	0.00	0.00	0.00	291.10
Total Employer Taxes and Contributions	41.44	72.67	773.03	140.26	159.38	258.92	1,445.70

ROSCOE TOWNSHIP GENERAL Payroll Summary November 2022

	Berner, Deb...	Hawes, Joan...	Loch, Alyssa...	Zintak, Patri...	TOTAL
Employee Wages, Taxes and Adjustments					
Gross Pay					
HolidayAssessorStaff	195.50	0.00	0.00	0.00	195.50
Hourly ASR	1,426.00	414.00	409.63	511.75	2,761.38
Vacation Assessor's Staff	1,564.00	0.00	0.00	0.00	1,564.00
Total Gross Pay	3,185.50	414.00	409.63	511.75	4,520.88
Adjusted Gross Pay	3,185.50	414.00	409.63	511.75	4,520.88
Net Pay	3,185.50	414.00	409.63	511.75	4,520.88
Employer Taxes and Contributions					
Medicare (company)	37.33	6.00	5.94	6.92	56.19
Social Security (company)	159.63	25.67	25.40	29.59	240.29
Health Insurance (company)	406.52	0.00	0.00	0.00	406.52
HSA (company)	75.00	0.00	0.00	0.00	75.00
IMRF (company)	564.47	0.00	0.00	0.00	564.47
Total Employer Taxes and Contributions	1,242.95	31.67	31.34	36.51	1,342.47

ROSCOE TOWNSHIP
ROAD & BRIDGE Monthly Bills Report

Type	Date	Num	Name	Memo	Account	Credit	Amount
Bill	11/03/2022	nov 2022	Charter Communications		Utilities		23.75
Bill	11/09/2022	3082	Ace Hardware Roscoe		Maint Bldg/Equip G/GA/A/GR		43.56
Bill	11/09/2022	3084	Ace Hardware Roscoe		Maint Bldg/Equip G/GA/A/GR		35.94
Bill	11/09/2022	3079	Ace Hardware Roscoe		Maint Bldg/Equip G/GA/A/GR		42.49
Bill	11/14/2022	3098	Ace Hardware Roscoe		Maint Bldg/Equip G/GA/A/GR		3.98
Bill	11/10/2022	3090	Ace Hardware Roscoe		Maint Bldg/Equip G/GA/A/GR		14.99
Bill	11/10/2022	3089	Ace Hardware Roscoe		Maint Bldg/Equip G/GA/A/GR		2.34
Bill	11/17/2022	52105 Nov 2022	ComEd 52105 R&B	#2 Road 5792 Elevator Road	Utilities		193.40
Bill	11/17/2022	25009 Nov 2022	ComEd 25009 General Main	Split 5792 Elevator Road	Utilities		42.63
Bill	11/17/2022	3831229	Employee Benefits Corporation	annual fee 2021	Accounting/Auditing G/GA/A/GR		68.75
Bill	11/17/2022	800104251234	IP Communications Inc		Utilities		81.30
Bill	11/17/2022	Visa USPS	Visa 1173	stamps	Postage G/GA/A/GR/C		15.00
Bill	11/16/2022	3107	Ace Hardware Roscoe		Maint Bldg/Equip G/GA/A/GR		17.99
Bill	11/16/2022	27360	A.C. McCartney		Maintenance - Trucks GR		315.55
Bill	11/14/2022	516842	Jerry's Auto Parts	1/2 hyd hose	Maintenance - Trucks GR		64.96
Bill	11/18/2022	517076	Jerry's Auto Parts	oil filter/ grease	Maintenance - Trucks GR		30.39
Bill	11/15/2022	516882	Jerry's Auto Parts		Maintenance - Trucks GR		140.80
Bill	11/14/2022	22616	JAY'S TRUCK SERVICE INC	Adjust brakes	Maintenance - Trucks GR		31.50
Bill	11/14/2022	251037	Finley Dencker	2004 GMC C750	Maintenance - Trucks GR		490.96
Bill	11/09/2022	0191664 IN	Zamoth Brush Works, Inc	wafers and broom refills	Maint Bldg/Equip G/GA/A/GR		5,415.60
Bill	11/21/2022	Visa Farm & Fleet	Visa 1173		Maint Bldg/Equip G/GA/A/GR		140.76
Bill	11/30/2022	Renewal Nov 2022	Intuit	annual payroll subscription	Accounting/Auditing G/GA/A/GR		161.16
Bill	11/28/2022	3140	Ace Hardware Roscoe		Maint Bldg/Equip G/GA/A/GR		2.37
Bill	11/28/2022	3139	Ace Hardware Roscoe		Maint Bldg/Equip G/GA/A/GR		7.99
Bill	11/07/2022	310299	Jack's Tires Sales & Service		Maintenance - Trucks GR		290.00
Bill	11/21/2022	517179	Jerry's Auto Parts		Maintenance - Trucks GR		99.95
Bill	11/17/2022	294999	Rogers Ready Mix & Materias Inc	Sand for mix with salt	Maintenance - Roads GR/HR		1,622.12
Bill	11/22/2022	4050527	RK Dixon	47766	Office Supplies G/GA/A/GR		16.55
Bill	11/30/2022	Dec 2022Service	Lentell's Disposal		Maint Bldg/Equip G/GA/A/GR		25.00
Bill	11/30/2022	Nov 2022	Cleaning Crews		Cleaning G/GR		35.00
Bill	11/30/2022	517513	Jerry's Auto Parts		Maintenance - Trucks GR		3.95
Bill	11/30/2022	517507	Jerry's Auto Parts	Brake Hoses	Maintenance - Trucks GR		133.14
Bill	11/30/2022	517536	Jerry's Auto Parts		Maintenance - Trucks GR		25.40
Bill	11/28/2022	4054903	RK Dixon	47766	Office Supplies G/GA/A/GR		11.06
Bill	11/28/2022	Nov 2022	U S Cellular	Shop Cell	Cellular Phones GR/G		288.68
Bill	11/30/2022	Statement No.69	BSLBV Attorneys At Law	Acct. #88851-000Z	Legal Services G/GA/A/GR		244.00
Bill	11/30/2022	10/27-11/28 2022	Nicor00597320001		Utilities		130.41
Bill	11/30/2022	Nov 2022	Microsoft MS Bill Info Office 365		Office Supplies G/GA/A/GR		46.20
Credit	11/09/2022	3086	Ace Hardware Roscoe		Maint Bldg/Equip G/GA/A/GR	16.99	-16.99
Credit	11/09/2022	3087	Ace Hardware Roscoe		Maint Bldg/Equip G/GA/A/GR	11.98	-11.98

ROAD & BRIDGE - ALL FUNDS
General Road Fund

ROSCOE TOWNSHIP ROAD & BRIDGE Monthly Bills Report

Type	Date	Nurn	Name	Memo	Account	Credit	Amount
Bill	11/03/2022	33954-01	Batterman	Rockton & Middle Rd. Improvements	Maintenance Roads - Asphalt Pav		26,425.58
Bill	11/03/2022	Gov72069	Blackhawk Propane	Propane	Operating Supplies GR/HR		27.74
Bill	11/03/2022	11082022	Chuck Gilbert	Replace Mailbox and Post	Operating Supplies GR/HR		275.33
Bill	11/03/2022	Boots1132022	Matt Nimmer	Boot reimbursement June 2022	Operating Supplies GR/HR		130.49
Bill	11/15/2022	11152022	Balsman	Mailbox Replacement	Operating Supplies GR/HR		63.56
Bill	11/07/2022	34391-01	Batterman	TRSC-22-2 Roads program	Maintenance Roads - Asphalt Pav		12,140.55
Bill	11/17/2022	Boots 2022	Keynan Kiser	Boots 2022	Operating Supplies GR/HR		94.99
Bill	11/16/2022	00040061-00	Occupational Health Centers	DOT Drug/Alcohol Matt Nimmer	Operating Supplies GR/HR		109.00
Bill	11/14/2022	TRSC 22-2	Rock Road Companies, Inc	TRSC 22-2 retainage remain \$ 5272.17	Maintenance Roads - Asphalt Pav		168,910.93
Bill	11/23/2022	5402695413	Morton Salt	Salt	SALT Road		4,034.14
Bill	11/20/2022	0597296	Rockford Rigging Inc	Chain	Operating Supplies GR/HR		51.80
Bill	11/22/2022	54438	Smith Oil Corporation	E 10 unl Reg 87	Gas & Oil GR/HR		639.25
Bill	11/22/2022	54438	Smith Oil Corporation	Tax	Gas & Oil GR/HR		101.48
Bill	11/22/2022	54439	Smith Oil Corporation	Clear uls #2 Biodiesel	Gas & Oil GR/HR		1,848.67
Bill	11/22/2022	54439	Smith Oil Corporation	Tax	Gas & Oil GR/HR		192.94
Bill	11/28/2022	5402695586	Morton Salt	Road Salt	SALT Road		4,010.89
Bill	11/30/2022	0626957	Rock Valley Culligan (r&b)		Operating Supplies GR/HR		18.70
Total							24,600.81
TOTAL							254,007.50

Total Hard Road Fund
 Total ROAD & BRIDGE - ALL FUNDS
TOTAL
 Payroll

ROSCOE TOWNSHIP
ROAD & BRIDGE Monthly Payroll Summary
 November 2022

10:21 AM
 12/08/22

	Barber, Kerry M	Hanson, Rhond...	Hanson, Tim A	Jones, Haden J	Kiser, Keynan W	Nimmer, Harold N	Nimmer, Matthe...	TOTAL
Employee Wages, Taxes and Adjustments								
Gross Pay								
Comp Earned R&B	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Comp Paid R&B	0.00	0.00	91.32	0.00	103.95	681.42	86.64	963.33
Comp Time Earned 25% Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Holiday/Road 25%	0.00	34.07	0.00	0.00	0.00	0.00	0.00	34.07
Hourly 25% ROAD	0.00	508.57	0.00	0.00	0.00	0.00	0.00	508.57
Hourly ROAD	35.28	0.00	3,561.48	2,655.00	2,097.90	3,473.58	3,097.38	14,920.62
Overtime (x1.5)	0.00	0.00	68.50	0.00	0.00	0.00	0.00	68.50
Personal/Sick Hard Road	0.00	0.00	0.00	225.00	0.00	0.00	0.00	225.00
Vac 25% Hourly Road	0.00	4.56	0.00	0.00	0.00	0.00	0.00	4.56
Vacation Hard Road	0.00	0.00	0.00	0.00	66.15	1,163.40	0.00	1,229.55
Total Gross Pay	35.28	547.20	3,721.30	2,880.00	2,268.00	5,318.40	3,184.02	17,954.20
Deductions from Gross Pay	0.00	-0.27	-2.12	0.00	-2.12	-2.12	-2.12	-8.75
Vision Ins Employee 2	0.00	-0.27	-2.12	0.00	-2.12	-2.12	-2.12	-8.75
Total Deductions from Gross Pay	0.00	-0.27	-2.12	0.00	-2.12	-2.12	-2.12	-8.75
Adjusted Gross Pay	35.28	546.93	3,719.18	2,880.00	2,265.88	5,316.28	3,181.90	17,945.45
Net Pay	35.28	546.93	3,719.18	2,880.00	2,265.88	5,316.28	3,181.90	17,945.45
Employer Taxes and Contributions								
Medicare (company)	0.51	7.11	50.24	41.76	29.57	73.30	42.53	245.02
Social Security (company)	2.19	30.38	214.89	178.56	126.42	313.48	181.87	1,047.79
Dental Company 2	0.00	2.73	0.00	0.00	0.00	0.00	0.00	2.73
Health Insurance (company)	0.00	101.58	406.52	0.00	406.52	406.52	406.52	1,727.66
HSA (company)	0.00	18.74	75.00	0.00	75.00	75.00	75.00	318.74
IMRF (company)	6.25	96.97	659.42	510.34	401.89	942.42	564.21	3,181.50
Total Employer Taxes and Contributions	8.95	257.51	1,406.07	730.66	1,039.40	1,810.72	1,270.13	6,523.44

ROSCOE TOWNSHIP GENERAL Monthly Bills Report

Type	Date	Num	Name	Novembe	Account	Amount
Bill	11/30/2022	2636	Green Thumb Lawn Care	Mow Roscoe	Lawn/Labor Maintenance Roscoe	1,400.00
Bill	11/30/2022	2636	Green Thumb Lawn Care	Mow Pinn Hill	Lawn/Labor Maintenance PinnHill	420.00
Bill	11/30/2022	2636	Green Thumb Lawn Care	misc labor	Lawn/Labor Maintenance Roscoe	225.00
Bill	11/30/2022	2636	Green Thumb Lawn Care	Misc Labor	Lawn/Labor Maintenance PinnHill	225.00
Bill	11/30/2022	2636	Green Thumb Lawn Care	Fuel	Lawn/Labor Maintenance PinnHill	125.00
Bill	11/30/2022	2636	Green Thumb Lawn Care	Fuel	Lawn/Labor Maintenance Roscoe	125.00
Bill	11/30/2022	6526	Hallen Burial Vault Inc	Hargrove	Burials Expense Cemetery	875.00
Bill	11/30/2022	6526	Hallen Burial Vault Inc	Delehanty	Burials Expense Cemetery	875.00
Bill	11/30/2022	6527	Hallen Burial Vault Inc	Moline	Stone Setting Cemetery	625.00
Bill	11/30/2022	6527	Hallen Burial Vault Inc	Durwin -Held	Stone Setting Cemetery	365.00
Bill	11/30/2022	6527	Hallen Burial Vault Inc	Durwin	Stone Setting Cemetery	365.00
Bill	11/30/2022	6527	Hallen Burial Vault Inc	Clendinning	Stone Setting Cemetery	365.00
Bill	11/30/2022	166093	Rod Chambers	Mowing	Lawn/Labor Maintenance Willowbk	285.00
Bill	11/30/2022	166093	Rod Chambers	Trim Bushes	Lawn/Labor Maintenance Willowbk	160.00
Bill	11/30/2022	166093	Rod Chambers	Fuel	Lawn/Labor Maintenance Willowbk	125.00
Bill	11/30/2022	166093	Rod Chambers	P/U winter markers	Lawn/Labor Maintenance Willowbk	40.00
Bill	11/30/2022	166093	Rod Chambers	Remove Fall Flowers and Empty Trash	Lawn/Labor Maintenance Willowbk	50.00
Total Cemetery Fund						6,650.00
Total GENERAL - ALL FUNDS						6,650.00
TOTAL						6,650.00
Payroll						1,735.90
Total						8,385.90

GENERAL - ALL FUNDS
Cemetery Fund

ROSCOE TOWNSHIP
Payroll Summary - Cemetery
November 2022

	Ryan, Mary E	TOTAL
Employee Wages, Taxes and Adjustments		
Gross Pay	1,384.62	1,384.62
Salaries Cemetery		
Total Gross Pay	1,384.62	1,384.62
Deductions from Gross Pay		
IMRF	-62.30	-62.30
Total Deductions from Gross Pay	-62.30	-62.30
Adjusted Gross Pay	1,322.32	1,322.32
Net Pay	<u>1,322.32</u>	<u>1,322.32</u>
Employer Taxes and Contributions		
Medicare (company)	20.08	20.08
Social Security (company)	85.84	85.84
IMRF (company)	245.36	245.36
Total Employer Taxes and Contributions	<u>351.28</u>	<u>351.28</u>

9:43 AM

12/08/22

ROSCOE TOWNSHIP Reconciliation Summary

SENIOR CENTER CHECKING, Period Ending 11/30/2022

	Nov 30, 22
Beginning Balance	206,119.56
Cleared Transactions	
Checks and Payments - 103 items	-418,245.69
Deposits and Credits - 3 items	285,202.57
Total Cleared Transactions	-133,043.12
Cleared Balance	<u>73,076.44</u>
Uncleared Transactions	
Checks and Payments - 66 items	-572,503.00
Deposits and Credits - 5 items	29,371.35
Total Uncleared Transactions	-543,131.65
Register Balance as of 11/30/2022	<u>-470,055.21</u>
New Transactions	
Checks and Payments - 14 items	-12,804.27
Deposits and Credits - 2 items	0.00
Total New Transactions	-12,804.27
Ending Balance	<u><u>-482,859.48</u></u>

9:39 AM

12/08/22

ROSCOE TOWNSHIP
Reconciliation Summary

SENB Bank [REDACTED] Period Ending 11/30/2022

	<u>Nov 30, 22</u>
Beginning Balance	2,055,687.29
Cleared Transactions	
Checks and Payments - 1 item	-285,202.57
Deposits and Credits - 8 items	10,611.66
Total Cleared Transactions	<u>-274,590.91</u>
Cleared Balance	<u>1,781,096.38</u>
Register Balance as of 11/30/2022	1,781,096.38
New Transactions	
Deposits and Credits - 5 items	3,324.48
Total New Transactions	<u>3,324.48</u>
Ending Balance	<u><u>1,784,420.86</u></u>

9:19 AM

12/08/22

ROSCOE TOWNSHIP Reconciliation Summary

Black [REDACTED] Period Ending 11/30/2022

	<u>Nov 30, 22</u>
Beginning Balance	200,000.00
Cleared Balance	200,000.00
Register Balance as of 11/30/2022	200,000.00
Ending Balance	200,000.00

9:21 AM

12/08/22

ROSCOE TOWNSHIP
Reconciliation Summary
Blackhawk, WI Period Ending 11/30/2022

	<u>Nov 30, 22</u>
Beginning Balance	542,191.71
Cleared Balance	542,191.71
Register Balance as of 11/30/2022	542,191.71
Ending Balance	542,191.71

Roscoe Township Balance Sheet Nov 2022

General Account Funds

General Town & Assessor Fund	
Beginning Balance from Oct 2022	838,651.86
Income received during month	4,063.28
Expenses approved this meeting	(291,540.38)
Adjustments	
Ending Balance for Nov 2022	551,174.76
General Assistance Fund	
Beginning Balance from Oct 2022	56,648.59
Income received during month	56.83
Expenses approved this meeting	-
Adjustments	
Ending Balance for Nov 2022	56,705.42
Cemetery Fund	
Beginning Balance from Oct 2022	45,328.21
Income received during month	1,738.87
Expenses approved this meeting	(8,382.90)
Adjustments	
Ending Balance for Nov 2022	38,684.18
General Account Fund Ending Balance	\$ 646,564.36

Road Account Funds

General Road Fund	
Beginning Balance from Oct 2022	333,427.82
Income received during month	430.23
Expenses approved this meeting	(11,139.07)
Adjustments	
Ending Balance for Nov 2022	322,718.98
Hard Road Fund	
Beginning Balance from Oct 2022	756,105.20
Income received during month	4,103.91
Expenses approved this meeting	(242,868.43)
Adjustments	
Ending Balance for Nov 2022	517,340.68
Special Bridge Fund	
Beginning Balance from Oct 2022	565,421.25
Income received during month	218.54
Expenses approved this meeting	-
Adjustments	
Ending Balance for Nov 2022	565,639.79
Road Account Fund Ending Balance	\$ 1,405,699.45

Roscoe Township Total Fund Balance	\$ 2,052,263.81
---	------------------------

Roscoe Township Total Equity

Roscoe Township Bank Account Balances

Money Market Account	1,781,096.38
Checking Account	73,076.44
Bank Balance	1,854,172.82
CD Investments	742,191.71
Outstanding checks	(543,131.65)
Adjustment (Liabilities)	(969.07)
	2,052,263.81

70175412 CD Investment Blackhawk	200,000.00	Maturity 03/19/2024
70176894 CD Investment Blackhawk	542,191.71	Maturity 07/19/2023
	<u>742,191.71</u>	

	General Township	Maturity	Interest	
9/19/2022	\$ 200,000.00		53.72	3/19/2024
6/30/2022	\$ 430,964.91		\$ 53.72	
3/31/2022	\$ 430,911.19	9/19/2022	\$ 53.71	
1/6/2022	\$ 430,857.48		\$ 53.70	
9/30/2021	\$ 430,803.78	3/21/2022	\$ 53.70	
6/30/2021	\$ 430,750.08	9/20/2021	\$ 53.68	
3/31/2021	\$ 430,696.40		\$ 265.34	
12/31/2020	\$ 430,431.06		\$ 235.73	
9/30/2020	\$ 430,195.33		\$ 2,961.37	
7/7/2020	\$ 427,233.96		\$ 2,940.99	
4/2/2020	\$ 424,292.97		\$ 2,889.21	
1/6/2020 70175412	\$ 421,403.76	9/22/2020	\$ 2,869.54	
6/30/2019 70175412	\$ 418,534.22		\$ 2,881.10	
6/30/2019	\$ 415,653.12			
3/22/2019	\$ 412,915.44		\$ 2,737.68	
3/22/2019	\$ 412,915.44	9/22/2020		
12/31/2018	\$ 411,515.16	Renewed	\$ 1,400.28	
9/22/2017 70175412	\$ 410,104.18	3/22/2019	\$ 1,410.98	
3/14/2017 41705990	\$ 407,266.00	3/22/2019	\$ 2,838.18	
3/11/2016 70174437	\$ 404,298.00	9/14/2017	\$ 2,968.00	
	\$ 400,000.00	3/11/2017	\$ 4,298.00	
			\$ 30,803.78	

	Special Bridge	Maturity	Interest	
10/31/2022	\$ 542,191.71		\$ 3,183.84	
7/19/2022	\$ 539,007.87		\$ 67.18	7/19/2023
4/29/2022	\$ 538,940.69		\$ 67.17	
1/31/2022	\$ 538,873.52		\$ 67.17	
10/31/2021	\$ 538,806.35		\$ 67.16	
8/4/2021 70176894	\$ 538,739.19	1/18/2022	\$ 335.58	
4/30/2021 70176894	\$ 538,403.61		\$ 332.42	
1/31/2021 70176894	\$ 538,071.19	7/20/2021	\$ 2,792.84	
11/5/2020 70176894	\$ 535,278.35		\$ 2,778.33	
7/31/2020	\$ 532,500.02		\$ 2,734.03	
5/6/2020 70176894	\$ 529,765.99		\$ 2,719.99	
4/2/2020 70176894	\$ 527,046.00			
2/10/2020	\$ 527,046.00		\$ 2,735.61	
7/18/2019	\$ 524,310.39	1/19/2021	\$ 2,721.41	
7/18/2019 70176894	\$ 521,588.98			
7/18/2019 70175567	\$ 521,588.98	1/19/2021		
5/6/2019 70175567	\$ 521,588.98	7/18/2019	\$ 2,510.63	
2/12/2019 70175567	\$ 519,078.35		\$ 2,471.22	
1/18/2018 70175567	\$ 516,607.13	7/18/2019	\$ 2,513.85	
7/17/2017 70175318	\$ 514,093.28	7/18/2019		
1/13/2017 46198444	\$ 514,093.28	1/17/2018	\$ 4,609.61	
7/14/2016 70174731	\$ 509,483.67	7/13/2017	\$ 4,886.67	
1/5/2016 42410260	\$ 504,597.00	1/14/2017	\$ 4,597.00	
	\$ 500,000.00	7/5/2016	\$ 38,873.52	

ORDINANCE No. 2023-1-G TOWNSHIP
TENTATIVE DRAFT
TOWNSHIP
BUDGET & APPROPRIATIONS ORDINANCE

AN ORDINANCE MAKING APPROPRIATIONS TO DEFRAY EXPENDITURES OF ROSCOE TOWNSHIP,
 WINNEBAGO COUNTY, ILLINOIS, FOR THE FISCAL YEAR BEGINNING APRIL 1, 2023
 AND ENDING MARCH 31, 2024

BE IT ORDAINED BY THE BOARD OF TRUSTEES OF ROSCOE TOWNSHIP,
 WINNEBAGO COUNTY, ILLINOIS.

SECTION 1: That the following budget containing an estimate of revenues and expenditures is hereby adopted
 for the following funds: General Town, General Assistance, Cemetery.

GENERAL TOWN FUND

BEGINNING BALANCE APRIL 1, 2023	\$	320,000
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ESTIMATED REVENUES

Real Estate Tax	\$	708,000
Replacement Tax	\$	65,000
Interest Income	\$	5,600
OSLAD Grant	\$	337,200
PARC Grant - 2nd reimbursement	\$	352,000
Community Center Income	\$	5,000
TOTAL ESTIMATED REVENUES	\$	1,472,800

TOTAL ESTIMATED FUNDS AVAILABLE	\$	1,792,800
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BUDGETED EXPENDITURES

General Township	\$	434,983
Assessor	\$	21,000
Recreation	\$	883,000
Contingencies	\$	20,000
Capital Outlay	\$	50,000

TOTAL EXPENDITURES/APPROPRIATIONS	\$	1,408,983
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ENDING BALANCE MARCH 31, 2024	\$	383,817
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GENERAL TOWNSHIP

BUDGETED EXPENDITURES

PERSONNEL

Elected Officials:

Salaries	\$	103,500		
FICA	\$	7,918	\$	111,418

Assessor Staff

Salaries	\$	91,000		
Health Insurance	\$	4,879		
HSA	\$	975		
FICA	\$	6,962		
IMRF	\$	7,911	\$	111,727

Supervisor Assistant

Salary	\$	12,000		
FICA	\$	918	\$	12,918

Administrative Assistant

Salary	\$	22,523		
Health Insurance	\$	3,659		
Dental/Vision Ins	\$	168		
HSA	\$	732		
FICA	\$	1,723		
IMRF	\$	3,565	\$	32,370
			\$	268,433

CONTRACTUAL SERVICES

Accounting Services	\$	20,000		
Cleaning	\$	1,500		
Communication	\$	250		
Computer Maintenance	\$	6,200		
Dues	\$	1,850		
Legal Services	\$	30,000		
Maintenance (Building & Equipment)	\$	10,000		
News Paper Publishing	\$	250		
Postage	\$	250		
SMTD Bus Service	\$	3,000		
TOIRMA - Liability/Public Officials	\$	13,000		
Training Elected Officials	\$	2,000		
Travel Expense	\$	500		
Utilities	\$	20,000		
Vehicle	\$	1,000		
			\$	109,800

GENERAL TOWNSHIP CONTINUED

CAPITAL OUTLAY

Office Equipment	\$	1,000	
Roof Replacement-Township Office	\$	50,000	Plus we have \$16500 set aside
			\$ 51,000

COMMODITIES

Office Supplies	\$	5,500	
Publications	\$	250	
			\$ 5,750

TOTAL EXPENDITURE/APPROPRIATIONS GENERAL TOWNSHIP \$ 434,983

ASSESSOR

CONTRACTUAL SERVICES

Computer Maintenance Includes Vpams	\$	8,800	
Dues	\$	250	
News Paper Publishing	\$	250	
Training & Conferences	\$	2,600	
Travel Expense	\$	1,600	
			\$ 13,500

BUDGETED EXPENDITURES

Legal/Appraisal Services	\$	4,000	
Assessment Challenges	\$	500	
Contingencies	\$	500	
			\$ 5,000

CAPITAL OUTLAY

Computer	\$	2,500	
			\$ 2,500

TOTAL ASSESSOR EXPENSES \$ 21,000

RECREATION

CONTRACTUAL SERVICES

Port A John	\$	5,500	
Labor	\$	45,000	
			\$ 50,500

COMMODITIES

Field Maintenance	\$	6,000	
Fuel	\$	5,000	
Maintenance (Building & Equipment)	\$	3,500	
Operating Supplies	\$	7,500	
			\$ 22,000

COMMUNITY CENTER

Cleaning	\$	3,600	
Maintenance & Repairs	\$	1,500	
Programming Expenses	\$	60,000	
Utilities	\$	6,000	
			\$ 71,100

CAPITAL OUTLAY

Community Center Equipment	\$	65,000	Left in Grant Budget
Founder's Park - Phase II	\$	674,400	
			\$ 739,400

TOTAL EXPENDITURES/APPROPRIATIONS RECREATION \$ 883,000

CAPITAL OUTLAY - RESERVE

Accumulated Set Aside - Furnace	\$	10,500	
Accumulated Set Aside - Roof	\$	16,500	
Accumulated Set Aside - Vehicle	\$	18,500	
Set Aside - Furnace - Current Year	\$	1,500	
Set Aside - Roof - Current Year	\$	1,500	
Set Aside - Vehicle - Current Year	\$	1,500	
			\$ 50,000

TOTAL EXPENDITURES/APPROPRIATIONS GENERAL TOWNSHIP \$ 1,388,983
Contingency includes Assessor and Recreation \$ 20,000
\$ 1,408,983

GENERAL ASSISTANCE FUND

BEGINNING BALANCE APRIL 1, 2023 \$ 35,000

ESTIMATED REVENUES

General Assistance Real Estate Tax \$ 2,000

TOTAL ESTIMATED REVENUES \$ 2,000

TOTAL ESTIMATED FUNDS AVAILABLE \$ 37,000

BUDGETED EXPENDITURES

General Assistance \$ 22,800

Contingencies \$ 1,000

TOTAL EXPENDITURES/APPROPRIATIONS \$ 23,800

ENDING BALANCE MARCH 31, 2024 \$ 13,200

GENERAL ASSISTANCE

CONTRACTUAL SERVICES

Medical Services \$ 10,000

Flat Grants \$ 8,000

Insurance (MACI) \$ 2,300

Emergency Assistance \$ 2,000

Other GA Expenditure \$ 500 \$ 22,800

TOTAL ASSISTANCE \$ 22,800

CEMETERY FUND

BEGINNING BALANCE APRIL 1, 2023		\$48,500	
TOTAL ESTIMATED FUND BALANCE			<u>\$48,500</u>
<u>ESTIMATED REVENUES</u>			
Real Estate Tax	\$	39,000	
Interest Income	\$	85	
Stone Setting	\$	11,000	
Spaces	\$	10,000	
Burials	\$	17,000	
TOTAL ESTIMATED REVENUES			\$ 77,085
TOTAL ESTIMATED FUNDS AVAILABLE			<u>\$ 125,585</u>
<u>BUDGETED EXPENDITURES</u>			
Administrative	\$	35,000	
Maintenance	\$	89,600	
Contingency	\$	500	
<u>TOTAL EXPENDITURES / APPROPRIATIONS</u>			<u>\$ 125,100</u>
ENDING BALANCE MARCH 31, 2024			<u>\$ 485</u>

ADMINISTRATIVE

BUDGETED EXPENDITURES

PERSONNEL

Salaries	\$	18,000	
FICA	\$	1,600	
IMRF	\$	3,350	
			\$ 22,950

CONTRACTUAL SERVICES

CIMS Fees	\$	2,000	
Microsoft Office Fees	\$	500	
Public Notices	\$	50	
			\$ 2,550

COMMODITIES

Office Supplies	\$	2,000	
			\$ 2,000

CAPITAL OUTLAY

Future New Path	\$	7,500	
			\$ 7,500

TOTAL ADMINISTRATIVE

\$ 35,000

MAINTENANCE

BUDGETED EXPENDITURES

CONTRACTUAL SERVICES

Black Top Repair	\$	2,000	
Mowing Pinnacle Hill	\$	10,000	
Mowing Roscoe	\$	24,000	
Mowing Willowbrook	\$	12,000	
Stone Setting	\$	10,000	
Burials	\$	18,000	
Tree/Shrub Remove & Replacement	\$	2,000	
Waste Removal Pinnacle Hill	\$	1,100	
Waste Removal Roscoe	\$	1,500	
Fertilizer Nature Scape	\$	6,000	
			\$ 86,600

COMMODITIES

Supplies	\$	3,000	
			<u>\$ 3,000</u>

TOTAL MAINTENANCE \$ 89,600

SECTION 2: The amount appropriated for township purposes for the fiscal year ending March 31, 2024 by fund is:

1	GENERAL FUND	\$ 1,408,983
2	GENERAL ASSISTANCE FUND	\$ 23,800
3	CEMETERY	\$ 125,100
	TOTAL APPROPRIATIONS	\$ 1,557,883

SECTION 3: That each total is divided amount the several objects and purposes specified and in particular amount stated for each fund respectively in Section 1 constituting the total appropriations in the amount of One Million, Five Hundred Fifty-seven Thousand, Eight Hundred Eighty-three Dollars and no/100 (\$1,576,809.00) for the fiscal year of April 1, 2023 to March 31, 2024

SECTION 4: That Section 2 shall be and is the annual Appropriation Ordinance of this township, passed by the Board of Trustees as required by law and shall be in force and effect from and after this date.

SECTION 5: A certified copy of the Budget and Appropriations Ordinance must be filed with the County Clerk within 30 days after the adoption.

Adopted on December 14, 2022 by the Board of Trustees of Roscoe Township, Winnebago County, Illinois.

AYES _____

NAYES _____

GARY BLASCOE
CLERK

BOB NOWICKI
TOWNSHIP SUPERVISOR

TRUSTEE PAT HENDERSON _____

TRUSTEE ELIZABETH LINDQUIST _____

TRUSTEE CHUCK GILBERT _____

TRUSTEE PHIL RHYMER _____

GENERAL FUND 3 YEAR REVIEW

Item	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 YTD THRU OCT (5 MOS LEFT)	TENTATIVE BUDGET 2023-24
Revenue					
Real Estate Tax	\$ 614,168.72	\$ 643,013.40	\$ 651,784.78	\$ 664,462.57	\$ 708,000
Replacement Tax	\$ 30,280.46	\$ 27,056.35	\$ 60,487.63	\$ 65,805.84	\$ 65,000
Interest Income	\$ 19,285.59	\$ 12,962.84	\$ 4,189.29	\$ 1,479.60	\$ 5,600
Other/This year-PARC Grant	\$ 213,566.57	\$ 2,522.75	\$ 13,348.89	\$ 5,477.00	\$ 352,000
OSLAD Grant					\$ 337,200
TOTAL INCOME	\$ 877,301.34	\$ 685,555.34	\$ 729,810.59	\$ 737,225.01	\$ 1,467,800
Personnel					
Elected Officials	\$ 102,316.64	\$ 103,487.79	\$ 103,250.02	\$ 72,128.22	\$ 103,500
Administrative Assistant	\$ 31,486.41	\$ 25,220.93	\$ 18,993.45	\$ 12,372.93	\$ 22,523
Supervisor Assistant	\$ 9,999.96	\$ 10,800.00	\$ 10,800.00	\$ 6,650.00	\$ 12,000
Assessor Staff	\$ 76,090.76	\$ 62,386.65	\$ 67,640.06	\$ 42,956.56	\$ 91,000
FICA	\$ 18,125.47	\$ 18,629.47	\$ 17,816.83	\$ 9,049.42	\$ 17,521
Health Insurance	\$ 12,350.89	\$ 6,764.69	\$ 9,486.63	\$ 5,918.81	\$ 8,538
Health Savings Act	\$ 1,579.55	\$ 1,068.72	\$ 1,527.00	\$ 919.83	\$ 1,707
IMRF	\$ 15,612.72	\$ 13,323.48	\$ 10,794.42	\$ 6,369.54	\$ 11,476
Other/This year-Dental			\$ 200.03	\$ 101.00	\$ 168
Contractual Services					
Accounting	\$ 10,173.91	\$ 11,650.00	\$ 22,686.90	\$ 18,052.89	\$ 20,000
Cleaning	\$ 1,312.50	\$ 1,379.70	\$ 1,312.50	\$ 840.00	\$ 1,500
Communication	\$ 175.00	\$ 175.00			\$ 250
Defibrillator	\$ 1,630.25				
Office Equipment/Maint	\$ 8,830.04	\$ 12,752.92	\$ 11,346.15	\$ 4,882.57	\$ 8,700
Dues	\$ 1,674.20	\$ 1,074.20	\$ 1,464.20	\$ 1,271.65	\$ 2,100
Legal	\$ 34,475.77	\$ 52,334.79	\$ 36,366.00	\$ 13,252.00	\$ 34,500
Maint Bldg/Equip	\$ 5,558.89	\$ 3,293.35	\$ 7,052.00	\$ 9,826.32	\$ 18,800
News Paper Publishing	\$ 235.37	\$ 263.50			\$ 500
Operating Supplies	\$ 947.96	\$ 3,474.24			
Postage	\$ 177.91	\$ 98.10	\$ 55.10	\$ 59.20	\$ 250
SMTD	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000
TORMA	\$ 9,737.00	\$ 12,665.00	\$ 12,789.00	\$ 12,301.00	\$ 13,000
Training	\$ 2,179.47	\$ 1,885.00	\$ 3,535.00	\$ (171.57)	\$ 4,600
Travel Expenses	\$ 702.09	\$ 1,281.19	\$ 487.31	\$ 119.68	\$ 2,100
Utilities-ComEd/Nicor/Charter	\$ 14,624.67	\$ 17,036.77	\$ 20,722.88	\$ 10,131.20	\$ 20,000
Vehicle - Assessor	\$ 950.53	\$ 610.00	\$ 26.00	\$ 66.00	\$ 1,000
Cell Phones -Assessor Only	\$ 401.13	\$ 59.21			
Capital Outlay					
Office Equipment			\$ 5,006.03		\$ 1,000
Set Aside - Future furnace					\$ 1,500
Set Aside - Future roof	\$ -				\$ 1,500
Set Aside - Vehicle Replace	\$ -				\$ 1,500
Founder's Park Development			\$ 48,750.00	\$ 1,146,973.50	\$ 674,400
Roof Replacement-Offices					\$ 50,000
Accumalated Set Aside Amts					\$ 45,500

GENERAL FUND 3 YEAR REVIEW

Item	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 YTD THRU NOV (4 MOS LEFT)	TENTATIVE BUDGET 2023-24
Commodities					
Office Supplies	\$ 6,633.26	\$ 6,261.35	\$ 3,880.52	\$ 4,180.35	\$ 5,500
Fuel	\$ 185.43	\$ 157.51	\$ 561.45	\$ 504.07	
Publishing/Publications	\$ 247.50		20	\$ 120.00	\$ 250
Contractual - Rec					
Port-A-Johns	\$ 5,135.00	\$ 4,155.00	\$ 3,354.00	\$ 2,961.00	\$ 5,500
Labor General	\$ 31,583.73	\$ 45,528.00	\$ 39,061.62		\$ 45,000
Commodities - Rec					
Field Maintenance	\$ 3,670.10		\$ 6,933.50	\$ 2,681.52	\$ 6,000
Fuel	\$ 4,767.80	\$ 2,785.93	\$ 4,356.19	\$ 6,609.29	\$ 5,000
Maintenance Equip	\$ 1,322.99	\$ 3,293.35	\$ 5,867.05	\$ 4,253.91	\$ 3,500
Operating Supplies	\$ 4,893.99	\$ 2,829.61	\$ 8,632.85	\$ 258.99	\$ 7,500
Community Center Equip					\$ 65,000
Community Center Activities					\$ 60,000
Contingencies					\$ 20,000
Assessor Contingency					\$ 500
Community Center					
Cleaning					\$ 3,600
Maintenance					\$ 1,500
Utilities					\$ 6,000
Cross Property					
Utilities	\$ 1,351.06	\$ 2,148.72	\$ 271.27	\$ 105.75	
Maint Bldg/Equip		\$ 15,245.24	\$ 21.99	\$ 28.23	
Taxes	\$ 5,233.60	\$ 5,273.92			
RINALDI TAXES	\$ 2,940.44				
TOIRMA DEDUCTIBLE		\$ 20,000.00			
Snow Groomer	\$ 3,870.40				
Misc	\$ 846.89				
Budgeted Expenditures					
Contingencies	\$ 300.00	\$ 11,735.86		\$ 2,809.44	
Future Rec	\$ 16,213.40	\$ 35,694.59			
TOTALS	\$ 453,544.68	\$ 519,823.78	\$ 488,067.95	\$ 1,401,583.30	\$ 1,408,983.00
MONTHLY AVERAGE	\$ 35,440.57	\$ 35,989.51	\$ 36,609.83	\$ 35,971.48	
NOT INC. CAPITAL OUTLAYS	\$ 28,257.84	\$ 87,949.61	\$ 48,750.00	\$ 1,149,782.94	
DEDUCTED ITEMS ALREADY PAID IN FIGURING EXPENSES FOR NEXT 5 MOS - ACCTG/TOIRMA/SMTD ETC					

GENERAL FUND 3 YEAR REVIEW

CASH ON HAND			
10/31/22 GENERAL TOWN FUND		\$ 838,651.86	
PARC GRANT - RECEIVABLE		\$ 352,000.00	
		\$ 1,190,651.86	
EXPENSES FOR 5 MONTHS (AVG. \$35K)		\$ 175,000.00	
CONSTRUCTION EXP TO COMPLETION		\$ 694,809.00	
		\$ 869,809.00	
BALANCE CASH MINUS EXPENSES FYE \$ 320,842.86 STARTING FIGURE ON NEW BUDGET			
RESERVE		\$ 200,000.00	This is what is in CD
* - The current year Projected Budget is calculated by YTD expenses - minus one time capital outlays - divided by 8 months that have passed to get an average, then multiplied by 12 except for one time set expenses AND/OR best guesstimates based on what I know			
NO CEMETERY FUND BALANCES, INCOME, SALARIES OR EXPENSES ARE ON THIS WORKSHEET			
LEFT OFF G/A EXPENSES AND FUND BALANCES		THESE DON'T COME OUT OF THE GENERAL TOWN FUND	

ORDINANCE No. 2023-1-R
TENTATIVE DRAFT
SINGLE TOWNSHIP ROAD DISTRICT

BUDGET & APPROPRIATIONS ORDINANCE

AN ORDINANCE MAKING APPROPRIATIONS TO DEFRAY EXPENDITURES OF ROSCOE TOWNSHIP, ROAD DISTRICT, WINNEBAGO COUNTY, ILLINOIS, FOR THE FISCAL YEAR BEGINNING APRIL 1, 2023 AND ENDING MARCH 31, 2024

BE IT ORDAINED BY THE BOARD OF TRUSTEES OF ROSCOE TOWNSHIP, ROAD DISTRICT WINNEBAGO COUNTY, ILLINOIS.

SECTION 1: That the following budget containing an estimate of revenues and expenditures is hereby adopted for the following funds: General Road, Hard Road, and Special Bridge.

1	GENERAL ROAD FUND		
BEGINNING BALANCE	APRIL 1 2023	\$	315,000
REVENUES			
Real Estate Tax		\$	81,880
Replacement Tax		\$	45,000
Culvert Permits		\$	100
Road Fines		\$	100
Interest Income		\$	450
Miscellaneous Income		\$	250
TOTAL ESTIMATED REVENUES		\$	<u>127,780</u>
TOTAL ESTIMATED FUNDS AVAILABLE:		\$	442,780
EXPENDITURES			
1.1 Administration		\$	63,151
1.2 Maintenance		\$	60,000
Contingency		\$	10,000
TOTAL EXPENDITURES:		\$	<u>133,151</u>
ENDING BALANCE	MARCH 31 2024	\$	<u>309,629</u>

GENERAL ROAD FUND CONTINUED

1.1 ADMINISTRATION

BUDGETED EXPENDITURES

PERSONNEL - SHARED

Salary	\$	7,500
FICA	\$	574
Health Insurance	\$	1,220
HSAEmployer	\$	244
IMRF Employer	\$	1,188
	\$	<u>10,726</u>

CONTRACTUAL SERVICES - SHARED

Accounting	\$	5,000
Cellular Service	\$	3,500
Cleaning	\$	600
Legal Services	\$	10,000
Maintenance (Building & Equip)	\$	4,000
Postage	\$	75
Publishing	\$	750
Utilities	\$	6,500
TOIRMA Liability	\$	15,000
Travel	\$	1,000
	\$	<u>46,425</u>

COMMODITIES

Office Supplies	\$	6,000
	\$	<u>6,000</u>

TOTAL ADMINISTRATION \$ 63,151

1.2 MAINTENANCE

BUDGETED EXPENDITURES

CONTRACTUAL SERVICES

Maint - Road	\$	25,000
Maint - Trucks	\$	35,000
	\$	<u>60,000</u>

TOTAL CONTRACTUAL SERVICES

TOTAL MAINTENANCE \$ 60,000

BEGINNING BALANCE APRIL 1 2023		\$	540,000
Real Estate Tax	\$	720,800	
Interest Income	\$	1,000	
TOTAL ESTIMATED REVENUES	\$	<u>721,800</u>	
TOTAL ESTIMATED AVAILABLE		\$	1,261,800
<u>BUDGETED EXPENDITURES</u>			
2.1 Maintenance	\$	877,763	
Contingencies	\$	15,000	
TOTAL EXPENDITURES/APPROPRIATIONS		\$	<u>892,763</u>
ENDING BALANCE MARCH 31 2024		\$	369,037

2.1 MAINTENANCE**BUDGETED EXPENDITURES****PERSONNEL**

FICA	\$	22,178	
Health Insurance	\$	19,514	
Dental/Vision Insurance	\$	1,522	
HSA1	\$	3,900	
IMRF Employer	\$	45,876	
Regular Wages	\$	289,800	
		\$	<u>382,790</u>

COMMODITIES

Gas & Oil	\$	25,000	
Operating Supplies	\$	15,000	
Rental Equipment	\$	8,000	
Road Salt	\$	55,000	
		\$	<u>103,000</u>

CONTRACTUAL SERVICES

Maintenance Roads-Asphalt Paving	\$	275,000	
Maintenance Roads-Seal Coating	\$	65,000	
		\$	<u>340,000</u>

HARD ROAD FUND CONTINUED

CAPITAL

Misc (Trailer, Spreader, Ditching Buckets, Spraye	\$	15,000	
Kubota Lease	\$	10,473	
John Deere Loader	\$	26,500	
			<u>\$ 51,973</u>

TOTAL MAINTENANCE \$ 877,763

SPECIAL BRIDGE FUND

BEGINNING BALANCE APRIL 1 2023		\$	565,000
<u>ESTIMATED REVENUES</u>			
Real Estate Tax	\$	7,320	
Interest Income	\$	4,000	
TOTAL ESTIMATED REVENUES	\$	<u>11,320</u>	
TOTAL ESTIMATED FUNDS AVAILABLE		\$	576,320
<u>BUDGETED EXPENDITURES</u>			
Contingency	\$	20,000	
TOTAL EXPENDITURES	\$	<u>20,000</u>	
ENDING BALANCE MARCH 31 2024		\$	556,320

SECTION 2: The amount appropriated for road district purpose for the fiscal year ending March 31, 2024 by fund is:

1 GENERAL ROAD FUND	\$	133,151
2 HARD ROAD FUND	\$	892,763
3 SPECIAL BRIDGE FUND	\$	20,000
TOTAL APPROPRIATIONS	\$	1,045,914

SECTION 3: That each total is divided among the several objects and purposes specified and in particular amount stated for each fund respectively in Section 1 constituting the total appropriations One Million Forty-five Thousand Nine Hundred Fourteen Dollars (\$1,045,914.00) for the fiscal year April 1, 2023 to March 31, 2024.

SECTION 4: That Section 2 shall be and is the annual Appropriation Ordinance of this township, passed by the Board of Trustees as required by law and shall be in force and effect from and after this date.

SECTION 5: A certified copy of the Budget and Appropriations Ordinance must be filed with the County Clerk within 30 days after the adoption.

Adopted on December 14, 2022 by the Board of Trustees of Roscoe Township, Winnebago County, Illinois.

AYES _____

NAYES _____

GARY BLASCOE
CLERK

BOB NOWICKI
TOWNSHIP SUPERVISOR

TRUSTEE PAT HENDERSON _____

TRUSTEE ELIZABETH LINDQUIST _____

TRUSTEE CHUCK GILBERT _____

TRUSTEE PHIL RHYMER _____